

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

May 16, 2022 7:00 PM

Assembly Chambers/Zoom Webinar/YouTube Livestream
Meeting No. 2022-12, <https://juneau.zoom.us/j/91515424903> or 1-253-215-8782 Webinar
ID: 915 1542 4903

Submitted By:

Duncan Rorie Watt, City and Borough Manager

I. FLAG SALUTE

II. LAND ACKNOWLEDGMENT

III. ROLL CALL

IV. SPECIAL ORDER OF BUSINESS

A. Proclamation: National Safe Boating Week

B. Instruction for Public Participation

The public may participate in person or via Zoom webinar. Testimony time will be limited by the Mayor based on the number of participants. *Members of the public that want to provide oral testimony via remote participation must notify the Municipal Clerk prior to 4pm the day of the meeting by calling 907-586-5278. For in-person participation at the meeting, a sign-up sheet will be made available at the back of the Chambers and advance sign-up is not required.* Members of the public are encouraged to send their comments in advance of the meeting to BoroughAssembly@juneau.org.

V. APPROVAL OF MINUTES

A. March 7, 2022 Regular Assembly Meeting #2022-06 DRAFT Minutes

B. April 13, 2022 Special Assembly Meeting #2022-09 DRAFT Minutes

C. April 25, 2022 Regular Assembly Meeting #2022-10 DRAFT Minutes

VI. MANAGER'S REQUEST FOR AGENDA CHANGES

VII. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VIII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

B. Assembly Requests for Consent Agenda Changes

C. Assembly Action

1. Ordinances for Introduction

a. **Ordinance 2022-24 An Ordinance Amending the Elections Code for the City and Borough of Juneau Municipal Elections.**

This ordinance would amend the election code by (1) aligning code with procedures and practices necessary to conduct an election using our new ballot processing center, and (2) clarifying language to election procedures. The Assembly Committee of the Whole reviewed this ordinance on May 2, 2022. Given discussion at that meeting, the Municipal Clerk via the City Manager has proposed some additional amendments, which are provided in the packet. Unless the Assembly refers this ordinance to a committee, the amendments would be considered at the June 13 Regular Assembly meeting.

The Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

b. **Ordinance 2022-17 An Ordinance Increasing the Sales Tax Rate from April 1 Through September 30 by 1% to Cover the Revenue Lost by Exempting Food from Sales Tax, and Providing for a Ballot Question Ratifying the Levy and Collection of the Summer Seasonal 1% Areawide Sales Tax on the Sale Price of Retail Sales, Rentals, and Services Performed within the City and Borough of Juneau, to be Effective in 2023.**

This is a companion to Ordinance 2022-15, which would exempt unprepared food from sales tax if the voters approve a seasonal 1% increase in sales tax between April and September. Currently, the CBJ has a 5% areawide sales tax rate, and this ordinance—if ratified by the voters in October—would increase the sales tax rate to 6% in the summer months and retain the 5% rate during the winter months. The increase of 1% during the summer months is intended to recover revenue lost by exempting food from sales tax.

During 2022, the Assembly Finance Committee discussed this topic on May 11 and March 2, and the Assembly Committee of the Whole discussed this topic on April 11 and May 2.

The City Manager recommends the Assembly introduce this ordinance and refer it to the Committee of the Whole.

c. **Ordinance 2022-15 An Ordinance Amending the Uniform Sales Tax Code to Exempt Food if the Voters Ratify the Levy and Collection of an Additional 1% Summer Sales Tax Rate.**

This is a companion to Ordinance 2022-17, which would exempt unprepared food from sales tax if the voters approve a seasonal 1% increase in sales tax between April and September.

During 2022, the Assembly Finance Committee discussed this topic on May 11 and March 2, and the Assembly Committee of the Whole discussed this topic on April 11 and May 2.

The City Manager recommends the Assembly introduce this ordinance and refer it to the Committee of the Whole.

d. **Ordinance 2022-16 An Ordinance Amending the Uniform Sales Tax Code to Repeal the Exemption of Sales by Non-profit Organizations.**

The CBJ has approximately thirty optional exemptions from sales tax that are not mandated by state or federal law. Associated with the Assembly's interest to exempt unprepared food from sales tax, this ordinance would repeal the sales by nonprofit business exemption to provide greater equity in the sales tax code. Currently, the nonprofit sales and services exemption reduces CBJ's revenue collection by \$1.4M. Repealing just the sales by nonprofit businesses would result in some new revenue collection but the precise amount of new revenue to challenging to predict.

During 2022, the Assembly Finance Committee discussed this topic on May 11 and March 2, and the Assembly Committee of the Whole discussed this topic on April 11 and May 2.

The City Manager recommends the Assembly introduce this ordinance and refer it to the Committee of the Whole.

e. **Ordinance 2022-26 An Ordinance Establishing a Sales Tax Rebate Program for Residents Experiencing Economic Hardship.**

Associated with the Assembly's interest to exempt unprepared food from sales tax, this ordinance would create an economic hardship rebate program. This program would enable lower income residents to receive an annual rebate to offset the costs of paying sales tax on food.

During 2022, the Assembly Finance Committee discussed this topic on May 11 and March 2, and the Assembly Committee of the Whole discussed this topic on April 11 and May 2.

The City Manager recommends the Assembly introduce this ordinance and refer it to the Committee of the Whole.

f. **Ordinance 2022-25 An Ordinance Increasing the Sales Tax Rate by 0.5% (5 to 5.5%) to Cover the Revenue Lost by Exempting Food from Sales Tax, and Providing for a Ballot Question Ratifying the Levy and Collection of the Additional 0.5% Areawide Sales Tax on the Sale Price of Retail Sales, Rentals, and Services Performed within the City and Borough of Juneau, to be Effective in 2023.**

This is a companion to Ordinance 2022-27, which would exempt unprepared food from sales tax if the voters approve a permanent 0.5% increase in sales tax. Currently, the CBJ has a 5% areawide sales tax rate, and this ordinance—if ratified by the voters in October—would increase the sales tax rate to 5.5%. The increase of 0.5% is intended to recover revenue lost by exempting food from sales tax.

During 2022, the Assembly Finance Committee discussed this topic on May 11 and March 2, and the Assembly Committee of the Whole discussed this topic on April 11 and May 2.

The City Manager recommends the Assembly introduce this ordinance and refer it to the Committee of the Whole.

- g. **Ordinance 2022-27 An Ordinance Amending the Uniform Sales Tax Code to Exempt Food if the Voters Ratify the Levy and Collection of an Additional 0.5% Sales Tax Rate.**

This is a companion to Ordinance 2022-25, which would exempt unprepared food from sales tax if the voters approve an annual 0.5% increase in sales tax.

During 2022, the Assembly Finance Committee discussed this topic on May 11 and March 2, and the Assembly Committee of the Whole discussed this topic on April 11 and May 2.

The City Manager recommends the Assembly introduce this ordinance and refer it to the Committee of the Whole.

- h. **Ordinance 2021-08(b)(am)(AS) An Ordinance Appropriating \$2,300,000 to the Manager for the Hospital CT/MRI Replacement Capital Improvement Project; Funding Provided by Hospital Funds.**

This ordinance would appropriate \$2,300,000 of hospital funds for the replacement and installation of one MRI and two CT scanners at Bartlett Regional Hospital. The existing apparatus has reached end of useful life and upgrades to the HVAC, electrical, and magnetic shielding are required for installation of the new equipment.

The Public Works and Facilities Committee reviewed this request at the May 2, 2022 meeting.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

2. Resolutions

- a. **Resolution 2982 A Resolution Reaffirming the City and Borough Assembly District Boundaries Based on the 2020 Census Data.**

Assembly districts are for Assemblymember residency purposes only because Assemblymembers are elected at large. The current Assembly district boundaries were established by CBJ Ordinance 2003-15, using data from the 2000 U.S. Census. The current Assembly district boundaries were reevaluated by the CBJ Election Official using the 2020 U.S. Census data. By comparing data from the 2010 Census and the 2020 Census there has not been any significant change in the distribution of population between Assembly District #1 and Assembly District #2. Notably, the 2020 Census data indicates the population disparity between the two districts is two percent, which is well below the code maximum of ten percent necessitating redistricting. CBJC 11.30.010 (defining adequate census).

The Assembly Human Resources Committee reviewed this topic on April 25, 2022.

The City Manager recommends the Assembly adopt this resolution.

- b. **Resolution 2984 A Resolution Expressing Concern of a Constitutional Convention and Educating the Public and Policy Makers About its Potential Impact**

Every ten years, the voters in Alaska decide whether to call for a constitutional convention, which could amend the Alaska Constitution. Alaska's Constitution contains numerous provisions that provide for and enhance maximum local representation in

local government. Additionally, the Alaska Constitution commits the State to support public education, public health, public welfare, a court system, and the University system. As written, the Alaska Constitution provides a necessary and empowering legal framework within which to exert local control and respond to resident priorities. Alaska voters overwhelmingly rejected the call for a constitutional convention in 1972 and in successive elections held in 1982, 1992, 2002, and 2012.

The City Manager recommends the Assembly adopt this resolution.

