

**CBJ DOCKS AND HARBORS BOARD**  
**REGULAR MEETING MINUTES**  
**Thursday, March 31st, 2022**  
**City Hall Room 224 and via Zoom**

- I. Call to Order:** Mr. Etheridge called the meeting to order at 5:00 p.m. on March 31<sup>st</sup>, 2022 at City Hall Room 224 and via Zoom.
- II. Roll:** The following members were in attendance via Zoom or in person at City Hall Room 224; Lacey Derr, Paul Grant, David Larkin, Matthew Leither, Annette Smith, Bob Wostmann and Don Etheridge.

**Absent** – Mark Ridgway and James Becker

**Also in attendance:** Christine Woll – Assembly member, Carl Uchytel – Port Director, Matthew Creswell – Harbormaster, Teena Larson – Administrative Officer, Matthew Sill – Deputy Engineer and Tony Homan – HDR Representative.

**III. Approval of Agenda**

Mr. Uchytel asked to move IX. Items for Information/Discussion, 1. HDR – Alaska, Inc. up in the agenda to after V. Public Participation on Non-Agenda Items. Mr. Homan is on the East Coast and it is getting late there.

**MOTION By MS. DERR: TO APPROVE THE AGENDA AS AMENDED AND ASK UNANIMOUS CONSENT.**

Motion passed with no objection.

**IV. Approval of February 24<sup>th</sup>, 2022 Special Board minutes; and, February 24<sup>th</sup>, 2022 Regular Board minutes.**

Hearing no objection, the February 24<sup>th</sup> Special Board meeting minutes and February 24<sup>th</sup> Regular Board meeting minutes were approved as presented.

**V. Public Participation on Non-Agenda Items – None**

**VI. Items for Information/Discussion**

**1. HDR-Alaska, Inc. Update to Harbor Rate Study**

Mr. Homan spoke about the next stage in the rate study. He is starting the outreach part of the study and setting up meetings with the below user groups:

- Charter Vessel Operators
- Commercial Fisheries
- Cruise Lines
- Liveaboard Community
- Launch Ramp Users
- Recreational Small Boat Users

Mr. Homan has developed questionnaires specific to each group and is having Mr. Uchytel review them and give comments. There are questions about sensitivity to prices

**CBJ DOCKS AND HARBORS BOARD**  
**REGULAR MEETING MINUTES (CONTINUED)**  
**For Thursday, March 31st, 2022**

and services provided. He is also asking these groups about differences between our harbors and others they have visited.

Board Discussion:

Mr. Wostmann asked about the draft questionnaires and if they could be shared with the Board.

Mr. Uchytel said he came up with five users from each user group and is setting up meetings between them and Mr. Homan. Three members of the Board fall into users under these groups and will be contacted.

Mr. Grant asked Mr. Homan how he knows he is comparing apples to apples between different user groups.

Mr. Homan first looked at what user groups were the biggest revenue generators, from \$100K to \$1M+. Some groups do not have a lot in common, while others are very closely related. He would like to speak with charter companies and find out how much of their expense and revenue is linked with moorage and other harbor fees. He would like to know how often launch ramp users are using the facilities, are they using them 50-100 times a season or just a handful of times. He also spoke about the need for a reserve analysis and if there could be a need for investments.

Mr. Grant said collecting data from five local users will be very different than collecting data from five cruise industry leaders. The quality of your data will increase with saturation of the sample. He believes five users is much too small of a sample size.

Mr. Homan said it is not a large stratified sample of users in the community. To increase the sample size would unfortunately cost a significant amount of money. This study will not be an exact census, it will yield a lot of information though.

Ms. Smith asked if he will look at groups that once used our facilities but left for another port.

Mr. Homan said he is not reaching out to past users.

Mr. Uchytel said this isn't public outreach. It is an opportunity to speak with a sample of users and find out what is working. Trying to accomplish as much as possible in a one hour meeting.

