THE CITY AND BOROUGH OF JUNEAU, ALASKA
REGULAR ASSEMBLY MEETING
DRAFT Meeting Minutes – May 16, 2022

MEETING NO. 2022-12: The Regular Assembly Meeting of the City and Borough of Juneau Assembly was held at City Hall and virtually via Zoom Webinar and called to order by Deputy Mayor Maria Gladziszewski at 7:00p.m.

I. FLAG SALUTE

II. LAND ACKNOLWEDGMENT

Assemblymember Greg Smith provided the following land acknowledgment: We would like to acknowledge that the City and Borough of Juneau is on Tlingit land, and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh*!

III. ROLL CALL

Assemblymembers Present: Deputy Mayor Maria Gladziszewski, Greg Smith, Carole Triem, Alicia Hughes-Skandijs, Christine Woll, Wade Bryson (joined telephonically via Zoom at 7:14p.m.)

Assemblymembers Absent: Michelle Hale, ‘Wáahlaal Gíidaak, Mayor Beth Weldon.

Staff Present: City Manager Rorie Watt, Deputy City Manager Robert Barr, City Attorney Robert Palmer, Municipal Clerk Beth McEwen, Deputy Clerk Diane Cathcart, Assistant City Attorney Sherri Layne, Finance Director Jeff Rogers, JSD Superintendent Bridget Weiss

IV. SPECIAL ORDER OF BUSINESS

A. Proclamation: National Safe Boating Week

Deputy Mayor Gladziszewski read a proclamation designating May 21-27, 2022 as National Safe Boating Week and Coast Guard Auxiliary member Jean Butler was presented with the proclamation.

B. Instruction for Public Participation

Ms. McEwen provided instruction to the listening public on how to participate in the meeting via the Zoom platform.

V. APPROVAL OF MINUTES

A. March 7, 2022 Regular Assembly Meeting #2022-06 DRAFT Minutes
B. April 13, 2022 Special Assembly Meeting #2022-09 DRAFT Minutes
C. April 25, 2022 Regular Assembly Meeting #2022-10 DRAFT Minutes

MOTION by Ms. Woll to approve the minutes of the March 7, April 13, and April 25 Assembly meetings and asked for unanimous consent. *Hearing no objections, the minutes were approved by unanimous consent.*

VI. MANAGER'S REQUEST FOR AGENDA CHANGES

None.

VII. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

VIII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction
None.

B. Assembly Requests for Consent Agenda Changes
None.

C. Assembly Action
MOTION by Ms. Woll to approve the Consent Agenda and asked for unanimous consent. *Hearing no objections, the Consent Agenda was adopted by unanimous consent.*

C. Assembly Action
1. Ordinances for Introduction
a. Ordinance 2022-24 An Ordinance Amending the Elections Code for the City and Borough of Juneau Municipal Elections.

This ordinance would amend the election code by (1) aligning code with procedures and practices necessary to conduct an election using our new ballot processing center, and (2) clarifying language to election procedures. The Assembly Committee of the Whole reviewed this ordinance on May 2, 2022. Given discussion at that meeting, the Municipal Clerk via the City Manager has proposed some additional amendments, which are provided in the packet. Unless the Assembly refers this ordinance to a committee, the amendments would be considered at the June 13 Regular Assembly meeting.

The Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

b. Ordinance 2022-17 An Ordinance Increasing the Sales Tax Rate from April 1 Through September 30 by 1% to Cover the Revenue Lost by Exempting Food from Sales Tax, and Providing for a Ballot Question Ratifying the Levy and Collection of the Summer Seasonal 1% Areawide Sales Tax on the Sale Price of Retail Sales, Rentals, and Services Performed within the City and Borough of Juneau, to be Effective in 2023.

This is a companion to Ordinance 2022-15, which would exempt unprepared food from sales tax if the voters approve a seasonal 1% increase in sales tax between April and September. Currently, the CBJ has a 5% areawide sales tax rate, and this ordinance—if ratified by the voters in October—would increase the sales tax rate to 6% in the summer months and retain the 5% rate during the winter months. The increase of 1% during the summer months is intended to recover revenue lost by exempting food from sales tax.

During 2022, the Assembly Finance Committee discussed this topic on May 11 and March 2, and the Assembly Committee of the Whole discussed this topic on April 11 and May 2.

The City Manager recommends the Assembly introduce this ordinance and refer it to the Committee of the Whole.

c. Ordinance 2022-15 An Ordinance Amending the Uniform Sales Tax Code to Exempt Food if the Voters Ratify the Levy and Collection of an Additional 1% Summer Sales Tax Rate.

This is a companion to Ordinance 2022-17, which would exempt unprepared food from sales tax if the voters approve a seasonal 1% increase in sales tax between April and September.

During 2022, the Assembly Finance Committee discussed this topic on May 11 and March 2, and the Assembly Committee of the Whole discussed this topic on April 11 and May 2.