3. Bid Award

a. **RFB 23-001 Hazardous Waste Processing and Facility Management**

This is a term contract for household hazardous waste processing and facility management. Bids were opened on this project on April 28, 2022. The protest period ended April 29, 2022. The following bids were received:

Bidder	Total Bid
Waste Management National Services	\$ 764,246.48
Clean Harbors Environmental Services	\$ 799,122.72
US Ecology Alaska, LLC	\$1,122,894.20
Clean Earth Environmental Solutions	\$1,398,324.80

The City Manager recommends award to Waste Management National Services on the basis of having the lowest responsive and responsible bid price in the amount of \$764,246.48 based on the total bid.

4. Liquor License

a. **Liquor License Renewals**

These liquor license actions are before the Assembly to either protest or waive its right to protest the license actions.

Liquor License Renewals

License Type: Wholesale-General, License #3166

Licensee: The Odom Corporation

Location: 5452 Shaune Drive Bay 1, Juneau

License Type: Restaurant/Eating Place, License #5278

Licensee: Abigail May LaForce Barnett d/b/a Zerelda's Bistro

Location: 9106 Mendenhall Mall Rd Suite B, Juneau

Staff from Police, Finance, Fire, Public Works (Utilities) and Community Development departments have reviewed the above licenses and recommended the Assembly waive its right to protest the renewal and transfer applications. Copies of the documents associated with these licenses are available in hardcopy upon request to the Clerk's office.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor license renewals.

5. Transfers

a. **Transfer T-1044 A Transfer of \$150,000 from CIP B55-082 Hospital**

Deferred Maintenance to CIP B55-085 Hospital Parking.

This request would transfer \$150,000 from the Hospital Deferred Maintenance CIP to the Hospital Parking CIP for the purpose of conducting a parking study. The hospital currently uses more than three acres of surface parking, which is low value use for high value land. This study will collect information about capacity and use of existing parking, and explore feasibility of constructing a parking garage to free up land for other development opportunities.

The Hospital Board reviewed this request at the April 26, 2022 meeting.

The Manager recommends approval of this transfer.

IX. PUBLIC HEARING

A. Ordinance 2022-11(b) An Ordinance Amending the Street Vending Requirements of Title 62 Regarding Parking.

The CBJ regulates street vending to specific parking districts with a permit. Version (b) of this ordinance renames the parking districts for street vending while retaining the same geographic boundaries as before.

The Assembly Lands, Housing, and Economic Development Committee discussed this ordinance on February 14, 2022. The Systemic Racism Review Committee discussed this ordinance on February 8, 2022, and recommended forwarding to the full Assembly for public hearing. On May 2, 2022, the Assembly Committee of the Whole recommended the Assembly adopt version (b) of this ordinance.

The Manager recommends the Assembly adopt version (b) of this ordinance.

B. Ordinance 2021-08(b)(am)(AO) An Ordinance Transferring \$70,000 from Police's Fiscal Year 2022 Operating Budget to the Drug Enforcement Unit Building Expansion Capital Improvement Project.

The Juneau Police Department was awarded funds from the Federal High Intensity Drug Trafficking Areas (HIDTA) Program in their FY22 operating budget. Per the grant award, a portion of this funding is allocated for the design phase of the Drug Enforcement Unit building expansion project. This ordinance would transfer \$70,000 from JPD's FY22 operating budget to the capital budget for this purpose. Depending on design costs, funding may also be available through the HIDTA Program for the construction phase of the project.

The Systemic Racism Review Committee reviewed this request at the April 26, 2022 meeting and forwarded it to the full Assembly for public hearing.

The Manager recommends the Assembly adopt this ordinance.

X. UNFINISHED BUSINESS

A. Ordinance 2021-08(b)(am)(AL) An Ordinance Appropriating \$1,300,000 to the Manager as a Grant to United Human Services of SE Alaska to Construct the Southeast Community Services Center; Funding Provided by General Funds.

The Assembly appropriated \$1,100,000 to United Human Services of SE Alaska in October 2020 to support construction of the Southeast Community Services Center. Since that time, the project has experienced significant cost escalation due to inflation, supply chain issues, and other economic factors. This ordinance would appropriate an additional \$1,300,000 to help address these issues and ensure completion of project construction.

The Assembly Finance Committee reviewed this request at the March 12, 2022 meeting. The Public Works and Facilities Committee reviewed this request at the April 11, 2022 meeting. The Systemic Racism Review Committee reviewed this request at the April 5, 2022 meeting and forwarded it to the full Assembly for public hearing. The Assembly held public hearing on this ordinance on April 25, 2022, and moved to postpone a decision on this ordinance until May 16, 2022.

Assemblymember Smith has proposed an amendment to condition the grant funding, which is described in the packet.

The Manager recommends the Assembly consider Assemblymember Smith's amendment and adopt this ordinance.

B. Ordinance 2022-07(b) An Ordinance Appropriating Funds from the Treasury for FY23 School District Operations.

This ordinance will appropriate \$86,659,000 to the School District for its FY23 operating budget. This is an overall decrease in the budget of \$5,737,600 from the FY22 Amended Budget. The FY23 school budget is supported with a combination of funding sources including CBJ local funding of \$30,766,200 and state and federal funding of \$51,389,400. The local funding consists of \$28,491,200 for general operations and \$2,275,000 for programs and activities not subject to the state funding cap.

State statute requires the Assembly to determine the total amount of local educational funding support to be provided and provide notification of the support to the School Board within 30 days of the School District's budget submission. The district's budget was submitted April 1, 2022. During the April 25, 2022 Regular Assembly meeting, the Assembly approved the local funding portion of \$28,491,200 for school district general operations. During the May 11, 2022 Assembly Finance Committee meeting, the Assembly approved \$2,275,000 for programs and activities not subject to the state funding cap.

By Charter, the Assembly is required to appropriate the School District's budget no later than May 31, 2022.

The Systemic Racism Review Committee reviewed this request during April and May.

The City Manager recommends the Assembly adopt this ordinance.

XI. NEW BUSINESS

A. Recommended Protest of Liquor License #4349 Renewal for N.Y.T. Inc./Fishbone LLC d/b/a Rockwell

The Finance Department has recommended protest of liquor license #4349, N.Y.T. Inc/Fishbone d/b/a Rockwell, due to past due property taxes, MB (misc. billing) and Utilities. This item is on the Assembly Human Resources Committee (HRC) May 16, 2022 agenda for review and recommendation. HRC Chair Hughes-Skandijis will report the HRC's recommendation to the full Assembly for final action; staff will forward final Assembly action to the State Alcohol & Marijuana Control Office (AMCO) and notify the licensee. The AMCO 60-day comment period from the local governing body ends May 29, 2022.

B. LEED Exemption Request - Centennial Hall Ballroom Renovation

C. Hardship and Senior Citizen/Disabled Veteran Late-Filed Real Property Tax

Exemption Applications

There are eleven property owners that have requested the Assembly authorize the Assessor to consider a late-filed exemption for their property assessment.

The Assembly should consider each request separately and determine whether the property owner was unable to comply with the April 30 filing requirement. A.S. 29.45.030(f); CBJC 69.10.021(d). The burden of proof is upon the property owner to show the inability to file a timely exemption request. If the Assembly decides to accept one or more late-filed exemption requests, those applications will be referred to the Assessor for review and action.

The City Manager recommends the Assembly act on each of these applications individually.

XII. STAFF REPORTS

- A. **1% Sales Tax Process**
- B. **Alaska, British Columbia, Washington Maritime Green Corridor**

XIII. ASSEMBLY REPORTS

- A. Mayor's Report
- B. Committee Reports, Liaison Reports, Assembly Comments and Questions
- C. Presiding Officer Reports

XIV. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

**Office of the Mayor
City and Borough of Juneau
Proclamation
National Safe Boating Week
May 21-27, 2022**

WHEREAS, for an estimated more than 100 million Americans, boating is a popular recreational activity; and

WHEREAS, during National Safe Boating Week, the US Coast Guard and its federal, state, and local safe boating partners encourage all boaters to explore and enjoy America's beautiful waters responsibly; and

WHEREAS, safe boating begins with preparation. The Coast Guard estimates that human error accounts for most boating accidents and that life jackets could prevent nearly 86% of boating fatalities; and

WHEREAS, through basic boating safety procedures including carrying lifesaving emergency distress and communications equipment, wearing life jackets, attending safe boating courses, participating in free boat safety checks, and staying sober while navigating, the Coast Guard can help ensure boaters on America's waterways stay safe throughout the season; and

WHEREAS, National Safe Boating Week is observed to bring attention to important life-saving tips for recreational boaters so that they can have a safer, more fun experience out on the water throughout the year; and

WHEREAS, on average, 650 people die each year in boating-related accidents in the United States. 75% of these are fatalities caused by drowning; and

WHEREAS, the vast majority of these accidents are caused by human error or poor judgment and not by the boat, equipment, or environmental factors.

NOW, THEREFORE, I, Beth A. Weldon, Mayor of the City and Borough of Juneau, Alaska, on behalf of the City and Borough Assembly, do hereby issue this proclamation designating May 21-27, 2022 as National Safe Boating Week in Juneau. I encourage all citizens who boat to practice safe boating habits and wear a life jacket at all times while boating.

IN WITNESS WHEREOF, I have hereto set my hand and caused the seal of the City and Borough of Juneau, Alaska, to be affixed this 16th day of May, 2022.