Mr. Leither said the users that squawk the most are not necessarily representative of our groups. He wanted to know why the sample wasn't random but instead selected by Mr. Uchytel.

Mr. Uchytel said we could do a larger more random sampling. We would need to spend a lot more money to accomplish that. That was not what was agreed to with our contact with HDR or what the Board wanted to spend.

Mr. Grant asked if the non-user community members have an interest in harbor rates.

**CBJ DOCKS AND HARBORS BOARD**  
**REGULAR MEETING MINUTES (CONTINUED)**  
**For Thursday, March 31st, 2022**

Mr. Uchytel said non-users have zero say in this rate study. Everyone in this community can attend our public Board, Finance Sub-Committee and Operations/Planning Committee meetings and provide their opinion. This is a rate study for users that use our facilities for a fee.

Mr. Wostmann said he agrees. Members of the general public that do not contribute money to our facilities but use them do not have a say in rates.

Ms. Derr asked if this study would cover contractual agreements for things like janitorial services.

Mr. Homan said no, not on face value.

Mr. Uchytel said if the public has any complaints about the bathroom facilities to please reach out and he will work with the Harbormaster to get the situation corrected.

Mr. Homan said he will start with the interviews shortly and have some data points to share within the next week or two.

Mr. Uchytel said this rate study is just one step in a long process to change rates. There will be ample time for the public to comment and give their opinions.

Mr. Leither said he knows how important this study is. If the right information does not get into the study it will be hard to convince the public why that is.

Public Comment:

Dennis Watson – Juneau, Alaska

Mr. Watson said he thinks some folks are trying to overanalyze it. He likes what he is seeing. That does not mean he will agree with everything in the end but at the end of the day we cannot micromanage everything.

**VII. Consent Agenda**

- A. Public Requests for Consent Agenda Changes - None
- B. Board Members Requests for Consent Agenda Changes
- C. Items for Action

- 1. Amendment to FY23/FY24 Biennial Budget

**RECOMMENDATION: TO APPROVE AMENDED FY23/FY24 BIENNIAL BUDGET**

**MOTION By MS. DERR: TO APPROVE THE CONSENT AGENDA AS PRESENTED AND ASK UNANIMOUS CONSENT.**

Motion passed with no objection.

**VIII. Unfinished Business**

- 1. Special Discount under 05 CBJAC 15.030(i) - Dockage Specials

Mr. Uchytel explained the regulation and rates. They are for reserved moorage for visiting vessels. He said these fees have not changed since 2005.

**CBJ DOCKS AND HARBORS BOARD**  
**REGULAR MEETING MINUTES (CONTINUED)**  
**For Thursday, March 31st, 2022**

(e) From May 1 to September 30, dockage for all vessels, except those vessels paying dockage fees set out in 05 CBJAC 15.030(f) and (h), will be assessed for each 24-hour period or portion thereof as follows:

- (1) \$3.00 per foot for vessels less than 65 feet in length overall;
- (2) \$5.00 per foot for vessels with a length overall from 65 feet up to 200 feet; and
- (3) \$3.00 per foot for vessels greater than or equal to 200 feet in length overall.

Mr. Uchytel said there are two U.S. flagged vessels that would fit into the five dollar rate per linear foot category that the Assembly would like to keep at the lower rate as they pay Marine Passenger Fees. On page 26 of the agenda packet it lists the regulation for *Dockage Specials*. We would need to conduct a public hearing to accomplish this by holding a Special Board meeting.

Committee Questions:

Mr. Larkin asked if we would need to redo it every year. He also wanted to know if we were going to use the vessel name, or just their category.

Mr. Uchytel said he would hope the motion would be by vessel category and only for this season.

Ms. Woll asked if these ships currently pay Marine Passenger Fees.

Mr. Ridgway said yes, that is the reason we are exempting them.