The City Manager recommends the Assembly introduce this ordinance and refer it to the Committee of the Whole.

d. Ordinance 2022-16 An Ordinance Amending the Uniform Sales Tax Code to Repeal the Exemption of Sales by Non-profit Organizations.

The CBJ has approximately thirty optional exemptions from sales tax that are not mandated by state or federal law. Associated with the Assembly's interest to exempt unprepared food from sales tax, this ordinance would repeal the sales by nonprofit business exemption to provide greater equity in the sales tax code. Currently, the nonprofit sales and services exemption reduces CBJ's revenue collection by $1.4M. Repealing just the sales by nonprofit businesses would result in some new revenue collection but the precise amount of new revenue to challenging to predict.

During 2022, the Assembly Finance Committee discussed this topic on May 11 and March 2, and the Assembly Committee of the Whole discussed this topic on April 11 and May 2.

The City Manager recommends the Assembly introduce this ordinance and refer it to the Committee of the Whole.

e. Ordinance 2022-26 An Ordinance Establishing a Sales Tax Rebate Program for Residents Experiencing Economic Hardship.

Associated with the Assembly's interest to exempt unprepared food from sales tax, this ordinance would create an economic hardship rebate program. This program would enable lower income residents to receive an annual rebate to offset the costs of paying sales tax on food.

During 2022, the Assembly Finance Committee discussed this topic on May 11 and March 2, and the Assembly Committee of the Whole discussed this topic on April 11 and May 2.

The City Manager recommends the Assembly introduce this ordinance and refer it to the Committee of the Whole.

f. Ordinance 2022-25 An Ordinance Increasing the Sales Tax Rate by 0.5% (5 to 5.5%) to Cover the Revenue Lost by Exempting Food from Sales Tax, and Providing for a Ballot Question Ratifying the Levy and Collection of the Additional 0.5% Areawide Sales Tax on the Sale Price of Retail Sales, Rentals, and Services Performed within the City and Borough of Juneau, to be Effective in 2023.

This is a companion to Ordinance 2022-27, which would exempt unprepared food from sales tax if the voters approve a permanent 0.5% increase in sales tax. Currently, the CBJ has a 5% areawide sales tax rate, and this ordinance—if ratified by the voters in October—would increase the sales tax rate to 5.5%. The increase of 0.5% is intended to recover revenue lost by exempting food from sales tax.

During 2022, the Assembly Finance Committee discussed this topic on May 11 and March 2, and the Assembly Committee of the Whole discussed this topic on April 11 and May 2.

The City Manager recommends the Assembly introduce this ordinance and refer it to the Committee of the Whole.

g. Ordinance 2022-27 An Ordinance Amending the Uniform Sales Tax Code to Exempt Food if the Voters Ratify the Levy and Collection of an Additional 0.5% Sales Tax Rate.

This is a companion to Ordinance 2022-25, which would exempt unprepared food from sales tax if the voters approve an annual 0.5% increase in sales tax.

During 2022, the Assembly Finance Committee discussed this topic on May 11 and March 2, and the Assembly Committee of the Whole discussed this topic on April 11 and May 2.

The City Manager recommends the Assembly introduce this ordinance and refer it to the Committee of the Whole.

h. Ordinance 2021-08(b)(am)(AS) An Ordinance Appropriating $2,300,000 to the Manager for the Hospital CT/MRI Replacement Capital Improvement Project; Funding Provided by Hospital Funds.

This ordinance would appropriate $2,300,000 of hospital funds for the replacement and installation of one MRI and two CT scanners at Bartlett Regional Hospital. The existing apparatus has reached end of useful life and upgrades to the HVAC, electrical, and magnetic shielding are required for installation of the new equipment.

The Public Works and Facilities Committee reviewed this request at the May 2, 2022 meeting.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

2. Resolutions

a. Resolution 2982 A Resolution Reaffirming the City and Borough Assembly District Boundaries Based on the 2020 Census Data.

Assembly districts are for Assemblymember residency purposes only because Assemblymembers are elected at large. The current Assembly district boundaries were established by CBJ Ordinance 2003-15, using data from the 2000 U.S. Census. The current Assembly district boundaries were reevaluated by the CBJ Election Official using the 2020 U.S. Census data. By comparing data from the 2010 Census and the 2020 Census there has not been any significant change in the distribution of population between Assembly District #1 and Assembly District #2. Notably, the 2020 Census data indicates the population disparity between the two districts is two percent, which is well below the code maximum of ten percent necessitating redistricting. CBJC 11.30.010 (defining adequate census).

The Assembly Human Resources Committee reviewed this topic on April 25, 2022.

