

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

April 4, 2022 7:00 PM

Assembly Chambers/Zoom Webinar/YouTube Livestream
Meeting No. 2022-08 <https://juneau.zoom.us/j/91515424903> or 1-253-215-8782 Webinar
ID: 915 1542 4903

Submitted By:

Duncan Rorie Watt, City and Borough Manager

I. FLAG SALUTE

II. LAND ACKNOWLEDGMENT

III. ROLL CALL

IV. SPECIAL ORDER OF BUSINESS

A. Instruction for Public Participation

The Assembly follows COVID protocols in accordance with CDC guidelines, CBJ ordinances & resolutions, and COVID mitigation strategies at the time of a meeting. Assemblymembers meet in-person, to the extent possible. *The public is recommended – but not required – to mask at meetings.* The public may participate in person or via Zoom webinar. Testimony time will be limited by the Mayor based on the number of participants. *Members of the public that want to provide oral testimony via remote participation must notify the Municipal Clerk prior to 4pm the day of the meeting by calling 907-586-5278. For in-person participation at the meeting, a sign-up sheet will be made available at the back of the Chambers and advance sign-up is not required.* Members of the public are encouraged to send their comments in advance of the meeting to BoroughAssembly@juneau.org.

V. APPROVAL OF MINUTES

VI. MANAGER'S REQUEST FOR AGENDA CHANGES

VII. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VIII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

B. Assembly Requests for Consent Agenda Changes

C. Assembly Action

1. Ordinances for Introduction

a. **Ordinance 2022-23 An Ordinance Temporarily Closing Auke Lake**

for the 2022 IRONMAN Alaska Triathlon and Providing a Penalty.

Juneau is set to host the first IRONMAN Alaska triathlon on August 7, 2022, with 1,500 race participants. The race's swimming course consists of a 2.4-mile loop around Auke Lake, which is normally open to motorized vessels each day during the summer and other public uses. This ordinance would temporarily close Auke Lake to motorized vessels and other public uses on August 6-7, 2022 to minimize user conflicts related to the race.

The Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- b. **Ordinance 2021-08(b)(am)(AE) An Ordinance Appropriating \$3,000,000 to the Manager for the Augustus Brown Pool Capital Improvement Project; Funding Provided by General Funds.**

Delaying renovation of Augustus Brown Pool has substantially increased costs due to inflation, supply chain issues, and limited competition in the pool specialty trade. This ordinance would provide \$3,000,000 of general funds to progress project work. The intent is to complete renovations contemplated in the 2017 sales tax renewal.

The Assembly Finance Committee reviewed this request at the March 12, 2022 meeting. The Public Works and Facilities Committee will review this request at the April 11, 2022 meeting.

The Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- c. **Ordinance 2021-08(b)(am)(AF) An Ordinance Appropriating \$5,000,000 to the Manager for the Affordable Housing Fund; Funding Provided by General Funds.**

This ordinance would appropriate \$5,000,000 of general funds to the Affordable Housing Fund. Assuring adequate and affordable housing for all Juneau residents is highest ranking on the Assembly's goals for 2022. Appropriating these funds will ensure continued robust and sustainable use of the Affordable Housing Fund.

The Assembly Finance Committee reviewed this request at the March 12, 2022 meeting. The Public Works and Facilities Committee will review this request at the April 11, 2022 meeting.

The Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- d. **Ordinance 2021-08(b)(am)(AG) An Ordinance Appropriating \$1,500,000 to the Manager for the Information Technology Infrastructure Upgrades Capital Improvement Project; Funding Provided by General Funds.**

This ordinance would appropriate \$1,500,000 of general funds for information technology needs at CBJ, including cyber security and system modernization upgrades that do not fit in the traditional operating budget framework.

The Assembly Finance Committee reviewed this request at the March 12, 2022 meeting. The Public Works and Facilities Committee will review this request at the April

11, 2022 meeting.

The Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- e. **Ordinance 2021-08(b)(am)(AH) An Ordinance Appropriating \$500,000 to the Manager for the Juneau Police Department Radio System Replacement Capital Improvement Project; Funding Provided by General Funds.**

The Juneau Police Department owns and maintains a system of radios that is at the end of its useful life. A consultant report estimated new system costs in excess of \$12 million. This ordinance would appropriate \$500,000 for an updated consultant cost estimate and first stages of design and planning for the project.