Beth A. Weldon, Mayor

SPECIAL ASSEMBLY MEETING
THE CITY AND BOROUGH OF JUNEAU, ALASKA
DRAFT Meeting Minutes – March 7, 2022

Meeting No. 2022-06: The Special Meeting of the City and Borough Juneau Assembly was held in the Assembly Chambers and called to order by Mayor Beth Weldon at 6:00p.m.

I. FLAG SALUTE

II. LAND ACKNOWLEDGEMENT

III. ROLL CALL

Assemblymembers Present: Maria Gladziszewski, Christine Woll, ‘Wáahlaal Gíidaak, Carole Triem, Greg Smith, Michelle Hale, Wade Bryson, Alicia Hughes-Skandijs, and Mayor Beth Weldon.

Assemblymembers Absent: None.

Staff Present: City Manager Rorie Watt, Deputy City Manager Robert Barr, City Attorney Robert Palmer, Municipal Clerk Beth McEwen, Deputy City Clerk Diane Cathcart, Finance Director Jeff Rogers, and Juneau School District Superintendent Dr. Bridget Weiss.

IV. APPROVAL OF AGENDA

Mayor Weldon shared that the Agenda Item “Insurance” will be removed from the School Board portion of the meeting due to time constraints. *Hearing no objections, the agenda was approved as amended.*

V. AGENDA TOPICS

A. Joint Meeting with the Board of Education (School Board)

School Board Members Present: President Elizabeth Siddon, Brian Holst, Emil Mackey, Deedee Sorensen, Martin Stepetin Sr., Amber Frommherz, and Will Muldoon.

1. Base Student Allocation Legislation and Projected Enrollment

Mayor Weldon explained to the listening public that there are two items pending at the state legislature that are currently under consideration; the first item calling to increase the Base Student Allocation (BSA) and the second item would protect the BSA from inflation.

Mr. Muldoon provided a report on the pending BSA legislation at the Capitol. Representative Andi Story held a hearing for HB272 in House Finance earlier today; HB273 is the follow up bill that would protect the BSA from rising inflation costs.

Mr. Bryson asked Mr. Muldoon to clarify how HB273 would prevent inflation from affecting the BSA.

Mr. Muldoon explained that HB273 would index the BSA to match inflation, the BSA has been flat-funded since 2016, and funding allocations have been trending downward ever since. He added that both bills have been referred to the Education and Finance Committees.

‘Wáahlaal Gíidaak asked Mr. Muldoon if a companion Senate bill had been introduced. Mr. Muldoon said that there are a lot of education bills in the House right now, but there is not a companion Senate bill for the BSA.

2. Facilities Update: Riverbend Elementary and Mendenhall River Community School

Ms. Siddon announced that students have recently returned to Riverbend Elementary School. The school was closed for several weeks due to water damage that resulted from heavy rains back in January. She said that there are a lot of maintenance projects that will need to be continued over the summer while the students are gone. Ms. Siddon appreciated the support from the community and the Assembly in the days following the school’s flooding.

Mayor Weldon asked Dr. Weiss to clarify the amount of damage cost covered by the school’s insurance, and the amount that is left to be covered by the City.

Dr. Weiss explained that the insurance deductible amounted to \$500,000, but she was not certain of the total amount of damage costs accrued by the flooding.

3. Deferred Maintenance

Mr. Stepetin shared that he is the current Chair of the JSD Facilities Committee, and spoke to the amount of money CBJ annually allocates towards JSD facilities. He said that the Assembly contributes 1% annually towards the school district’s facilities budget. He added that ideally, that number should be closer to 5% to support and maintain JSD facilities. He said that he does understand the Assembly has been discussing this topic quite a bit recently but his concern is that the state legislature will not be considering any school bond debt reimbursement anytime soon and that the maintenance needs are only increasing rather than going away. As a result, he said they would like to see that annual amount raised to 5%.

Ms. Sorensen shared that she was in her third year on the JSD Facilities Committee, and she had also spent close to forty years working in JSD facilities. She spoke to the annual \$1M allocation JSD receives from the City every year to apply to their list of facility-focused projects. She said that the School Board has not been able to pursue many of the projects on their list, due to the aging buildings and unforeseen circumstances. She explained that the value of the school buildings is approximately \$350M. In order to properly take care of those facilities, they need somewhere between 2%-6% applied towards the maintenance of those facilities. She said that the \$1M is less than 1%. Ms. Sorensen provided an example noting that the carpet at Mendenhall River Elementary School has needed new carpet for the last 15-20 years but it never gets far enough up the list to receive funding because there is always something that cuts in line due to a higher priority need. She said that in one more year, the carpet will be forty years old. Because it is not a crisis, it may be another forty years before that rises to top of the priority list. She said

that there is currently a \$130M worth of deferred maintenance if you look down the list of all the projects on that list.

Ms. Hughes-Skandijs thanked Ms. Sorensen for that explanation. Ms. Hughes-Skandijs said that she attended the first meeting of the Joint Facilities JSD/Assembly Committee, and she only caught the second half of that meeting at which they spoke to the School Board's list of competing priorities. She said she was surprised that the committee chose to put \$1M in funding towards playground equipment, instead of towards something on their priority list. To clarify, Ms. Hughes-Skandijs was not questioning their prioritization, but instead wanted to hear the reasoning of the School Board's decision.

Mr. Mackey shared that he was the previous Chair of the JSD Facilities committee, and said that the committee often considers two specific criteria before any other action: they determine whether the project is a structural necessity (such as a roof), and then they determine if the project is related to a safety issue and the third criteria is based on energy efficiencies. He said that there is a fourth criteria that he doesn't recall.

Mr. Mackey noted that the majority of their funding this past year went to the Riverbend school roof project but that when there is a smaller amount left over, it would be spent on other needs such as the playground equipment which was there since the initial school construction and it had degraded to the point of becoming a safety concern. Dr. Weiss also clarified that the playground equipment was purchased through PTO donations, and JSD covered installation costs.

Ms. Gladziszewski asked the School Board to clarify their itemization of the priority list they had sent to the Assembly.

Mr. Mackey explained that the Riverbend facility has endured multiple structural failures for several years, and there is currently a failing roof that is actively leaking in five different areas. Due to this issue, the School Board identified Riverbend as their first priority, and MRCS as their second priority.

Mr. Holst clarified that the list that Ms. Gladziszewski had referenced was the Facilities Priority List. He explained that the Marie Drake building was the top priority after the State of Alaska ended its bond funding program in 2015. Mr. Holst added that the Marie Drake building has equipment that has not been replaced in decades, there is asbestos located on the premises, and other serious deficiencies had been found within the building.

Ms. Triem asked if the Assembly's appropriation of \$2.5M towards JSD deferred maintenance would be enough to help cover the cost of urgent projects, such as the carpet.

Ms. Sorensen said that would depend on the crisis, and appreciated that the appropriation was over double the amount of the standard annual funding for deferred maintenance.

Mr. Bryson noted that the Assembly had previously appropriated \$2M in funding JSD repairs in addition to the \$1M allocation. He asked Mr. Watt to clarify the percentage of School Debt Bond Reimbursement they are anticipating to receive from the State this year.

Mr. Watt said that they are expecting to receive 100% of the full payment from the State this year. Mr. Bryson recalled that payment would be equal to approximately \$3M. For the last four years, CBJ did not receive a debt bond reimbursement, but continued to pay \$3M annually and acquired JSD's debt in that time. Mr. Bryson said that the Assembly is contributing more than \$1M per year, as mentioned in previous comments. He spoke to the Assembly's desire to support and assist the school district as needed, but he asked the School Board to consider a different approach other than telling the Assembly that they are not providing enough money.

Mr. Mackey appreciated the support that the Assembly has provided to the school district. He explained that the State of Alaska had not fulfilled their responsibility to fund education in the state, and instead they have pushed that financial burden onto local municipalities.

Mr. Smith asked what the student enrollment trend has been over the past decade.

Mr. Holst reported that student enrollment has been slightly decreasing, similar to other jurisdictions throughout the entire country.

4. COVID-19 Policies

Ms. Siddon acknowledged the recent CDC guidance and CBJ Risk Level lowering to Level One, both of which involve allowing masks to be optional. The School Board will be discussing the topic of mask requirements at their regular board meeting tomorrow night. They have conducted two surveys – one for staff and one for families – to gather a general consensus on how both groups are feeling regarding the subject. Ms. Siddon explained that the mask requirement is a policy item, which requires the School Board to hold two meetings. The School Board will have a Special Meeting on Thursday for a second reading and action.

Mayor Weldon asked Ms. Siddon if there were any classrooms that were meeting virtually, or if all of the classrooms were meeting in-person.

Ms. Siddon said that all classes are currently operating in-person, however there has been an increase in homeschool enrollment.

5. Investment in Early Education (Pre-K)

Ms. Frommherz said that the School Board encourages the Assembly to continue supporting early education programs through funding, and that they appreciated Assembly's support of JSD childcare programs and the AEYC Hearts Program.

‘Wáahlaal Gíidaak asked how closely JSD works with the Tlingit & Haida Head Start program, and if there were any potentials for more collaborative efforts knowing that Head Start has different funding streams.