The City Manager recommends the Assembly adopt this resolution.

b. Resolution 2984 A Resolution Expressing Concern of a Constitutional Convention and Educating the Public and Policy Makers About its Potential Impact

Every ten years, the voters in Alaska decide whether to call for a constitutional convention, which could amend the Alaska Constitution. Alaska's Constitution contains numerous provisions that provide for and enhance maximum local representation in local government. Additionally, the Alaska Constitution commits the State to support public education, public health, public welfare, a court system, and the University system. As written, the Alaska Constitution provides a necessary and empowering legal framework within which to exert local control and respond to resident priorities. Alaska voters overwhelmingly rejected the call for a constitutional convention in 1972 and in successive elections held in 1982, 1992, 2002, and 2012.

The City Manager recommends the Assembly adopt this resolution.

3. Bid Award

a. RFB 23-001 Hazardous Waste Processing and Facility Management

This is a term contract for household hazardous waste processing and facility management. Bids were opened on this project on April 28, 2022. The following bids were received. The protest period ended April 29, 2022.

Bidder	Total Bid
Waste Management National Services	$ 764,246.48
Clean Harbors Environmental Services	$ 799,122.72
US Ecology Alaska, LLC	$1,122,894.20
Clean Earth Environmental Solutions	$1,398,324.80

The City Manager recommends award to Waste Management National Services on the basis of having the lowest responsive and responsible bid price in the amount of $764,246.48 based on the total bid.

4. Liquor License

a. Liquor License Renewals

These liquor license actions are before the Assembly to either protest or waive its right to protest the license actions.

Liquor License Renewals
License Type: Wholesale-General, License #3166
Licensee: The Odom Corporation
Location: 5452 Shaune Drive Bay 1, Juneau

License Type: Restaurant/Eating Place, License #5278
Licensee: Abigail May LaForce Barnett d/b/a Zerelda's Bistro
Location: 9106 Mendenhall Mall Rd Suite B, Juneau

Staff from Police, Finance, Fire, Public Works (Utilities) and Community Development departments have reviewed the above licenses and recommended the Assembly waive its right to protest the renewal and transfer applications. Copies of the documents associated with these licenses are available in hardcopy upon request to the Clerk's office.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor license renewals.

5. Transfers

a. Transfer T-1044 A Transfer of $150,000 from CIP B55-082 Hospital Deferred Maintenance to CIP B55-085 Hospital Parking.

This request would transfer $150,000 from the Hospital Deferred Maintenance CIP to the Hospital Parking CIP for the purpose of conducting a parking study. The hospital currently uses more than three acres of surface parking, which is low value use for high value land. This study will collect information about capacity and use of existing parking, and explore feasibility of constructing a parking garage to free up land for other development opportunities.

The Hospital Board reviewed this request at the April 26, 2022 meeting.

The Manager recommends approval of this transfer.

IX. PUBLIC HEARING

A. Ordinance 2022-11(b) An Ordinance Amending the Street Vending Requirements of Title 62 Regarding Parking.

The CBJ regulates street vending to specific parking districts with a permit. Version (b) of this ordinance renames the parking districts for street vending while retaining the same geographic boundaries as before.

The Assembly Lands, Housing, and Economic Development Committee discussed this ordinance on February 14, 2022. The Systemic Racism Review Committee discussed this ordinance on February 8, 2022, and recommended forwarding to the full Assembly for public hearing. On May 2, 2022, the Assembly Committee of the Whole recommended the Assembly adopt version (b) of this ordinance.

The Manager recommends the Assembly adopt version (b) of this ordinance.

Public Comment
None.

Assembly Action
MOTION by Mr. Smith to adopt Ordinance 2022-11(b) and asked for unanimous consent. *Hearing no objection, the motion passed by unanimous consent.*

B. Ordinance 2021-08(b)(am)(AO) An Ordinance Transferring $70,000 from Police's Fiscal Year 2022 Operating Budget to the Drug Enforcement Unit Building Expansion Capital Improvement Project.

The Juneau Police Department was awarded funds from the Federal High Intensity Drug Trafficking Areas (HIDTA) Program in their FY22 operating budget. Per the grant award, a portion of this funding is allocated for the design phase of the Drug Enforcement Unit building expansion project. This ordinance would transfer $70,000 from JPD’s FY22 operating budget to the capital budget for this purpose. Depending on design costs, funding may also be available through the HIDTA Program for the construction phase of the project.

The Systemic Racism Review Committee reviewed this request at the April 26, 2022 meeting and forwarded it to the full Assembly for public hearing.

The Manager recommends the Assembly adopt this ordinance.

Public Comment
None.

Assembly Action
MOTION by Ms. Woll to adopt Ordinance 2021-08(b)(am)(AO) and asked for unanimous consent.

Ms. Triem objected for purposes of a question. She said that it seems unusual to her to transfer from an operating budget to a capital improvement project and she asked if someone could speak to that.

Mr. Watt said that Ms. Triem was correct that this is unusual. He explained that there had been a grant that appropriated money to the operating budget but a portion of that grant was eligible for capital improvements and that would be permitted beyond the current fiscal year. He said that in light of those conditions, this action would be appropriate to transfer from the operating budget to the capital improvement project for this particular circumstance. Ms. Triem thanked him for the explanation and removed her objection.