The Assembly Finance Committee reviewed this request at the March 12, 2022 meeting. The Public Works and Facilities Committee will review this request at the April 11, 2022 meeting.

The Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- f. **Ordinance 2021-08(b)(am)(AI) An Ordinance Appropriating \$1,000,000 to the Manager as Local Match for the Lemon Creek Multimodal Path Capital Improvement Project; Funding Provided by General Funds.**

This ordinance would appropriate \$1,000,000 of general funds as local match for the Lemon Creek Multimodal Path capital improvement project. This project is ranked highest on CBJ's FY23 Legislative Priority List, and may be a good candidate for grant funding that is likely to require a local match.

The Assembly Finance Committee reviewed this request at the March 12, 2022 meeting. The Public Works and Facilities Committee will review this request at the April 11, 2022 meeting.

The Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- g. **Ordinance 2021-08(b)(am)(AJ) An Ordinance Appropriating \$6,300,000 to the Manager for the New City Hall Capital Improvement Project; Funding Provided by General Funds.**

This ordinance would appropriate \$6,300,000 of general funds as initial funding for the New City Hall capital improvement project. Although the Assembly has not made final decisions on replacing or renovating the current city hall, appropriating these funds now will ensure funding is available to move the project forward once final decisions have been made. This project is ranked #4 on CBJ's FY23 Legislative Priority List.

The Assembly Finance Committee reviewed this request at the March 12, 2022 meeting. The Public Works and Facilities Committee will review this request at the April 11, 2022 meeting.

The Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- h. **Ordinance 2021-08(b)(am)(AK) An Ordinance Appropriating \$250,000 to the Manager for the North Douglas Crossing Capital Improvement Project; Funding Provided by General Funds.**
This ordinance would appropriate \$250,000 of general funds towards the planning stage of the North Douglas Crossing capital improvement project. This project is ranked #2 on CBJ's FY23 Legislative Priority List.

The Assembly Finance Committee reviewed this request at the March 12, 2022 meeting. The Public Works and Facilities Committee will review this request at the April 11, 2022 meeting.

The Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- i. **Ordinance 2021-08(b)(am)(AL) An Ordinance Appropriating \$1,300,000 to the Manager as a Grant to United Human Services of SE Alaska to Construct the Southeast Community Services Center; Funding Provided by General Funds.**

The Assembly appropriated \$1,100,000 to United Human Services of SE Alaska in October 2020 to support construction of the Southeast Community Services Center. Since this time, the project has experienced significant cost escalation due to inflation, supply chain issues, and other economic factors. This ordinance would appropriate an additional \$1,300,000 to help address these issues and ensure completion of project construction.

The Assembly Finance Committee reviewed this request at the March 12, 2022 meeting. The Public Works and Facilities Committee will review this request at the April 11, 2022 meeting.

The Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- j. **Ordinance 2021-08(b)(am)(AN) An Ordinance Appropriating \$300,000 to the Manager to Replace Lost Revenue in the Downtown Parking Fund; Funding Provided by General Funds.**

The Downtown Parking Fund has experienced a significant reduction in revenue as a result of decreased permit sales to tourism companies and employees downtown who largely transitioned to working from home during the pandemic. This ordinance would appropriate \$300,000 of general funds to replace lost revenue in the Downtown Parking Fund and prevent the fund from going negative at the end of FY22. Permit fee increases are also being considered and more information will be presented at the Public Works & Facilities Committee on April 11, 2022.

The Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

- k. **Ordinance 2022-06 An Ordinance Appropriating Funds from the Treasury for FY23 City and Borough Operations.**

This ordinance appropriates \$430,907,100 in expenditure authority for the City and Borough of Juneau's FY23 operating budget, excluding the School District. This ordinance appropriates all transfers between funds that support operations, debt service and capital projects as well as the associated expenditures within the funds themselves.