Dr. Weiss said that they are excited to be partnering with T&H Head Start program and are currently providing three classrooms as in kind donations. They have two classrooms at Mendenhall River Elementary School and one at Sayéik Gastineau Elementary School. She said they were going to have a second one at Sayéik Gastineau but since enrollment was down they didn’t open that one this year. She said they have done this for several years and that they work closely with TL Head Start and described it as a very beneficial partnership.

Mayor Weldon asked Dr. Weiss to clarify how many kinder-ready classrooms are operating within the school district. Dr. Weiss said that JSD has approximately fourteen classrooms that are kinder-ready.

6. Support for Middle College Concept

Mr. Holst said that whereas early education helps prepare the kids for the school environment. He said that they are also very interested in the success of students post K-12 and in helping launch their careers after graduating from high school. He noted that approximately 65% of jobs in Alaska require a college degree or some sort of credential, but less than 40% of Alaskans have a college degree or a credential. He said that means there is a mismatch between need to availability. He explained that the Middle College concept is a broad concept but can include students taking college classes that would apply towards a degree program or to attend Vocational Tech training towards obtaining credentials. The School Board wanted to bring the Middle College concept to the attention of the Assembly as it could be part of a tri-part collaboration between JSD, UAS, and CBJ.

Mr. Bryson asked Mr. Holst to clarify how this was different from Advanced Placement (AP) courses that also award college credits to high school students.

Mr. Holst explained that this program is designed to help students earn college credits, whereas AP classes cannot guarantee college credits, as they are contingent upon a student’s test score on an AP exam. He added that students who take classes through this program have the opportunity to earn 10 - 20 college credits before graduating high school, which would make them more likely to complete their degree.

Mr. Bryson asked if Mr. Holst could provide the percentage of AP students in the school district who are awarded college credit upon completion of the course.

Mr. Holst said that he was not sure of those exact numbers, but the School Board did receive a certificate recognizing the significant amount of AP students within the district.

Dr. Weiss added that a Middle College or dual enrollment program could enhance the opportunity to earn college credits to more students in the district. Mr. Mackey spoke to programs across the state that are similar to this Middle College concept.

‘Wáahlaal Gíidaak said that she would like to know how many people of color are enrolled in AP classes, compared to people of color who might be enrolled in this new program.

Ms. Gladziszewski asked Mr. Holst what the School Board intent was for the Assembly’s involvement in this program. Mr. Holst explained that there is a cost associated with providing college-level classes, and there is a question of resources.

Mayor Weldon asked Mr. Holst to explain the difference between the Middle College concept and the dual enrollment classes that are currently being offered by UAS. Mr. Holst explained that there is a perception in the community that there are not enough of these opportunities, this would be an investment to provide additional classes and to allow for a wider selection.

Assembly & School Board Comments and Questions

‘Wáahlaal Gíidaak thanked the School Board for joining the Assembly tonight. She referenced the Assembly attending the Alaska Native Dialogue on racial equity (prior to her being elected in her position) and she would like to continue having similar conversation with the School Board.

Mr. Stepetin thanked the Assembly for their leadership, particularly regarding the Covid-19 mitigation measures. He noted that not every school district in Alaska receives as much support as the Juneau School District receives from the Assembly.

Ms. Siddon echoed Mr. Stepetin and appreciated the support from Assembly. She complimented Mr. Barr for hosting weekly EOC meetings to provide updates and information on Covid-19 within the community.

Mr. Smith appreciated all that the School Board was doing, and spoke to the importance of providing childcare.

Ms. Triem praised the school district, and was happy to see that no schools have closed due to COVID-19 this year.

Mr. Muldoon echoed Mr. Smith’s comments, and said that he was looking forward to the next opportunity to meet with the Assembly, particularly to discuss the topic of insurance.

Ms. Hughes-Skandijs thanked the School Board for their work, and spoke to the Assembly’s understanding of the School Board’s limited resources. She said that she was looking forward to discussing RALLY childcare operations.

Mr. Mackey shared that he was watching the news this morning and saw a Ukrainian child walking by himself across the Polish border. He reflected on how lucky the children in Juneau are to live in a community that cares about their children, and mentioned that his own son will be starting kindergarten next year. Mr. Mackey said he appreciated every dime the Assembly gives the school district. He encouraged everyone to remember that everything they are doing is for the children.

Ms. Frommherz thanked the Assembly for meeting with the School Board tonight. She would like to continue these conversations to see how they can further serve our community through early childhood care and services.

Ms. Sorensen thanked the Assembly for their time and generosity.

Mr. Bryson appreciated Mr. Mackey's comments. He explained that if the Assembly tries to be everything for everybody, their efforts and resources can be diluted. He added that as a father of five children, he was not trying to put extra pressure on the school board. Mr. Bryson said that if the School Board continues to fund projects and programs, they will ultimately run out of money. He recommended the School Board try to focus on particular issues that need funding first.

Ms. Hale thanked the School Board for joining the Assembly tonight, and for their outstanding efforts throughout the pandemic.

Ms. Woll noted that these conversations always end up with funding needs, and she said that she understood that the School Board is advocating for the children through their funding requests. She encouraged the School Board to continue coming to the Assembly with their requests and their needs.

Ms. Gladziszewski thanked the School Board for service to the community and the children of Juneau. She spoke to the dedication and effort that School Board members have throughout their tenure. She also thanked Dr. Weiss and her staff for their work throughout the pandemic.

Mr. Holst thanked Ms. Gladziszewski for her comments, and acknowledged the JSD staff for their work with their students. He encouraged Assemblymembers to take the time to visit a classroom or have a tour of one of the schools.

Mayor Weldon agreed with Mr. Holst's recommendation, and mentioned that she had a wonderful time visiting the classroom. She appreciated every member of the School Board for their bravery, courage, leadership, and for running for office.

The Board of Education left the meeting at 7:10p.m.

B. Joint Meeting with the Juneau International Airport Board

Airport Board Members Present: Chair Al Clough, Dennis Bedford, Jerry Godkin, Jerry Kvasnikoff, Chris Peloso, and Jodi Garza.

Airport Board Members Absent: Dan Spencer.

Airport Staff Present: Airport Manager Patty Wahto.

1. North Terminal Update

Mr. Godkin reported that the North Terminal construction project was about 97% complete, and they expect the terminal to be operational within a month. Ms. Wahto added that the project cost approximately \$25M. The center section is still under construction due to a delay in receiving parts to finish the escalator and entryway. She said that they will be installing a second elevator that will also soon be functional. As things are beginning to open up soon, they intend to have a ribbon cutting in the near future.

2. Other Projects

Mr. Godkin gave an update on the Airport Alaska Room, they are hoping that the room will be ready to be used again soon. He also shared that the Airport Departure Lounge has been experiencing staffing issues due to COVID-19. The airport is trying to keep the lounge operating Monday through Saturday, but short staff has resulted in the operating hours being restricted.

Ms. Wahto provided an update on CIP Projects. The airport is working on the south access road, particularly the south side embankment that continuously erodes throughout the year. She added that they are currently also developing designs for other projects, including building two ramps or large and small aircrafts, as well as a new jet bridge located in Gate 5.

The airport has three CARES Act funded projects under consideration: a long term and short term parking lot, a parking lot for airport employees, and rental car parking lots. All of these projects are currently in the design process, and are estimated to cost approximately \$5M.

Ms. Hale said that she appreciated seeing electric vehicle charging stations at the airport.

Ms. Wahto added that the outbound conveyor belt baggage system that goes through TSA screening is in need of replacement. She explained that replacing the control system is not eligible for Federal Aviation Administration (FAA) funding, so the airport will use \$1.6M from the CARES Act to fund the project. Additionally, there are pending projects related to general aviation ramp access and trench drainage, and the acquisition of Logan Property through FAA funding.

Ms. Triem asked for more information regarding staffing shortages at the airport.

Ms. Wahto explained that there are a few positions they have not been able to fill, for example, a position in the badging office has been vacant for over a month. She said that it can take nearly two months to get people scheduled for a badge. The airport is currently looking to hire a

replacement for Deputy Manager, as the current deputy is retiring. She noted that the airport is not unique in their staffing challenges.

Ms. Woll asked Ms. Wahto if the infrastructure bill funding could help fund any airport projects. Ms. Wahto explained that airport will be receiving funding from the Bipartisan Infrastructure Law (BIL) which amounts to an additional \$3.4M. The FAA has already approved of these funds. She shared that the airport is considering updating their air traffic control tower, either by renovating the current one or purchasing a new one. Their master plan includes a location for a new air traffic control tower.

There was a discussion about funding schedules, and Ms. Wahto gave a brief explanation of the BIL funding process.

3. Airport G.O. Debt Payments

Mr. Watt explained that the Airport utilized General Obligation (G.O.) Bonds to fund \$700,000 per year towards the North Terminal Reconstruction project. He provided a brief history of the G.O. Bond Debt funding vs. the Airport CARES Act funding. Mr. Watt said that the question is whether G.O. Bond Debt funds should be repaid from the Airport CARES Act funding for the North Terminal project.

Ms. Wahto spoke to the multiple bonds that the Airport is currently paying off.