Ms. Hughes-Skandijs also objected for purposes of a question. She asked if staff might be able to provide additional information about the building and where it is to be located.

Mr. Barr explained that the operations of this program are currently housed in the JPD building and there are a number of federal agencies that participate with JPD in doing this work. The Drug Enforcement Administration (DEA), State Troopers and US Postal Service work together on these cases and the amount of space that is necessary for the employees currently working in that program is quite tight and this will allow more space for them to do their work.

Ms. Hughes-Skandijs thanked Mr. Barr and removed her objection. She also informed the Assembly that she recently attended a presentation on this high-intensity drug trafficking program and it was very informative and she said that the next time they talk about anything pertaining to JPD, this would be worth touching on.

Hearing no objection, the motion passed by unanimous consent.

X. UNFINISHED BUSINESS

A. Ordinance 2021-08(b)(am)(AL) An Ordinance Appropriating $1,300,000 to the Manager as a Grant to United Human Services of SE Alaska to Construct the Southeast Community Services Center; Funding Provided by General Funds.

The Assembly appropriated $1,100,000 to United Human Services of SE Alaska in October 2020 to support construction of the Southeast Community Services Center. Since that time, the project has experienced significant cost escalation due to inflation, supply chain issues, and other economic factors.

This ordinance would appropriate an additional $1,300,000 to help address these issues and ensure completion of project construction.

The Assembly Finance Committee reviewed this request at the March 12, 2022 meeting. The Public Works and Facilities Committee reviewed this request at the April 11, 2022 meeting. The Systemic Racism Review Committee reviewed this request at the April 5, 2022 meeting and forwarded it to the full Assembly for public hearing. The Assembly held a public hearing on this ordinance on April 25, 2022, and moved to postpone a decision on this ordinance until May 16, 2022.

Assemblymember Smith has proposed an amendment to condition the grant funding, which is described in the packet.

The Manager recommends the Assembly consider Assemblymember Smith's amendment and adopt this ordinance.

Public Comment
None.

Assembly Action
MOTION by Ms. Triem to adopt Ordinance 2021-08(b)(am)(AL).

AMENDMENT by Mr. Smith as follows and asked for unanimous consent.

1. Insert a new Section 4 and renumber existing Section 4 as Section 5:

"Section 4. Grant Condition. This grant is conditioned on the grantee agreeing to refund the CBJ these grant funds dollar for dollar up to the amount appropriated by this ordinance if the grantee receives more than its fundraising needs, which is set at $10,500,000, within the next 10 months. The grantee agrees to continue to make a good faith effort to raise funds from all sources.

Section 5 ~~Section 4.~~ Effective Date. This ordinance shall become effective upon adoption."

Mr. Smith explained that the reason for his amendment was that in his day job at the Legislature, the Teal Street Center is in the capital budget for funds to help finish their project. There is still a bit more process at the state but the hope was that if they could use federal funds rather than local government funds that would be preferable. He said that he has spoken with Joan O'Keefe the Executive Director of United Human Services and she has given her approval of this amendment. The hope is to use federal funds first if they should receive them.

Ms. Gladziszewski thanked Mr. Smith and noted for the record that Mr. Bryson had joined the meeting via Zoom.

Hearing no objection, the amendment passed by unanimous consent.

Hearing no objection, the ordinance, as amended, was adopted by unanimous consent.

B. Ordinance 2022-07(b) An Ordinance Appropriating Funds from the Treasury for FY23 School District Operations.

This ordinance will appropriate $86,659,000 to the School District for its FY23 operating budget. This is an overall decrease in the budget of $5,737,600 from the FY22 Amended Budget. The FY23 school budget is supported with a combination of funding sources including CBJ local funding of $30,766,200 and state and federal funding of $51,389,400. The local funding consists of $28,491,200 for general operations and $2,275,000 for programs and activities not subject to the state funding cap.

State statute requires the Assembly to determine the total amount of local educational funding support to be provided and provide notification of the support to the School Board within 30 days of the School District's budget submission. The district's budget was submitted April 1, 2022. During the April 25, 2022 Regular Assembly meeting, the Assembly approved the local funding portion of $28,491,200 for school district general operations. During the May 11, 2022 Assembly Finance Committee meeting, the Assembly approved $2,275,000 for programs and activities not subject to the state funding cap.

By Charter, the Assembly is required to appropriate the School District's budget no later than May 31, 2022.

The Systemic Racism Review Committee reviewed this request during April and May.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment
None.

Assembly Action
MOTION by Ms. Hughes-Skandijs to adopt Ordinance 2022-07(b) and asked for unanimous consent.
Hearing no objection, the motion passed by unanimous consent.