This ordinance also recognizes \$423,752,800 of forecast revenue and transfers-in and decreases fund balances, across all funds, by \$7,154,300. The forecast revenue and draw from fund balance are sufficient to fund the budgeted expenditures. Budgeted expenditures and revenues will be reviewed in detail with the Finance Committee during the budget process in April and May.

The Charter requires that a public hearing be held on the FY23 operating budget by May 1, 2022, and the ordinance be adopted by June 15, 2022.

The City Manager recommends the Assembly introduce this ordinance, refer it to the Assembly Finance Committee for further review, and set it for public hearing at the Regular Assembly Meeting scheduled for April 25, 2022.

l. Ordinance 2022-07 An Ordinance Appropriating Funds from the Treasury for FY23 School District Operations.

This ordinance will appropriate to the School District an FY23 operating budget of \$86,659,000. This is an overall decrease in the budget of \$5,737,600 from the FY22 Amended Budget. The FY23 school budget is supported with a combination of funding sources including CBJ local funding of \$30,608,500 and state and federal funding of \$51,389,400. The local funding consists of \$28,491,200 for general operations and \$2,117,300 for programs and activities not subject to the state funding cap.

State statute requires the Assembly to determine the total amount of local educational funding support to be provided and provide notification of the support to the School Board within 30 days of the School District's budget submission. The district's budget was submitted April 1, 2022. To meet this timing provision, it is necessary for the Assembly to determine the amount of funding and provide notice in the month of April. This amount cannot subsequently be reduced, unless the amount exceeds the State funding cap, but it can be increased. If the Assembly does not set the amount and furnish the School Board with notice within 30 days, the amount requested by the School District is automatically approved. By Charter, the Assembly is required to appropriate the School District's budget no later than May 31, 2022.

On April 25, 2022, a meeting is scheduled for the Assembly to state, by motion, the amount of local funding to be provided to the School District.

The City Manager recommends the Assembly introduce this ordinance, refer it to the Assembly Finance Committee for further review, and set it for public hearing at the Regular Assembly Meeting scheduled for April 25, 2022.

m. Ordinance 2022-08 An Ordinance Establishing the Rate of Levy for Property Taxes for Calendar Year 2022 Based Upon the Proposed Budget for Fiscal Year 2023.

This ordinance establishes the mill rates for property taxes for 2022, which funds a significant portion of the City and Borough of Juneau's FY23 operating budget. The Charter requires the Assembly to adopt, by ordinance, the tax levies necessary to fund the budget before June 15.

The mill levies presented in this ordinance support the Manager's FY23 Proposed Budget that will be reviewed by the Assembly Finance Committee (AFC). As part of the budget review process, the AFC reviews, amends and recommends to the

Assembly the final mill levies.

For FY23, the operating mill rate is set to increase by 0.10 mills for a total proposed mill levy of 10.66, the components of which are:

Operating Mill Rate by Service Area	Millage	Change from FY22 Adopted
Roaded Service Area	2.45	-
Fire Service Area	0.31	-
Areawide	6.70	0.10
Operating Total	9.46	0.10
 Debt Service	 1.20	 -
Total	10.66	0.10

The City Manager recommends the Assembly introduce this ordinance, refer it to the Assembly Finance Committee for further review, and set it for public hearing at the Regular Assembly meeting scheduled for April 25, 2022.

2. Resolutions

- a. **Resolution 2975 A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2023 through 2028, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2023.**

This resolution would adopt the Capital Improvement Program (CIP) for Fiscal Years 2023 through 2028, as required by Charter Section 9.4, and lists the capital projects that will be initially appropriated by ordinance in FY23.

The Public Works and Facilities Committee reviewed the preliminary CIP at its March 7, 2022 meeting and forwarded the plan to the Assembly. The Planning Commission will review the preliminary CIP at its April 12, 2022 meeting.

The City Manager recommends the Assembly introduce this resolution, refer it to the Assembly Finance Committee for further review, and set it for public hearing at the regular Assembly meeting scheduled for April 25, 2022.