Mr. Clough gave an overview of what happened last year regarding the G.O. Bond debt payments. He said that this year, the debt payment was handed to the Airport Board as an obligation rather than a request. He explained that the Airport Board unanimously voted that the CARES Act funding should be used towards airport projects. He added that CARES Act funding is not as limited as FAA funding. Mr. Clough said it was ultimately up to the Assembly's discretion on how to move forward.

There was a discussion related to CARES Act funding timelines.

Ms. Gladziszewski said that it seemed that the airport had a significant amount of income that they did not anticipate. She spoke in favor of using CARES Act funding to pay the airport's G.O. Bond debt.

Ms. Wahto recalled that the voters approved of the airport receiving a \$5.9M G.O. Bond in 2012. The voter approved bond is separate from the Airport Revenue Bonds that they have received, and are currently paying off. She spoke to the \$3.3M in match funding the airport must come up with, funding that cannot be derived from Passenger Facility Charges (PFC). She explained that the airport intends to use CARES Act funding could be used to pay off their revenue bonds, and use their PFCs to fund airport projects.

Ms. Triem asked the Airport Board to explain why they believed that airport tenants will need the same amount of financial rent relief that they received in FY22 in FY23.

Mr. Clough spoke to the financial hardship and lack of income that tenants have experienced over the past two years. Mayor Weldon also spoke to the conversations she has had with some of the tenants, and added that insurance is a big factor for the tenants who have been hit hard by the pandemic.

Mr. Godkin said that there is about \$15M in funds available to the airport, but there are a lot of programs and projects that are in need of funding. He added that the CARES Act funds were provided as part of the effort to keep airports in operation, and it should not be used to reimburse G.O. bond debt that was approved by voters.

Ms. Wahto explained that the PFC funding comes from a \$4.50 per person enplanement fee for all flights departing out of Juneau. The additional income is intended to help airports with projects, including match dollars. When the airport applied for the PFC program, there were at least half a dozen projects they were trying to reimburse for projects they had forward funded. She spoke to the airport's need to come up with alternative funds for projects that are not eligible for FAA funding.

Mayor Weldon mentioned that the Assembly Finance Committee directed the Finance Director that the Airport would need to account for the G.O. Bond debt payment through the Airport's CARES Act funding. As the FY23 budget has not be finalized yet, the Mayor explained that this meeting was an opportunity for the Airport Board to plead its case on this.

Mr. Bryson spoke to the Airport Board's meticulous handling of their expenses, and suggested the Assembly split the difference to allow for additional time.

Ms. Hughes-Skandijs appreciated the Airport Board for being here and pleading its case. She said that the Assembly was trying to be cautious and they were not sure what to expect. She said that she wanted to gain a better understanding of which funds could be leveraged, before making a definitive decision on the Airport's use of CARES Act funding. At this point, Ms. Hughes-Skandijs said that she had not been convinced to change the Assembly's initial decision.

Ms. Gladziszewski appreciated the Airport Board not spending all the CARES Act funds immediately, but added that the Airport will be receiving additional money from the Infrastructure Bill. She said that she understood why the Airport Board was advocating in this way, and that it is up to the Assembly to hear the board's case and make these difficult funding decisions. Ms. Gladziszewski spoke in favor of maintaining the initial direction given by the Assembly Finance Committee.

Mayor Weldon agreed with Ms. Hughes-Skandijs' commented, and forwarded this topic to the next AFC meeting for further discussion.

4. Insurance

Mr. Barr said Ms. Mannix provided a presentation to the Assembly about insurance increases across the board and how it affects the Juneau Airport. The presentation reported an increase in costs, deductibles, and insurance rates.

Mr. Clough said that the Airport Board was aware of the increased insurance rates, and they intend to use CARES Act funding to cover the additional insurance amounts.

Assembly & Airport Board Comments and Questions

Mr. Clough said that he appreciated the Assembly for their time and for the opportunity to have this discussion and that he respected the Assembly's authority over these issues.

‘Wáahlaal Gíidaak appreciated all of the work the Airport Board has done, and she added that Rob Moses' new artwork on the North Terminal wall is spectacular.

Ms. Garza thanked the Assembly for meeting with the Airport Board, and spoke to the amount of funding decisions the Assembly has to consider.

Mr. Smith shared that he was the Airport Board liaison last year, and celebrated the airport's exemplary leadership and staff.

Ms. Triem echoed Mr. Smith's comments and thanked Airport Board members for their public service.

Ms. Hughes-Skandijs echoed previous speakers, and also acknowledged the complex nature of the Airport Board's workload.

Mr. Godkin appreciated that the Assembly took the time to listen to the Airport Board tonight. He said that the voters approved the expenditure of the money for the G.O. Bond, whereas the CARES Act funding is a unique situation. He added that the Airport Board has tried their best to distribute those funds cautiously.

Mr. Bedford shared that he takes the G.O. Bond issue very seriously was grateful that the Assembly will take the time to reexamine it. He said that he was not sure if the Assembly understood exactly how inflexible the Airport funding sources are.

Mr. Peloso explained that the Airport is being conservative with their funds due to uncertainty, as it is hard to predict the financial future of the airport during a pandemic.

Mr. Bryson said that the Assembly needs to consider if they are treating all operations equally. Considering that this was a voter-approved G.O. Bond, he said that he was less inclined to

burden the airport with this. Mr. Bryson added that Travel Juneau has requested setting up a visitor booth at the airport once the remodel is complete.

Ms. Hale thanked the Airport Board members for their service, and thanked Ms. Wahto for her management of the airport.

Ms. Woll appreciated all the Airport Board has done, and apologized for making this decision quickly without receiving their input. She appreciated hearing from the board tonight.

Ms. Gladziszewski thanked the Airport Board for being here tonight and for their careful stewardship of the airport funds.

Mr. Godkin thanked the Assemblymembers for their service to the community and for appointing them to serve on the Airport Board. He added that he will not change his position but he will respect the Assembly's decision.

Mayor Weldon thanked the entire Airport Board for their willingness to serve.

VII. ADJOURNMENT

There being no further business to come before the Assembly, the Special Assembly meeting was adjourned at 8:03p.m.

Signed: _____
Elizabeth J. McEwen
Municipal Clerk

Signed: _____
Beth A. Weldon
Mayor

**SPECIAL ASSEMBLY MEETING
THE CITY AND BOROUGH OF JUNEAU, ALASKA
DRAFT Meeting Minutes – April 13, 2022**

Meeting No. 2022-09: The Special Meeting of the City and Borough Juneau Assembly was held in the Assembly Chambers just prior to the Assembly Finance Committee meeting and called to order by Mayor Beth Weldon at 5:30p.m.

I. CALL TO ORDER

II. LAND ACKNOWLEDGEMENT

Mr. Bryson provided the following land acknowledgment: We would like to acknowledge that the City and Borough of Juneau is on Tlingit land, and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

III. ROLL CALL

Assemblymembers Present: Maria Gladziszewski, Christine Woll, ‘Wáahlaal Gíidaak, Carole Triem, Greg Smith, Michelle Hale, Wade Bryson, and Mayor Beth Weldon.

Assemblymembers Absent: Alicia Hughes-Skandijs

Staff Present: City Manager Rorie Watt, Deputy City Manager Robert Barr, City Attorney Robert Palmer, Municipal Clerk Beth McEwen, Deputy City Clerk Diane Cathcart, Finance Director Jeff Rogers, Budget Analyst Adrien Speegle, Finance Administrative Assistant II Caitlyn O’Meally

IV. SPECIAL ORDER OF BUSINESS

A. Instruction for Public Participation

The Assembly follows COVID protocols in accordance with CDC guidelines, CBJ ordinances & resolutions, and COVID mitigation strategies at the time of a meeting. Assemblymembers meet in-person, to the extent possible. ***The public is recommended – but not required – to mask at meetings.*** The public may participate in person or via Zoom webinar. Testimony time will be limited by the Mayor based on the number of participants. ***Members of the public that want to provide oral testimony via remote participation must notify the Municipal Clerk prior to 4pm the day of the meeting by calling 907-586-5278. For in-person participation at the meeting, a sign-up sheet will be made available at the back of the Chambers and advance sign-up is not required.*** Members of the public are encouraged to send their comments in advance of the meeting to BoroughAssembly@juneau.org.

V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

VI. AGENDA TOPICS

A. Resolution 2983 A Resolution Authorizing the Manager to Enter into Port Agreements with Cruise Line Corporations for the Purpose of Satisfying Requirements of the Centers of Disease Control and Prevention to Allow Cruise Ships that have Opted in to the Program for Cruise Lines Operating in U.S. Waters to Visit the Port of Juneau in Calendar Year 2022.

Last year, the Center for Disease Control (CDC) required all cruise lines operating foreign flagged ships in U.S. Waters to sign port agreements with communities where the ships were scheduled to call. This year, the CDC's program is voluntary but remains largely the same. Cruise lines opt into or out of the entire program, they cannot pick and choose between COVID mitigation measures. CLIA Alaska and its member lines have all opted in to the program and all foreign flagged ships calling in Juneau will operate under port agreements. This resolution authorizes the City Manager to sign these port agreements on behalf of CBJ.

The City Manager recommends the Assembly adopt this resolution.

Public Comment

None.