XI. NEW BUSINESS

A. Recommended Protest of Liquor License #4349 Renewal for N.Y.T. Inc./Fishbone LLC d/b/a Rockwell

The Finance Department has recommended protest of liquor license #4349, N.Y.T. Inc/Fishbone d/b/a Rockwell, due to past due property taxes, MB (misc. billing) and Utilities. This item is on the Assembly Human Resources Committee (HRC) May 16, 2022 agenda for review and recommendation. HRC Chair Hughes-Skandijs will report the HRC's recommendation to the full Assembly for final action; staff will forward final Assembly action to the State Alcohol & Marijuana Control Office (AMCO) and notify the licensee. The AMCO 60-day comment period from the local governing body ends May 29, 2022.

Mr. Watt suggested that HRC Chair Hughes-Skandijs relay what had happened at the HRC meeting. Ms. Hughes-Skandijs explained that the HRC only had two members present at its meeting and while that did provide for a quorum, it did not provide enough members to vote to take action. She said that they reviewed the matter, they discussed it and then moments after they had gaveled out of the meeting, the applicant came to the room and was prepared to provide information. She said that they stayed to be able to provide their information to the Assembly at this meeting.

Ms. Gladziszewski noted that at this point, it becomes an informal hearing before the Assembly and she asked Mr. Palmer if there were any specific protocols they needed to follow for the informal hearing. Mr. Palmer indicated there were not. Ms. Gladziszewski invited the applicant to come up, identify themselves for the record, and provide their testimony.

Mr. Erik Emert, one of the owners of Rockwell and the Rendezvous, stated that he had a simple request. He said that there were four items that were in arrears on this license. He said that he wanted to short pay those items by approximately $2,400 as there was an issue with a water bill that he is still trying to get to the bottom of. He said that he would like to pay the remaining 97% of what is currently owed and try to get to the bottom of the water bill. He said that the water bill may be a mistake.

Ms. Gladziszewski asked him to clarify that he was willing to pay 100% of the amount owing minus the water bill. He said that was correct. He said that he spoke with someone in the Finance Department, not Mr. Rogers, and they informed him that the Finance Department couldn’t make that decision, rather that was a decision for the Assembly to make.

Ms. Gladziszewski opened the floor to any Assemblymembers who had questions for Mr. Emert. Mr. Smith asked Mr. Emert if this liquor license was in use. Mr. Emert stated that it was not currently in use.

Ms. Gladziszewski thanked Mr. Emert for his testimony and she asked Mr. Palmer and Mr. Rogers if there were any type of formal/legal paperwork (Confession of Judgment) that would be done before the Assembly would agree not to protest. She asked what the procedures might be in light of Mr. Emert’s verbal testimony at this meeting.

Mr. Rogers said that they only use the Confession of Judgment process when sales taxes are collected but not remitted. He said that what Mr. Emert was referring to had to do with a water bill and some work on the meter from 2001. He said it is rather dated and that the report he received shows a total of $2395.89 as the remaining balance. He noted that it appears that some of the original amount was adjusted off at one point. He said that he does not have knowledge from the utility about what had been done or what the ongoing confusion is but he does know that at some point, a good portion of the original balance was adjusted off and this is the remaining balance. He said that suggests to him that this is what the utility believes is the properly owed balance. He said that without a representative from the utility present, he is not able to definitely speak to that.

Ms. Gladziszewski asked the Clerk what the timeline was for the protest window for this license. Ms. McEwen noted that CBJ has a 60-day window in which to protest or waive its right to protest and that 60-day window closes on Sunday, May 29 so any action would need to be taken by Friday, May 27.

Ms. Triem asked Mr. Rogers to clarify the amounts due for each of the different types of taxes. Mr. Rogers noted that the packet contained a letter dated April 29, 2022 to the applicant showing amounts due through April. He stated that interest and penalties continue to accrue and that the Miscellaneous Billing (MB) amount in the letter of $318.00 and the Utilities account amount of $2077.89 have been turned over to the city's third party collection agency. He said that third party collection agent may have additional charges on top of those amounts that they are legally allowed to charge.

Ms. Woll asked Mr. Rogers if the applicant had paid the property taxes but not the utilities and the water meter if the Finance Department would still recommend protest of the license renewal.

Mr. Rogers said that the Finance Department will recommend protest anytime that a licensee has delinquent balances with the city so, yes, they would continue to recommend protest.

Additional discussion took place regarding the timing and the potential for taking this up again at a Finance Committee or Special Assembly Meeting between now and the May 27 deadline to act. Ms. Woll noted that in the past, the Assembly has taken action and made it conditional.

MOTION by Ms. Woll for the Assembly to protest the license until the full balance owing is paid.

Additional discussion took place about the timing and the process by which a protest is withdrawn once payment is made. After additional discussion by the Assembly related to the timing of the protest period, ***Ms. Woll rescinded her motion.***

MOTION by Ms. Triem that the Assembly protest the renewal of the liquor license and maintain that protest unless the remaining balance owing is paid by noon on Friday, May 27 and she asked for unanimous consent.