Public Comment – None

Committee Discussion/Action

**MOTION By MS. DERR: TO SET A PUBLIC HEARING DATE OF APRIL 20<sup>TH</sup>, 2022 TO CONSIDER EXEMPTING VESSELS SUBJECT TO PASSENGER FEES FROM CY2022 DOCKAGE FEE INCREASES AND ASK UNANIMOUS CONSENT.**

Motion passed with no objection.

**2. Implementation of CY2022 Docks & Harbors Fee Changes**

Mr. Uchytel asked Board members to turn to page 43 in the agenda packet. The Assembly approved the CPI changes on February 28<sup>th</sup>, 2022. This change could have gone into effect as of March 9<sup>th</sup>. He wanted to have a discussion with the Board and decide how to feather-in the increases. There are fiscal year fees, calendar year fees and cruise season fees. This memo shows his staff's recommendations for when to implement the CPI adjustment. He mentioned the Dockage Charge and how it has a footnote as the rate doubled effective April 1<sup>st</sup>, 2022. The CPI adjustment will not affect that fee until April of 2023 because it was so recently raised.

Committee Questions

Mr. Etheridge asked if this was the same list that was approved by the Operations/Planning Committee last week.

**CBJ DOCKS AND HARBORS BOARD**  
**REGULAR MEETING MINUTES (CONTINUED)**  
**For Thursday, March 31st, 2022**

Mr. Uchytel said it was, the only change was to the footnote language regarding the Dockage Charge.

Public Comment - None

Board Discussion/Action

**MOTION By MS. DERR: TO DIRECT STAFF TO ENACT RECENT REGULATION FEE CHANGES AS PRESENTED AND ASK UNANIMOUS CONSENT.**

Motion passed with no objection.

**IX. New Business**

**1. Sole Source Procurement for Repairs to Statter Harbor "D" Float**

Mr. Uchytel shared page 38 of the agenda packet. This memo outlines the challenges he is facing making repairs. Two concrete sections are needing to be replaced as well as the tensioning cables. He said it was unacceptable to have this large of a section in disrepair before such a busy season. The repair job went out to bid but no contractors submitted a bid. The local contractors that normally do these types of jobs were very busy and could not bid by our timeline. We found a contractor from the Seattle area that could do the job sooner and had worked on Statter Harbor about ten years ago. He received the quote and they can complete the job by May 4<sup>th</sup>, 2022. We asked for a modification request to enter into a Sole Source Contract. The estimated time and material quote was for \$270K. We need to get approval from the Assembly for anything over \$100K.

Committee Questions

Mr. Etheridge asked if the cost was still being paid by insurance as a claim.

Mr. Uchytel said yes, the cost of the job will be paid by the Risk Management Department.

Mr. Wostmann asked what the original repair estimate was.

Mr. Uchytel said the internal estimate was over \$100K. We always knew it would be over our authority. The local contractor only gave us a quick estimate and not a quote.

Mr. Wostmann asked if we had quantified the revenue loss if the repairs are not completed until July 2022.

Mr. Uchytel said he had not done a cost analysis of lost revenue if it stays down for the next few months. He feels the optics of it is worse than the lost revenue, having a significant amount of dockage broken and unusable since November. He also said he believes his staff has done everything reasonable to get this repair moving as quickly as possible.

Mr. Wostmann asked what the total project cost was.

**CBJ DOCKS AND HARBORS BOARD**  
**REGULAR MEETING MINUTES (CONTINUED)**  
**For Thursday, March 31st, 2022**

Mr. Uchtyl said the replacement float itself was only \$26K. It was very reasonable. The rest is for the contractor, labor and materials. Another rough estimate we got from a local contractor was \$250K. The out of state contractor's quote was roughly the same but we will have it done two months earlier.

Mr. Creswell said the two fingers are 120 feet long, with moorage available on both sides it is close to 600 feet of lost moorage space. Vessels are allowed to raft in that area so the potential lost revenue could be close to 1,000 feet in our busiest time of the year.

Mr. Wostmann asked if we could diagnose the cause of the failure.