Assembly Action

MOTION by Ms. Gladziszewski to adopt Resolution 2983 and asked for unanimous consent. *Hearing no objection, the motion passed.*

VII. ADJOURNMENT

There being no further business to come before the Assembly, the Special Assembly meeting was adjourned at 5:35p.m.

Signed: _____

Elizabeth J. McEwen
Municipal Clerk

Signed: _____

Beth A. Weldon
Mayor

THE CITY AND BOROUGH OF JUNEAU, ALASKA
REGULAR ASSEMBLY MEETING
DRAFT Meeting Minutes – April 25, 2022

MEETING NO. 2022-10: The Regular Assembly Meeting of the City and Borough of Juneau Assembly was held at City Hall and virtually via Zoom Webinar and called to order by Mayor Beth Weldon at 7:00p.m.

I. FLAG SALUTE

II. LAND ACKNOWLEDGMENT

Ms. Hale provided the following land acknowledgment: We would like to acknowledge that the City and Borough of Juneau is on Tlingit land, and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

III. ROLL CALL

Assemblymembers Present: Deputy Mayor Maria Gladziszewski, Greg Smith, Michelle Hale, Carole Triem, Alicia Hughes-Skandijs, Wade Bryson, Christine Woll, and Mayor Beth Weldon.

Assemblymembers Absent: ‘Wáahlaal Gíidaak.

Staff Present: Deputy City Manager Robert Barr, City Attorney Robert Palmer, Assistant City Attorney Sherri Layne, Municipal Clerk Beth McEwen, Deputy Clerk Diane Cathcart, Human Resources/Risk Management Director Dallas Hargrave, Risk Manager Jennifer Mannix, Engineering/Public Works Director Katie Koester, Eng./PW Administrative Officer Janet Sanbei, Finance Director Jeff Rogers, Parks and Recreation Director George Schaaf, Airport Manager Patty Wahto, Community Development Director Jill Maclean, Lands Manager Dan Bleidorn, Port Director Carl Uchytel, Port Engineer Erich Schaal

IV. SPECIAL ORDER OF BUSINESS

A. Special Recognition: Janet Sanbei, Administrative Officer

Mayor Weldon and Engineering/Public Works Director Katie Koester recognized Janet Sanbei’s 32 years of dedicated service in CBJ’S Community Development Department and the Engineering Department. Ms. Koester spoke to her knowledge, her experience, and her leadership. Ms. Sanbei shared how much working at CBJ meant to her and that she will especially miss her co-workers and all the staff at CBJ.

B. Special Recognition: Jennifer Mannix, Risk Management Officer

Mayor Weldon and Human Resources/Risk Management Director Dallas Hargrave recognized Jennifer Mannix’s years of dedicated service at CBJ Risk Management. Mr. Hargrave highlighted some of the comments made by previous supervisors of Ms. Mannix. She started with CBJ in 1991 as a Clerk Typist

and worked her way through the Clerk Typist I, II, and then III in the Community Development Department. He spoke to her work in Engineering as a Contract Specialist where she pioneered the development of the CBJ Engineering's first webpage in 1999. She then helped launch their new Microsoft Outlook email program in 2000. In 2005, she worked as a Permit Specialist in the Community Development Department and eventually became the Risk Manager in the Human Resources Risk Management Department since 2013. He congratulated Ms. Mannix on all her years and contributions to CBJ and said she will be leaving a big gap in her wake. He wished her well on her next adventures. Ms. Mannix thanked everyone and that she will miss working at CBJ but said it was also a good time to be retiring as well.

C. Proclamation: Child Care Provider Appreciation Day May 6, 2022

Mayor Weldon proclaimed May 6, 2022 as Childcare Provider Appreciation Day.

D. Proclamation: Commemorating Earth Day, Litter-Free Juneau, and Drive Electric Earth Day April 30, 2022

Ms. Gladziszewski proclaimed April 30, 2022 as Earth Day, Litter-Free Juneau Day, and Drive Electric Earth Day, and asked all residents to participate in Litter-Free June and Drive Electric Earth Day.

E. Proclamation: Public Service Recognition Week May 1-7, 2022

Ms. Hale proclaimed the week of May 1-7, 2022 as Public Service Recognition Week.

F. Instruction for Public Participation

Ms. McEwen provided instruction to the listening public on how to participate in the meeting via the Zoom platform.

V. APPROVAL OF MINUTES

A. January 10, 2022 Regular Assembly Meeting #2022-02 DRAFT Minutes (Corrected)

B. February 7, 2022 Regular Assembly Meeting #2022-03 DRAFT Minutes

C. February 28, 2022 Regular Assembly Meeting #2022-05 DRAFT Minutes

D. March 14, 2022 Regular Assembly Meeting #2022-07 DRAFT Minutes (Corrected)

E. April 4, 2022 Regular Assembly Meeting #2022-08 DRAFT Minutes

Ms. Woll mentioned that she provided corrections to the Clerk's Office for the January 10, 2022 and March 14, 2022 minutes; those corrected minutes were featured in an updated version of the online packet.

MOTION by Ms. Hale to approve the minutes of the January 10 Assembly meeting, with corrections, and asked for unanimous consent. *Hearing no objections, the minutes were approved by unanimous consent.*

MOTION by Ms. Woll to approve the minutes of the February 7, 28, March 14, and April 4 Assembly meetings, with corrections, and asked for unanimous consent. *Hearing no objections, the minutes were approved by unanimous consent.*

VI. MANAGER'S REQUEST FOR AGENDA CHANGES

None.

VII. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

David Muldoon, a Valley resident, spoke to his concern regarding the vehicle round-up: a program in which disposes of unwanted vehicles for free. He asked why boats were not include in this program, and explained that it can cost up to \$1,000 to dispose of one boat. Mr. Muldoon listed the various types of vehicles, and said that they were essentially the same as boat, but with wheels. He questioned why boat owners are responsible for paying registration, docking fees, ramp fees, in addition to the disposal of their boats.

Aaron Spratt, a Valley resident, said that students are the only individuals in Juneau that are currently required to wear a mask. He spoke against the mask requirements, and said that students are being deprived without the opportunity to learn without a mask. Mr. Spratt encouraged the Assembly to take this opportunity to make a bold statement against the Juneau School District and the JSD Superintendent about the masking requirement for students.

Kirby Day, a Valley resident, mentioned that the first cruise ship visited Juneau this afternoon. He reminded the listening public that Tourism Best Management Practices (TBMP) was operational, and asked residents to work with them if they come across any issues. He said that CBJ is putting up stanchions to help guide pedestrians to remain on the sidewalks between cross walks, and traffic crossing guards are available to help guide pedestrians through crosswalks in any kind of weather.

VIII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

None.

B. Assembly Requests for Consent Agenda Changes.

None.

C. Assembly Action

MOTION by Ms. Gladziszewski to approve the Consent Agenda and asked for unanimous consent. *Hearing no objections, the Consent Agenda was adopted by unanimous consent.*

1. Ordinances for Introduction

a. Ordinance 2021-08(b)(am)(AO) An Ordinance Transferring \$70,000 from Police's Fiscal Year 2022 Operating Budget to the Drug Enforcement Unit Building Expansion Capital Improvement Project.

The Juneau Police Department was awarded funds from the Federal High Intensity Drug Trafficking Areas (HIDTA) Program in their FY22 operating budget. Per the grant award, a portion of this funding

is allocated for the design phase of the Drug Enforcement Unit building expansion project. This ordinance would transfer \$70,000 from JPD's FY22 operating budget to the capital budget for this purpose. Depending on design costs, funding may also be available through the HIDTA Program for the construction phase of the project.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

b. Ordinance 2021-08(b)(am)(AP) An Ordinance Appropriating up to \$800,000 to the Manager for the Eaglecrest Gondola Capital Improvement Project; Funding Provided by General Funds.

The Purchasing Officer is processing bids to transport the gondola from Austria to Juneau, which was initially estimated to be \$400,000. However, the potential lowest bid is nearly \$850,000 and the other bid is nearly \$1,120,000. With CBJ having contracted to pay \$1.34 million (1.23M Euro) for the gondola itself plus the engineering inspection costs, loading/export fees, employee travel costs, and attorney fees, there is insufficient budget authority in the existing appropriation to sign a contract for the transportation.

Given the gondola transportation bids, a \$500,000 supplemental appropriation is currently necessary to fund transportation at the lower bid.

The Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular or special Assembly meeting.

2. Resolutions

a. Resolution 2985 A Resolution Supporting an Application for Congressionally Directed Spending for the Capital Civic Center.

This resolution would express the community's support for an application of Congressionally Directed Spending for the Capital Civic Center. The City and Borough of Juneau owns Centennial Hall and the Juneau Arts and Culture Center, including the real property on which they are located. Both of those facilities are in need of substantial renovation, repair, expansion or replacement. The City and Borough of Juneau is soliciting proposals to complete design plans for the construction of a Capital Civic Center to meet the community's needs and aspirations. The Capital Civic Center project will provide substantial economic benefits to not only the Juneau community but also the entire Southeast Alaska region. Finally, more than \$30 million in public and private funding has been raised or pledged to the project.

The City Manager recommends the Assembly adopt this resolution.