Objection by Mr. Smith for purposes of a question.

Mr. Smith asked if the payment is not made by May 27 but is rather paid on May 29, if there was still a cure available. Mr. Palmer responded that if this motion passed and it was not paid by May 27, a protest letter would be sent but that if a payment was made after that, we would send AMCO a follow-up letter to withdraw the protest. Mr. Smith removed his objection.

Hearing no further objection, Ms. Triem's motion passed by unanimous consent.

B. LEED Exemption Request - Centennial Hall Ballroom Renovation

Mr. Watt noted that the packet contained a number of documents related to this matter. Staff has recommended and Juneau Commission on Sustainability (JCOS) has concurred that it makes sense to give the Centennial Hall Ballroom Renovation project an exemption from the LEED certification for a variety of reasons, especially since the ballroom replacement doesn't lend itself to the LEED process. They are looking for the Assembly's approval of an exemption from the LEED certification process for this project.

MOTION by Ms. Triem that the Assembly approve the LEED exemption request for the Centennial Hall Ballroom Renovation, and asked for unanimous consent. *Hearing no objection, the motion passed by unanimous consent.*

C. Hardship and Senior Citizen/Disabled Veteran Late-Filed Real Property Tax Exemption Applications

There are eleven property owners that have requested the Assembly authorize the Assessor to consider a late-filed exemption for their property assessment.

The Assembly should consider each request separately and determine whether the property owner was unable to comply with the April 30 filing requirement. A.S. 29.45.030(f); CBJC 69.10.021(d). The burden of proof is upon the property owner to show the inability to file a timely exemption request. If the Assembly decides to accept one or more late-filed exemption requests, those applications will be referred to the Assessor for review and action.

The City Manager recommends the Assembly act on each of these applications individually.

Assembly Action
MOTION by Ms. Woll that the Assembly consider individually the applications from Renee Guerin, Linda Macaulay, Monica Casipit, Walter Boman, Daniel Darbonne, Judith Hendriksen, Brendan Kiernan, Socrates Kreuzenstein, Maryann Ray, Stephen Brower and Discovery Southeast and that the Assembly accept these late file exemption requests and refer the matter to the Assessor for review and action, and asked for unanimous consent. *Hearing no objection, the motion carried.*

XII. STAFF REPORTS

A. 1% Sales Tax Process

Mr. Watt noted that he had provided a memo in the packet at page 141 that contains the recommendations from March and following the May 2, 2022 COW meeting and that it will be up to the Assembly to prioritize items for consideration to include on the ballot in the fall. He laid out a process whereby the Assembly will take up consideration of these projects at two separate meetings in June; June 6 and June 27 COW meetings. The Assembly will get to rank the projects individually and then take that composite ranking and assign the values to it. He said they have also done some outreach to the board and to the public and he will ensure that those requests/comments are included in the materials that the Assembly will be provided for the June 6 COW meeting. Tonight, he is looking for acceptance of that process.

Ms. Woll said that she appreciates seeing Mr. Watt's recommendations for them to work from and she asked Mr. Watt if he anticipates updating his recommendations based on any of the information they will be receiving. Mr. Watt said he did not anticipate any other recommendations other than what he had provided back in March. He said that at this point, it was something the Assemblymembers would be looking at and deciding how they wished to prioritize the list.

Additional discussion took place on what they anticipate receiving at the June COW meetings. *Hearing no objections, the process as proposed by the City Manager was approved.*

B. Alaska, British Columbia, Washington Maritime Green Corridor

Tourism Manager Alexandra Pierce noted that the packet contained a memo related to the Green Corridor concept and that the First Mover Commitment would be announced in Vancouver, B.C. the following day. Providing some background information, she stated that several months ago, the Port of Seattle reached out to CBJ with this idea of creating the world's first green cruise corridor between Seattle and Alaska.

Ms. Pierce said that the green corridor concept is big in the shipping world and that L.A. to Shanghai will be the world's first green shipping corridor and that it involves alternative fuel ships and the supporting infrastructure and docking at electrified ports. She said that for cruise ships, that is somewhat more complicated but that the cruise industry has made the commitment to zero greenhouse gas emissions by 2050. As mentioned in her memo, she noted that someone somewhere needs to get the ball rolling to start a road map for this type of concept and that this would be the testing grounds and feasibility study for the world's first green cruise corridor.

Ms. Pierce noted that since the Port of Seattle first reached out to CBJ, they have been working to get other partners on board with this and so far Carnival Corp., Norwegian Cruise Line (NCL), CLIAA, Royal Caribbean and Port of Vancouver have signed on since the memo was written. She said that she sees this as an exciting opportunity for collaboration with the port and regional partners for the future of cruise tourism in Southeast Alaska. It helps ports start thinking about their long term plans and what infrastructure might look like in the future. The commitment to do this feasibility study means that the next step would be to agree to a charter which would lay out what the parameters of this project are and identifies who the partners are and what their commitment levels would be.