Mr. Sill said the cables were installed in the 1980's and have been in saltwater with no lubrication. The cables broke during a wind event and there were some large vessels moored to the fingers during that time. He said when the contractor takes everything apart we will be able to see more and get a better idea of the reason for the break.

Mr. Grant asked for clarification between the local contractor and out of state contractor's quotes.

Mr. Uchtyl said the out of state quote was within \$20K of the local rough estimate given. He also said if we went by \$7.66 per foot as a monthly rate it is over \$7,500 of lost revenue each month.

Mr. Leither said this damaged float is in the most exposed area and staff did a great job getting this repair going. He was scared it was going to be down into September and this new timeline is fantastic. He asked if there has been any discussion on a different type of system since this particular float is so exposed to the weather.

Mr. Sill said with the age of the facility we are going to start seeing more failures. At some point we will need to make a decision if we will just keep fixing them or if we need to replace the existing older infrastructure.

Mr. Grant asked if there were plans to open up any of the other areas and do inspections.

Mr. Sill said with this type of set-up it is very hard to see what's going on, other than cutting a cable and looking inside. The cables are under great tension and the part that is attached is grouted and buried in concrete.

Public Comment

Dennis Watson – Juneau, Alaska

Mr. Watson said he wanted to get this repair going. It will cost us a lot of lost revenue.

Board Discussion/Action

Mr. Wostmann said he is in favor of this new contractor and timeline. The quotes are very close and he also does not like the optics of having the float in disrepair for so long.

**MOTION By MS. DERR: TO RECOMMEND AWARDING A TIME & MATERIAL CONTRACT TO DUWAMISH SERVICES, LLC FOR REPAIRS TO STATTER HARBOR "D" FLOAT AND ASK UNANIMOUS CONSENT.**

**CBJ DOCKS AND HARBORS BOARD**  
**REGULAR MEETING MINUTES (CONTINUED)**  
**For Thursday, March 31st, 2022**

Motion passed with no objection.

2. US DOT Grant Opportunities & Strategies ([RAISE](#), [PIDP](#), [INFRA](#))

Mr. Uchytel said on page 44 in the agenda packet is a list of all the federal grants Docks & Harbors applied for last year. We are still awaiting the results from the EDA Grant. We were unsuccessful with the PIDP and RAISE Grants last year. On page 61 of the agenda packet is a list of grant opportunities we can pursue this year. According to the NOFO we are allowed to apply for three RAISE Grants in 2022. CBJ can apply for two PIDP Grants if we use different UEI (Unique Entity Identifier) numbers, one for Docks & Harbors and one for the City and Borough of Juneau. One of the criticisms we have received in the USDOT debriefing is our beneficial cost analysis ratio is poor.

Committee Questions

Mr. Grant asked about a letter he received which raised controversy about limiting the amount of RAISE Grants CBJ applies for.

Mr. Uchytel said he sent an email around with a response to Steve Behnke with the Juneau Commission on Sustainability (JCOS). Mr. Behnke shared his opinion that only one RAISE Grant should be submitted by CBJ. Mr. Uchytel said he did not think there was data to support that opinion. USDOT allows for each entity to submit up to three grant requests.

Mr. Etheridge said he agrees with Mr. Uchytel. The only project JCOS cares about is the Cruise Ship Dock Electrification. He thinks it is the Board's job to look at all projects and infrastructure needs. He feels there is other options for funding for the electrification of the dock, like using Marine Passenger Fees. We will not receive money from passenger fees for the Fisheries Terminal. A federal grant is the only option we have for this type of project.

Mr. Leither asked how often we receive federal grants. He wanted to know if it is common to receive them or is it incredibly rare.

Mr. Uchytel said about once a decade. Our last grant was back in 2009 for the Auke Bay Loading Facility. We have received smaller FEMA Grants for port security, mostly valued around \$100K. One of the challenges we are facing is our city only has a population of 30K. We compete against huge cities with more competitive beneficial cost ratios.