3. Liquor License

a. Liquor License Renewals & Transfer

These liquor license actions are before the Assembly to either protest or waive its right to protest the license actions.

Liquor License Renewals

License Type: Club, License #3313

Licensee: Fraternal Order of Eagles Aerie #4200 d/b/a Fraternal Order of Eagles #4200

Location: 2055 Jordan Ave #1, Juneau

License Type: Restaurant/Eating Place, License #4192

Licensee: JH Inc. d/b/a Seongs Sushi Bar

Location: 740 W. 9th St., Juneau

Liquor License Transfer

License Type: Wholesale Malt Beverage & Wine, License #5495

License Transferor: White Mountain Beverage LLC d/b/a K&L Distributors Alaska

License Transferee: RNDC Alaska Inc. d/b/a RNDC Alaska

Location: 8420 Airport Blvd. Suite 201, Juneau

Staff from the Police, Finance, Fire, Public Works (Utilities) and Community Development departments have reviewed the above licenses and recommended the Assembly waive its right to protest the renewal and transfer applications. Copies of the documents associated with these licenses are available in hardcopy upon request to the Clerk's office.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor license renewals and transfer.

4. Other Items for consent

a. Marijuana License Renewals

These marijuana license actions are before the Assembly to either protest or waive its right to protest the license actions.

Marijuana License Renewals

License Type: Retail Marijuana Store License: #13217

Licensee: ForgetMeNot Enterprises, Inc. d/b/a Glacier Valley Shop

Location: 8505 Old Dairy Rd. Suite 1, Juneau

License Type: Standard Marijuana Cultivation Facility License: #13221

Licensee: ForgetMeNot Enterprises, Inc. d/b/a Green Valley Enterprises

Location: 8505 Old Dairy Rd. Suite 2, Juneau

License Type: Marijuana Product Manufacturing Facility License: #13222

Licensee: ForgetMeNot Enterprises, Inc. d/b/a Southeast Essentials

Location: 8505 Old Dairy Rd. Suite 3, Juneau

Staff from Police, Finance, Fire, Public Works (Utilities) and Community Development Departments have reviewed the above licenses and recommended the Assembly waive its right to protest the renewal applications. Copies of the documents associated with these licenses are available upon request to the Clerk's office.

The City Manager recommends the Assembly waive its right to protest the above-listed marijuana license renewals.

IX. PUBLIC HEARING

A. Ordinance 2022-04(b) An Ordinance Amending the Parking Requirements of the Land Use Code.

This ordinance would repeal and replace large portions of the parking regulations in the CBJ. Notably, the existing parking districts would change, and the proposed downtown parking district would no longer have parking requirements. Additionally, this ordinance expands the applicability of parking waivers and fee-in-lieu for most parking requirements.

This ordinance was developed through eleven Title 49 Committee meetings, one Planning Commission Committee of the Whole, and two Planning Commission regular meetings. On January 25, 2022, the Planning Commission recommended the Assembly adopt this ordinance.

The Assembly Lands, Housing, and Economic Development Committee discussed this ordinance on February 14, 2022. The Systemic Racism Review Committee discussed this ordinance on February 8, 2022, and recommended forwarding to the full Assembly for public hearing. The Assembly Committee of the Whole amended this ordinance on April 11, 2022.

The Manager recommends the Assembly adopt this ordinance.

Public Comment:

Travis Arndt, a Valley resident, spoke to the amount of effort that went into amending the parking requirements. He referenced changes to the ordinance that were made by the Assembly during the April 11 Committee of the Whole meeting. He said that he did not know what changes were made to the ordinance during the COW because the COW meeting minutes had not yet been finalized. Mr. Arndt asked the Assembly to mention their previous changes – and the reasoning behind their changes – when discussing this ordinance tonight.

Assembly Action:

MOTION by Mr. Bryson for the Assembly to adopt Ordinance 2022-04(b) and asked for unanimous consent.

Objection by Ms. Gladziszewski. Ms. Gladziszewski objected to the expansion of the “No Parking Required” area.

Objection by Ms. Hale. Ms. Hale also objected to the expansion of the “No Parking Required” area. In response to Mr. Arndt’s testimony, she explained “No Parking Required” area was smaller in the original ordinance, and was expanded through this ordinance. She said that there was concern expressed by the public that the no parking zone would negatively impact existing businesses in the area.

Mr. Bryson said that he approached this ordinance with a different perspective beyond the planning aspect; he explained that this perspective led to his amendment which includes an expanded area. He added that this ordinance does not prevent developers from including parking in the area, but it allows for more flexibility and freedom for development.

Ms. Triem agreed with Mr. Bryson’s comments. She said that this area could allow for the development of apartment buildings, and this ordinance would help move development along.

Amendment #1 by Ms. Woll to remove the amendments placed on the map during the April 11 COW meeting, reverting to how it was initially presented to the Committee of the Whole by the Planning Commission.

Ms. Woll explained that while she did not attend that COW, she had listened to the recording of the meeting, and would prefer to use the original map as presented by the Planning Commission.

Mr. Bryson asked if an amendment at an Assembly meeting can remove previously approved amendments during the COW meeting.

Mr. Palmer clarified that these amendments were approved at the Committee of the Whole, and motions made at Committee of the Whole meetings cannot be changed in an Assembly meeting.

Ms. Woll rescinded Amendment #1.

Ms. Gladziszewski said that she did not understand why the Assembly could not make a motion on an item that was voted on by a committee.

Mr. Palmer explained that the Assembly has not developed a policy instances when the whole body votes on something as a committee, and whether they can vote on exactly that same topic again when it comes before the Assembly. If the Assembly wishes to distinguish between their actions as the Committee of the Whole and their actions as the Assembly, then they would need to make that distinction.

Ms. Gladziszewski said that the Assembly meets as the Assembly Finance Committee, then later decides to vote on an item when it comes before the Assembly.

Ms. Hale agreed with Ms. Gladziszewski, and said she was uncomfortable with the vague legalities surrounding the issue at hand, and asked for the Assembly to take an at-ease.

The Assembly took an at-ease at 7:47p.m. The meeting resumed at 7:54p.m.

Ms. Gladziszewski spoke to the consequences as a result of not requiring parking.

Ms. Hughes-Skandijs spoke in favor of this ordinance. She hoped that this would encourage housing development.

Mr. Smith spoke in support of the ordinance. He mentioned that parking requirements have previously interfered with or cancelled proposed development in the Downtown area.

Ms. Woll said that she would support this ordinance.

Roll Call Vote on Ordinance 2022-04(b):

Ayes: Bryson, Hughes-Skandijs, Smith, Triem, Woll, Mayor Weldon.

Nays: Hale, Gladziszewski.

Motion passed. Six (6) Ayes, Two (2) Nays.

B. Ordinance 2022-23 An Ordinance Temporarily Closing Auke Lake for the 2022 IRONMAN Alaska Triathlon and Providing a Penalty.

Juneau is set to host the first IRONMAN Alaska triathlon on August 7, 2022, with 1,500 race participants. The race's swimming course consists of a 2.4-mile loop around Auke Lake, which is normally open to motorized vessels each day during the summer, and other public uses. This ordinance would temporarily close Auke Lake to motorized vessels and other public uses August 6-7, 2022 to minimize user conflicts related to the race.

The Parks & Recreation Advisory Committee recommended the Assembly adopt this ordinance at its meeting on April 5, 2022. The Systemic Racism Review Committee reviewed this ordinance on April 5, 2022 and had no concerns. The Lands, Housing, and Economic Development Committee reviewed this ordinance on April 11, 2022, and moved it for consideration by the full Assembly.

The Manager recommends the Assembly adopt this ordinance.

Public Comment:

None.

Assembly Action:

MOTION by Ms. Hughes-Skandijs for the Assembly to adopt Ordinance 2022-23 and asked for unanimous consent. *Hearing no objections, Ordinance 2022-23 was adopted by unanimous consent.*

The Assembly took a break at 7:59p.m. The meeting resumed at 8:09p.m.

C. Ordinance 2021-08(b)(am)(AI) An Ordinance Appropriating \$1,000,000 to the Manager as Local Match for the Lemon Creek Multimodal Path Capital Improvement Project; Funding Provided by General Funds.

This ordinance would appropriate \$1,000,000 of general funds as local match for the Lemon Creek Multimodal Path capital improvement project. This project is ranked highest on CBJ's FY23 Legislative Priority List, and it could be a good candidate for grant funding with this as local match if needed.

The Assembly Finance Committee reviewed this request at the March 12, 2022 meeting. The Public Works and Facilities Committee reviewed this request at the April 11, 2022 meeting. The Systemic Racism Review Committee reviewed this request at the April 5, 2022 meeting and forwarded it to the full Assembly for public hearing.

The Manager recommends the Assembly adopt this ordinance.

Public Comment:

None.

Assembly Action:

MOTION by Ms. Triem for the Assembly to adopt Ordinance 2021-08(b)(am)(AI) and asked for unanimous consent.

Objection by Ms. Hale for the purpose of a comment. Ms. Hale said that she had looked at all of these ordinances prior to reviewing the FY23 budget. She said that she intends to postpone Ordinance 2021-08(b)(am)(AJ) – the New City Hall appropriating ordinance – to the June 13 Regular Assembly meeting. Ms. Hale explained that would allow the Assembly more time to consider other appropriating ordinances.