She noted that CBJ was the first port in the world to have shore power and she thinks it would be appropriate that we also lead the world by taking this as the next step in that process and continue to push the envelope for environmental practices in the cruise world. She said that this may lead to opportunities for funding and we are an excellent port to test this concept. She noted that we have very few international borders where we have two states, one province and a multitude of local communities. She noted that many other cruise destinations have a much more diverse group of countries, ports, facilities and jurisdictions that they have to deal with.

Ms. Pierce noted that there would be a press briefing the following day led by the Port of Seattle and that she would be happy to forward information on how to watch that to the Assembly.

Ms. Hughes-Skandijs said that she is very excited that this is something CBJ will be involved with. She asked if Ms. Pierce had any estimate of the amount of time this will require since they have already loaded a lot of responsibility on Ms. Pierce and her position. Ms. Pierce said that there certainly are a lot of partners and coordination that will go along with this but that the Port of Seattle is eagerly leading this effort. She said that a future feasibility study would need to be done by a contractor rather than any one person from one port.

Mr. Smith said that he was supportive of this effort and asked regarding the feasibility study if there was any expectation of a financial contribution being required of the partners. Ms. Pierce responded that there was not a financial commitment required at this stage. She said that as this process takes shape, they'll have more of an idea of what it looks like and what financial commitments may be required. She noted that the federal government knows about this project and she is optimistic and there may be opportunities for future funding but those are all unknowns at this time. She said that the first step is a charter to be agreed upon by the partners and then to scope out the project from there.

Ms. Triem said that she was excited about it and would like to receive the information on the media availability.

XIII. ASSEMBLY REPORTS

A. Mayor's Report

There was no Mayor's Report since the Mayor was absent from this meeting.

B. Committee Reports and Liaison Reports

Human Resources Committee (HRC) Chair Hughes-Skandijs reported that the HRC met earlier this evening prior to tonight's meeting and since there were only two members present they heard reports and information but could not take any action and action on their items was being referred to the Assembly instead. She reported that there is only one incumbent applicant for the Board of Equalization (BOE).

MOTION by Ms. Hughes-Skandijs to reappoint Emily Haynes to the Board of Equalization for a term beginning immediately and ending December 31, 2024. *Hearing no objection, motion carried by unanimous consent.*

Ms. Hughes-Skandijs noted that the HRC received the Utilities Advisory Board (UAB) annual report and there were two open seats on the UAB and only one application received from incumbent Elizabeth Pederson.

MOTION by Ms. Hughes-Skandijs to reappoint Ms. Elizabeth Pederson to the Utility Advisory Board to a term beginning June 1 and ending May 31, 2025. *Hearing no objection, motion carried by unanimous consent.*

Ms. Hughes-Skandijs noted that they have some empowered board interviews coming up, and asked Assemblymembers their date availability to conduct those meetings of the Full Assembly sitting as the HRC to conduct interviews for the following dates: June 14 or 15 and also, July 20 or 21. All those meetings would be held via Zoom only. All dates were ones for which members said they would be available.

Assembly Finance Committee (AFC) Chair Triem reported that the AFC has completed six-sevenths of the budget cycle. Her intention was to not hold a Finance Committee meeting next week and no meeting in July unless one needs to be called. She noted that she will be signing the letter of engagement with Elgee Rehfeld for the annual audit which is one of the duties of the AFC Chair.

Committee of the Whole (COW) Chair Gladziszewski reported that the COW met May 2 and talked about a number of items that were on tonight's agenda and included the 1% Sales Tax projects, Sales Tax on Food, Election Code Changes, the Street Vendor map ordinance, and the CCFR/JPD armored vehicle.

Public Works and Facilities Committee (PWFC) Chair Bryson reported that the PWFC met earlier this month and discussed an MRI and CT Scanner for the hospital and that was introduced at this meeting. They discussed not requiring LEED Certification for Centennial Hall and that was acted upon at this meeting. He said they also discussed the City Museum topic at that same PWFC meeting.

Lands Housing and Economic Development Chair Hale was absent so no report was given.

Ms. Gladziszewski asked for any liaison reports.

Mr. Smith reported that the Eaglecrest Summer Operations Task Force has not met and they are looking at holding a meeting to hear from the public as they move forward with the gondola project. He said that his other liaison groups: Joint Assembly/School Facilities Committee, Juneau Commission on Housing and Homelessness, and the UAS Campus Council have not held meetings. He did hear that the donations towards the UAS Campus Council are at an all-time high.

Ms. Woll reported that the Systemic Racism Review Committee met immediately following the last regular Assembly meeting and made the recommendations that were in tonight's packet. She noted that the SRRC is following along during the budget process. She noted that this is the first cycle for them to review the budget and they are fine tuning how that process is going to work best and they have been asking a lot of good questions and any recommendations from the SRRC will likely come near the end of the budget cycle. She noted they will meet again tomorrow to discuss the ordinances that were introduced at this meeting as well as likely some additional budget discussions.