Public Comment

Duff Mitchell – Juneau, Alaska

Mr. Mitchell said he is a board member of the Downtown Business Association and a Commissioner of JCOS but would like to speak only on behalf of himself. He listened to Mr. Hill with the USDOT during the grant debriefing and also recorded the conversation. He asked Mr. Hill if there was a preclusion to a community submitting more than one RAISE Grant application and how many other communities had submitted more than one. Mr. Hill's answer was yes, a community can submit more than one application, but the only other community that did so was New York City. If you look from the Federal



**CBJ DOCKS AND HARBORS BOARD**  
**REGULAR MEETING MINUTES (CONTINUED)**  
**For Thursday, March 31st, 2022**

Government's point of view with having limited resources he believes there is value in only submitting one application. He also believes other communities spend tens of thousands of dollars on a grant application. That is quite different from us asking an employee to pencil whip an application. He wanted to point out the legislative folks for Juneau wrote an eleven page report that wasn't mentioned or included with the packet. There is only two weeks left to address these eleven pages of detailed critiques.

**Board Discussion/Action**

Ms. Derr said she read Mr. Uchytel's email and response to JCOS. She wanted to commend him on it and mention that not one person on this Board has stated dock electrification is not important to us or something we do not want to achieve. She also said she did not join this Board to put all her eggs in one basket. She is not willing to tell user groups they are not as important as others and maybe we will try another year. She feels there is a lot of federal money available right now that may not be available in years to come. Ms. Derr said she is in favor of applying for more than one RAISE Grant.

Mr. Sill said Mr. Schaal and himself began rewriting the narrative on the grant application after receiving the input and critiques. The modifications suggested are well in progress. The biggest thrust is by far the Dock Electrification application.

**MOTION By MS. SMITH: COMMENSURATE WITH AVAILABLE RESOURCES, DIRECT STAFF TO PURSUE FY2022 US DOT GRANT OPPORTUNITIES AND ASK UNANIMOUS CONSENT:**

**A. RAISE**

- **Dock Electrification**
- **Small Cruise Ship Infrastructure**
- **Juneau Fisheries Terminal**

**B. PIDP**

- **Dock Electrification**
- **Juneau Fisheries Terminal**

**C. INFRA**

- **Juneau Fisheries Terminal**

The motion passed with no objection.

**3. October 2022 1% Sales Tax Initiative**

Mr. Uchytel shared a breakdown of what Mr. Watt the City Manager is proposing for the 1% Sales Tax Initiative. There was about \$5M set aside from the Assembly for Docks & Harbors. The Board was asked to put together a list of harbor projects and this was discussed during the Board Retreat. The Aurora Harbor Rebuild was selected in the top five by every Board member. The project coming in second was the Wayside Float Maintenance Dredging.

**Committee Questions**



**CBJ DOCKS AND HARBORS BOARD**  
**REGULAR MEETING MINUTES (CONTINUED)**  
**For Thursday, March 31st, 2022**

Mr. Grant asked if we had any history that could help us know how they like to divide this tax money up. He was wondering if it is more likely to want to do a large project, or pass it around to lots of smaller ones.

Mr. Uchytel said typically the Juneau School District gets a big chunk. The Assembly has a lot of turnover and is essentially a different body every five years. He also said in the last ten years Docks & Harbors has received \$7M. The Assembly in previous years has been very generous. He thinks they will probably pick projects that will generate enthusiasm from the voting public.

Mr. Etheridge said the last time they decided on the 1% Sales Tax Initiative, Engineering & Public Works was the big winner for water and sewer needs. It is very hard to know which way they will go and what needs will be a priority.

Mr. Wostmann asked if there is a particular format to present our ideas to the Assembly.

Mr. Uchytel said we have not received any direction on how to present our list. He thinks it could be done at a Committee of the Whole meeting where everything gets divided up.

Mr. Grant asked if they earmark the funds for a certain thing or if we just receive the sum.

Mr. Etheridge said it will be funding for a certain project.