- b. **Resolution 2981 A Resolution Supporting the People of Ukraine and Suspending the Juneau Sister City Relationship with Vladivostok, Russia.**

Russian President Vladimir Putin has engaged in an unprovoked and unjustified attack on the sovereign nation of Ukraine. The CBJ stands firmly with Ukraine and its people. This resolution would join the CBJ into the international community in strongly condemning the egregious actions of President Vladimir Putin for ordering the invasion of Ukraine and would suspend the CBJ's Sister City relationship with Vladivostok, Russia. The CBJ shall continue to support the people of Vladivostok and looks forward to a time when true people to people cooperation can be restored.

The Assembly Human Resources Committee discussed this resolution on March 14 and April 4, 2022. The Systemic Racism Review Committee reviewed this resolution on March 15, 2022.

The City Manager recommends the Assembly adopt this resolution.

3. Bid Award

a. **Contract Award to Duwamish Services, LLC for Statter Harbor Repairs**

Statter Harbor “D Float” received storm damage on November 26, 2021 rendering 500 linear feet of moorage inoperative. In December, Docks & Harbors proceeded with an expedited process to procure replacement floats from the original manufacturer which would allow a general contractor to complete repairs prior to the spring boating season. In February, a formal bid solicitation for repair was advertised but no bids were received. Local contractors cited full workload and an inability to complete by the desired schedule. On February 24, the Docks & Harbors Board directed staff to proceed in accordance with 53.50.090(g) to contract without further competitive bidding. Duwamish Services, LLC of Seattle was consulted and is willing to complete the work by May 4 under a Time & Material contract estimated not to exceed \$272,400. Docks & Harbors does not have the procurement authority to enter into a contract in excess of \$100,000 without Assembly approval. At its March 31, 2022 regular meeting, the Docks and Harbors Board recommended awarding a time and materials contract to Duwamish Services, LLC.

The City Manager recommends that the Assembly approve Docks & Harbors' request to contract with Duwamish Services, LLC for repairs to Statter Harbor “D Float”.

b. **BE22-252 Riverbend Elementary School Water Damage Repair**

Bids for this project were opened on March 24, 2022. Results of the bid opening are as follows:

Responsive Bidders	Base Bid Item No. 1	Base Bid Item No. 2	Alternate No. 1	Total Bid
Carver Construction, LLC	\$ 860,808.00	\$168,271.00	\$3,689.00	\$1,032,768.00
Island Contractors, Inc.	\$1,120,900.00	\$169,500.00	\$5,600.00	\$1,296,000.00
<i>Architect's Estimate</i>	\$ 719,803.46	\$240,175.46	\$4,136.75	\$ 964,115.67

The City Manager recommends award of this project to Carver Construction, LLC, for the total bid of \$1,032,768.

4. Liquor License

a. **Liquor License Renewals for Licenses: #4943, #550 & #848**

These liquor license actions are before the Assembly to either protest or waive its right to protest the license actions.

Liquor License Renewals

License Type: General Wholesale, License #4943

Licensee: Specialty Imports Inc. d/b/a Specialty Imports

Location: 540 W. 8th St., Juneau

License Type: Beverage Dispensary, License #550
Licensee: Imperial Bar, Inc. d/b/a Imperial Bar
Location: 241 Front St., Juneau

License Type: Restaurant/Eating Place, License #848
Licensee: V's Grinders, LLC d/b/a V's Cellar Door
Location: 222 Seward St., Juneau

Staff from the Police, Finance, Fire, Public Works (Utilities) and Community Development departments have reviewed the above licenses and recommended the Assembly waive its right to protest the renewal applications. Copies of the documents associated with these licenses are available in hardcopy upon request to the Clerk's office.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor license renewals.

IX. PUBLIC HEARING

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. STAFF REPORTS

XIII. ASSEMBLY REPORTS

- A. Mayor's Report
- B. Committee Reports, Liaison Reports, Assembly Comments and Questions
- C. Presiding Officer Reports

XIV. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XV. EXECUTIVE SESSION

A. Collective Bargaining Negotiations

The City Manager recommends the Assembly recess into executive session to discuss an update to collective bargaining the immediate knowledge of which would adversely affect the finances of the municipality.

XVI. SUPPLEMENTAL MATERIALS

- A. Housing and Development Task Force Final Recommendations

XVII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org