Ms. Woll reported that the Docks and Harbors (D&H) Board had its regular meeting a few weeks ago. There were a number of interesting topics they were considering. They have created a working group to discuss live-aboards and challenges facing the live-aboard community. They also discussed the need for Taku Harbor float repairs. She said that there were a number of inquiries that were coming to D&H

about uses and property leases of D&H lands and all of these were in very early stages. Some of the ideas that were brought up included an inquiry about a tideland lease in Auke Bay, a potential easement through the Statter Harbor parking lot, a potential land and tidelands purchase under Juneau Electronics which has a new owner, a community garden at the little rock dump, the totem pole trail along the waterfront, and an opportunity for a joint facility with the Marine Exchange in the downtown waterfront. She said those are just some of the interesting proposals that people are bringing to D&H for consideration.

Ms. Woll noted that during the HRC meeting today, the Clerks reminded them that the application period deadlines are coming up for a number of boards. The Hospital Board application period closes on May 25, and applications for Docks & Harbors, Airport, Eaglecrest, and the Planning Commission will close on June 3.

Ms. Triem reported that the Aquatics Board met tonight and she was sad to be missing it as it was Aquatics Manager Kollin Monahan's last meeting before he leaves to take a job down south with an outdoor pool. She noted that his job has been posted and that the Aquatics Board was beginning its discussion for a transition plan. She said that the Aquatics Board is working on a contract with Glacier Swim Club which is something that comes up every five years and covers fees, storage, etc… She said that she and the Mayor visited Dimond Park Aquatic Center and got to see the new decking anti-slipping foam tiles that were installed. She thinks it will be a lot safer to walk on that deck.

Ms. Triem reported that the Juneau Commission on Sustainability (JCOS) met on May 4 and discussed electric vehicle planning re: CBJ fleet conversion. They also heard from Sarah Gress at BRH about a new initiative at the hospital about cloth diapering to see if there was any overlap between the mission of JCOS and that initiative. She said they would be seeing another LEED exemption request similar to what they considered for Centennial Hall coming soon to the Assembly for the BRH Emergency Department renovation. She said that JCOS may forward some recommendations to the Assembly for potential code changes related to the requirement related to LEED certifications when it comes to CBJ renovation projects. It is much harder to meet LEED standards for renovation projects.

Ms. Triem said that she attended "The Goldies" which is the Alaskan Broadcasters Association awards ceremony which had been held here in Juneau and she thanked Travel Juneau, the Alaska Committee, and the Juneau Radio Center from bringing that event to Juneau. Ms. Triem noted that she will be attending the Alaska Municipal League Board meeting in Anchorage tomorrow.

Ms. Hughes-Skandijs reported that she attended the May 10 Planning Commission meeting which is now being held back in the Assembly Chambers. She said the Chambers room was completely packed and they had a lot of public testimony re: the subdivisions behind Bonnie Brae. She said there were some lots that were not your traditional types of lots for a subdivision and all three were successful. She said that there was a lot of public testimony for and against the applications. She said that it was the first time the Planning Commission used its new format. Previously, they would have staff presenting the applications which may be misconstrued that staff was advocating for a particular proposal. The new process is similar to the Assembly meeting format with the CDD Director reading a report and going forward from there. She said that new process seemed to go well. She said that while it was not Nathaniel Dye's last meeting of the Planning Commission, they did give him somewhat of a sendoff as the next PC meeting will be his last meeting.

Ms. Hughes-Skandijs reported that the next meeting of the Juneau Commission on Aging was scheduled for tomorrow at 10:30am. She noted that she did not attend the last meeting of the Parks and Recreation Advisory Committee due to a work obligation.

Ms. Hughes-Skandijs said that since the last Assembly meeting, she was able to attend the wedding of Waahlaal Giidaak and she said that it was a real pleasure to go to that wedding.

Mr. Bryson reported that Travel Juneau welcomed the first cruise ship of the season, the Bliss on April 25. He reported that the Friends of the Flags got their flags up on May 1. He noted that the cruise ship terminal visitor's center is open and staffed when they have volunteers for it. Lastly, Mr. Bryson said that he attended the Thunder Mountain Girls Soccer Team senior night for his daughter MaryEllen.

Ms. Hughes-Skandijs said that she was asked at the Planning Commission meeting by one of the commissioners where we are with the mass wasting/landslide information and if they would be getting any updates in the near future. Mr. Watt said that it was on the list of projects that are waiting for attention.

C. Presiding Officer Reports

None.

XIV. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

There being no further business to come before the Assembly, the Regular Assembly meeting was adjourned at 9:11p.m.

Signed: ___________________________	Signed: _________________________
Elizabeth J. McEwen	Maria Gladziszewski
Municipal Clerk	Deputy Mayor