Public Comment – None

Board Discussion/Action

Mr. Wostmann said he thought this list was a little messy. He would like to see it limited to those projects that had an eleven or higher score on the Board ranking.

Ms. Smith asked if the motion should be for our top five projects to be submitted for the tax initiative.

Mr. Leither said he liked Mr. Wostmann's idea that we need to get an exact ranking.

Mr. Wostmann would like to remove all of the lower scoring projects and have a set list ranked one through six.

Mr. Leither did not want to include the UAS property on the list as we already have funding set aside by the Assembly for that project.

Mr. Wostmann asked if we have full funding for the UAS property.

Mr. Uchytel said there is no guarantee the University will sell the property. The most recent appraisal showed the property worth somewhere around \$2.9M. The Assembly has given us \$2M. The remainder was going to come from the Finance Department as a low interest loan we would pay back over five years.

Mr. Etheridge said he would like to see the UAS property removed from the list for the 1% Sales Tax Initiative.

**CBJ DOCKS AND HARBORS BOARD**  
**REGULAR MEETING MINUTES (CONTINUED)**  
**For Thursday, March 31st, 2022**

Mr. Grant agreed with removing it. He does not want to put our priority stamp on a project that is not even available.

**MOTION By MS. SMITH: TO RECOMMEND TO THE ASSEMBLY THAT OUR TOP FIVE PROJECTS BE CONSIDERED AS PART OF THE 2022 1% SALES TAX INITIATIVE AND ASK UNANIMOUS CONSENT.**

Mr. Leither objected.

**AMENDED MOTION By MS. SMITH: TO RECOMMEND TO THE ASSEMBLY OUR TOP FIVE PROJECTS WITH THE EXCEPTION OF THE UAS PROPERTY PURCHASE BE CONSIDERED AS PART OF THE 2022 1% SALES TAX INITIATIVE AND ASK UNANIMOUS CONSENT.**

Motion passed with no objections.

**X. Committee and Member Reports**

1. Finance Sub-Committee Wednesday Meetings, March 9<sup>th</sup>, and 22<sup>nd</sup>, 2022

Mr. Wostmann spoke about the Dockage Special and CPI regulation. The committee was also discussing the lease portfolio on property owned by Docks & Harbors. The March 22<sup>nd</sup> meeting was very short and the whole meeting was spent talking about changes made to the budget due to increased insurance costs.

2. Operations/Planning Committee Meeting- Wednesday, March 23<sup>rd</sup>, 2022

Ms. Derr said the committee discussed the Dockage Special and the Special Board Meeting. There was also discussion of the FY23/FY24 amended budget. They also discussed how to feather in the CPI adjustments while being patron conscience. Mr. Uchytel also discussed the grant opportunities.

3. Member Reports

Ms. Derr said she would like to see the rules and regulations for dogs shown more clearly, maybe a little card given to dog owners with everything spelled out. She does not feel our harbors should be treated like a dog park where people bring their dogs down to walk and go to the bathroom. She is concerned when commercial fishermen are unloading their catch and there is feces all over the dock. All dogs must be on a leash. She would like to correct the issue with “honey” before starting to issue citations.

Mr. Creswell said there have been multiple times in the past where we listed duties of dog owner information. He said he has even gone as far as placing memos on every boat in the harbor to remind them of the dog rules. He said after the last meeting and this concern was brought up he had a dozen signs made that arrived today. Harbors are a public place and he does not want to tell people they cannot walk their leashed well behaved dogs on the docks. He would like to look to the Board for input on how they would like to handle the dog issue.

Mr. Leither commented on the dog problem and does not believe leaving notes on boats will reach the target people.

**CBJ DOCKS AND HARBORS BOARD**  
**REGULAR MEETING MINUTES (CONTINUED)**  
**For Thursday, March 31st, 2022**

Mr. Wostmann asked if people are ever issued a citation.

Mr. Creswell said yes. It is a cumbersome process with a long citation form. After a certain amount of citations there can be a court process. He said not many citations are actually written.

Mr. Grant asked if there was bag stations for waste pick-up.

Mr. Creswell confirmed there are many bag stations throughout all of the harbors.

Mr. Leither said new signage was put up at Statter Harbor last year and inquired if they helped reduce the dog waste.

Mr. Creswell said he did see a reduction and the harbor staff keeps a close eye on the problem.

Mr. Etheridge said he recommended the Board getting together with staff and seeing what they would like to see happen.

Mr. Creswell discussed two incidents that happened at Statter Harbor over the weekend. He had to trespass two dogs after one bit a person and punctured the skin. The same two dogs were in another incident the following day with another dog. The dogs were owned by an unregistered liveaboard person. He trespassed the dog owner and all pets owned by that person.

**4. Assembly Lands Committee Liaison Report**

Ms. Derr said there is a piece of property over by Family Practice and the Mormon Church that Bartlett Regional Hospital is currently looking to purchase. Nothing other than that would interest Docks & Harbors.

**5. Auke Bay Neighborhood Association Liaison Report – None**

**6. South Douglas/West Juneau Liaison Report**

Ms. Smith said she did a presentation about Docks & Harbors and funding. There was a lot of interest on the Mayflower Island and the bathrooms at the park. There was also a lot of talk about tourism in Douglas and how they are not interested in it, especially industrial tourism groups over 50 people. There was some frustration regarding the lack of lighting, lack of development on the waterway, and derelict vehicles.

**XI. Port Engineer's Report**

Mr. Still introduced himself and shared his background. He grew up in Juneau as a liveaboard in Aurora, Harris and Douglas Harbor. He was a Harbor Officer before going into college. Waterfront design was his main job and he has designed harbors all over Southeast Alaska. He has deep ties to the community, Docks & Harbors and our facilities. He reported;

- Mr. Sill said he and Mr. Schaal took confined space that was needed to enter the cruise ship floats. They opened about 90% of the cells in the Cruise Ship Dock that had not been opened since 2017 and were

**CBJ DOCKS AND HARBORS BOARD**  
**REGULAR MEETING MINUTES (CONTINUED)**  
**For Thursday, March 31st, 2022**

slowly accumulating rainwater during that time. It took about a week to pump out the ones with water in them.

- The damage to the Taku Harbor Float repairs were planned to be completed in April.

**XII. Harbormaster's Report**

Mr. Creswell reported;

- Most of the seasonal employees will start on April 4<sup>th</sup>. Their start date marks the true beginning of the summer season.
- There is a new fish cleaning station being installed in Statter Harbor.
- Staff is in the process of installing new welcome signs along the waterfront, ten in total all saying welcome in different languages.

**XIII. Port Director's Report**

Mr. Uchytel reported;

- UAS Property and the lease extension. He is hoping they will extend the lease for another year with the terms we have now.
- The US Army Corp of Engineers were in Juneau inspecting the area we want to add a new wave attenuator. He gave a PowerPoint presentation to them and walked them around the area. He felt it went very well and is hopeful. They only cover 50% of the \$3M project so at some point if we get the funding we will need to come up with the other \$1.5M.
- The Assembly will meet on April 20<sup>th</sup> to review the Docks & Harbors budget. We have a Special Board and Operations/Planning Committee meeting set for the same date. He thinks we should make sure it is a shorter meeting so he can be at the Assembly Chambers by 6 p.m. to give the budget presentation.
- He is working with federal lobbyist and Senator Sullivan to get some congressional language that would require NOAA to work with CBJ regarding the property acquisition downtown.
- The Hagmirer Property located west of the Auke Bay Marine Station has sold. He thinks the person that purchased the land will want access to the water through a Docks & Harbors tideland lease.
- Mr. Uchytel has been working with the Alaska Marine Exchange and their need to expand their facilities.
- The USS O'KANE is a guided missile destroyer that was in Juneau back in 2018 and would like to come back in June. There is no room downtown so they are talking about anchoring near Douglas and the Delta Western Dock.
- The Maritime Festival will be on Saturday, May 7<sup>th</sup>, 2022. There will be three large cruise ships in port on that day.

**XIV. Assembly Liaison Report**

Ms. Woll reported;

- The Assembly took action on the Long Range Waterfront Plan. The vote was 7 - 1 allowing for a new cruise ship dock to be built at the Subport. This was the first step to see if there is support for the plan.

**CBJ DOCKS AND HARBORS BOARD**  
**REGULAR MEETING MINUTES (CONTINUED)**  
**For Thursday, March 31st, 2022**

- She spoke briefly on the 1% Sales Tax Initiative and how the Assembly wants voters to continue to support it and the projects it funds.
- The Mayor reached out to Ms. Woll to inquire about the start time of Docks & Harbors meetings. They start at 5:00 p.m. and there have been public comments made to the Assembly that it is hard for the public to attend at such an early hour.

Mr. Etheridge said the meetings used to be held at 7:00 p.m. but they were running too late in the evening. The change was made to 5:00 p.m. to allow people to go straight from work to the meeting without going home first. A few members lived out the road and did not want to go home, then come back at 7:00 p.m. for a meeting.

Ms. Derr feels the Board is extremely open to the public. She was just on the radio asking for public comments with everything the Board does, asking for written testimony as well as showing up to meetings. Public comment is on every agenda multiple times. If someone isn't available right at 5:00 p.m. please come later and say whatever comment you have even if that particular agenda item has already been covered. The Board is extremely understanding and flexible with the public.

Mr. Uchytel said when the meetings were held later there was no more public comment then when they started them earlier in the evening. He did not feel the earlier start time had a negative impact. He would like to hear from anyone having issues. He thinks it would be easier to make special accommodations for them to be heard than move the meetings later. He also mentioned that other enterprises sometimes start their public meetings in the afternoon.

Mr. Etheridge said he has been on the Board a long time and has never missed a meeting. He then said if the meetings were moved to the afternoons he would miss a lot of them.

Mr. Wostmann said this topic deserves some more discussion. Maybe we could start the discussion at the next Operations/Planning Committee meeting.

Ms. Smith spoke about being the liaison for the South Douglas/West Juneau Committee. One item of great interest to them is Mayflower Island. She inquired if it was going to be turned over to the city or if the US Coast Guard still had plans for it.

Ms. Woll said the Assembly has not talked about Mayflower Island.

Mr. Uchytel said there is congressional language that when there is no longer a federal need for Mayflower Island it must be turned back over to CBJ. He could not think of a reason Docks & Harbors would want the property, but it will go back to CBJ when the federal government is done using it.

Mr. Leither asked if the leased value would be a reason for Docks & Harbors to take on the property.

Mr. Uchytel said when having a general discussion about this property he couldn't find a use for the building. It wouldn't support our harbor staffing needs.

**CBJ DOCKS AND HARBORS BOARD**  
**REGULAR MEETING MINUTES (CONTINUED)**  
**For Thursday, March 31st, 2022**

Mr. Grant asked why it couldn't be used to house the crew at Aurora Harbor as we keep hearing it is falling down.

Ms. Smith said the South Douglas/West Juneau Committee had a cultural center in mind.

Mr. Grant asked if it was a sacred Native site and if there were graves on it.

Ms. Smith did not know about that. It was definitely land that was taken from the Native people.

**XV. Board Administrative Matters**

- a. Finance Sub-Committee Meeting – Wednesday, April 13<sup>th</sup>, and 27<sup>th</sup>, 2022
- b. Potential Special Board Meeting to conduct Hearing – Wednesday, April 20<sup>th</sup>, 2022
- c. Ops/Planning Committee Meeting – Wednesday, April 20<sup>th</sup>, 2022
- d. Board Meeting – Thursday, April 28<sup>th</sup>, 2022

**XVI. Adjournment** – The meeting adjourned at 7:34 p.m.