Ms. Hale removed her objection to adoption of Ordinance 2021-08(b)(am)(AI).

Hearing no further objections, Ordinance 2021-08(b)(am)(AI) was adopted by unanimous consent.

D. Ordinance 2021-08(b)(am)(AF) An Ordinance Appropriating \$5,000,000 to the Manager for the Affordable Housing Fund; Funding Provided by General Funds.

This ordinance would appropriate \$5,000,000 of general funds to the Affordable Housing Fund. Assuring adequate and affordable housing for all Juneau residents is highest ranking on the Assembly's goals for 2022. Appropriating these funds will ensure continued robust and sustainable use of the Affordable Housing Fund.

The Assembly Finance Committee reviewed this request at the March 12, 2022 meeting. The Public Works and Facilities Committee reviewed this request at the April 11, 2022 meeting. The Systemic

Racism Review Committee reviewed this request at the April 5, 2022 meeting and forwarded it to the full Assembly for public hearing.

The Manager recommends the Assembly adopt this ordinance.

Public Comment:

Travis Arndt, a Valley resident, thanked the Assembly for proposing this ordinance, and was curious to know how the Assembly intended to use these funds in future projects.

Assembly Action:

MOTION by Ms. Hale for the Assembly to adopt Ordinance 2021-08(b)(am)(AF) and asked for unanimous consent.

Ms. Gladziszewski spoke in support of this ordinance, and explained that the intent was to add money into the Affordable Housing Fund. She described it as a systemic way to fund multiple worthy projects.

Objection by Mr. Bryson for the purpose of a question. He asked if the Assembly could discuss the annual allocation amount at a future COW meeting.

Mr. Bryson removed his objection.

Hearing no further objections, Ordinance 2021-08(b)(am)(AF) was adopted by unanimous consent.

E. Ordinance 2021-08(b)(am)(AE) An Ordinance Appropriating \$3,000,000 to the Manager for the Augustus Brown Pool Capital Improvement Project; Funding Provided by General Funds.

Delaying renovation of Augustus Brown Pool has substantially increased costs due to inflation, supply chain issues, and limited competition in the pool specialty trade. This ordinance would provide \$3,000,000 of general funds for necessary project work. The intent is to complete renovations contemplated in the 2017 sales tax renewal.

The Assembly Finance Committee reviewed this request at the March 12, 2022 meeting. The Public Works and Facilities Committee reviewed this request at the April 11, 2022 meeting. The Systemic Racism Review Committee reviewed this request at the April 5, 2022 meeting and forwarded it to the full Assembly for public hearing.

The Manager recommends the Assembly adopt this ordinance.

Public Comment:

None.

Assembly Action:

MOTION by Ms. Triem for the Assembly to adopt Ordinance 2021-08(b)(am)(AE) and asked for unanimous consent. *Hearing no objections, Ordinance 2021-08(B)(am)(AE) was adopted by unanimous consent.*

F. Ordinance 2021-08(b)(am)(AG) An Ordinance Appropriating \$1,500,000 to the Manager for the Information Technology Infrastructure Upgrades Capital Improvement Project; Funding Provided by General Funds.

This ordinance would appropriate \$1,500,000 of general funds for information technology needs at CBJ, including cyber security and system modernization upgrades that do not fit in the traditional operating budget framework.

The Assembly Finance Committee reviewed this request at the March 12, 2022 meeting. The Public Works and Facilities Committee reviewed this request at the April 11, 2022 meeting. The Systemic Racism Review Committee reviewed this request at the April 5, 2022 meeting and forwarded it to the full Assembly for public hearing.

The Manager recommends the Assembly adopt this ordinance.

Public Comment:

None.

Assembly Action:

MOTION by Ms. Woll for the Assembly to adopt Ordinance 2021-08(b)(am)(AG) and asked for unanimous consent.

Objection by Ms. Hughes-Skandijs for purpose of a comment. Ms. Hughes-Skandijs echoed Ms. Hale's earlier comments about considering several appropriating ordinances at the start of a budget cycle; she added that she would prefer to have a detailed discussion regarding this ordinance.

Ms. Hale asked Ms. Hughes-Skandijs if she would be interested in postponing this ordinance until the June 13 Regular Assembly meeting.

Ms. Hughes-Skandijs asked Mr. Barr if delaying this ordinance would have any effect on procurements or daily workings.

Mr. Barr said that it would not have that effect.

MOTION by Ms. Hughes-Skandijs to postpone Ordinance 2021-08(b)(am)(AG) to the June 13 Regular Assembly meeting. *Hearing no objections, the motion passed by unanimous consent.*

G. Ordinance 2021-08(b)(am)(AH) An Ordinance Appropriating \$500,000 to the Manager for the Juneau Police Department Radio System Replacement Capital Improvement Project; Funding Provided by General Funds.

The Juneau Police Department owns and maintains a system of radios that is at the end of its useful life. A consultant report estimated new radio system costs in excess of \$12 million. This ordinance would appropriate \$500,000 for the first stages of design and planning for the radio project.

The Assembly Finance Committee reviewed this request at the March 12, 2022 meeting. The Public Works and Facilities Committee reviewed this request at the April 11, 2022 meeting. The Systemic Racism Review Committee reviewed this request at the April 5, 2022 meeting and forwarded it to the full Assembly for public hearing.

The Manager recommends the Assembly adopt this ordinance.

Public Comment:

Phillip Moser, a Valley resident, spoke in opposition of this ordinance. He referenced the Assembly's commitment back in June 2020 to increase transparency between the Juneau Police Department and the public. In the time since then, there had been an officer-involved shooting between a JPD officer and a man experiencing suicidal tendencies. Mr. Moser noted the lack of information that had been provided to the public in the aftermath of the shooting. He added an article published in 2019 claimed that JPD was seeking to encrypt their radio system, which he said would cause even further transparency issues. He also said that the Capital City Fire and Rescue department has not weighed in on whether a radio system upgrade was necessary.

Assembly Action:

MOTION by Mr. Smith for the Assembly to postpone Ordinance 2021-08(b)(am)(AH) to the June 13 Regular Assembly meeting and asked for unanimous consent.

Mr. Smith said that he was in favor of providing JPD with the resources they need to do their job, but he would like some more information to gain a better understanding of this project.

Objection by Ms. Woll. Ms. Woll said that this radio system has been requested for over a decade, and she said that the Assembly should consider ways to replace outdated police radio systems.

Objection by Mr. Bryson. Mr. Bryson said that this has been the most requested item from both JPD and CCFR for several years. He added that the Local Emergency Planning Committee wrote a letter to the Assembly that spoke to the necessity of replacing the current radio system. Mr. Bryson referenced Mr. Moser's concerns regarding encryption, saying that these systems would allow for encryption, but doing so would protect the community and the officers from disclosing sensitive information. He added that, in some cases, JPD police officers need to be able to talk to each other without the public listening.

Objection by Ms. Triem. Ms. Triem agreed with Ms. Woll and Mr. Bryson's comments. She also appreciated Mr. Moser bringing up the Assembly's commitment to police transparency, saying that she would like to bring up a JPD-related item in tonight's Assembly Comments. Ms. Triem said that decisions and purchases related to JPD operations should come before the Assembly, as that would help establish additional transparency for the public. That being said, she said that she objected to postponing this item because this appropriation is simply starting a process, and there will be opportunities to discuss this at a later point in time.

Objection by Mayor Weldon. Mayor Weldon added that the \$500,000 will only be used for the initial design and planning stages.

Mr. Smith asked Mr. Barr to clarify how a \$500,000 appropriation would secure a \$12M purchase.

Mr. Barr said that this was an early stage in a multi-phase project; he anticipated this item coming back to the Assembly at a COW meeting for further discussion regarding its broader aspects.

Mr. Smith withdrew his motion to postpone this item to the June 13 Assembly meeting.

MOTION by Mr. Smith for the Assembly to adopt Ordinance 2021-08(b)(am)(AH) and asked for unanimous consent. *Hearing no objections, Ordinance 2021-08(b)(am)(AH) was adopted by unanimous consent.*

H. Ordinance 2021-08(b)(am)(AJ) An Ordinance Appropriating \$6,300,000 to the Manager for the New City Hall Capital Improvement Project; Funding Provided by General Funds.

This ordinance would appropriate \$6,300,000 of general funds as initial funding for the New City Hall capital improvement project. Although the Assembly has not made final decisions on replacing or renovating the current city hall, appropriating these funds now will ensure funding is available to move the project forward once final decisions have been made. This project is ranked #4 on CBJ's FY23 Legislative Priority List.

The Assembly Finance Committee reviewed this request at the March 12, 2022 meeting. The Public Works and Facilities Committee reviewed this request at the April 11, 2022 meeting. The Systemic Racism Review Committee reviewed this request at the April 5, 2022 meeting and forwarded it to the full Assembly for public hearing.

The Manager recommends the Assembly adopt this ordinance.

Public Comment:

None.

Assembly Action:

MOTION by Ms. Gladziszewski for the Assembly to postpone Ordinance 2021-08(b)(am)(AJ) to the June 13 Regular Assembly meeting. *Hearing no objections, the motion passed by unanimous consent.*

I. Ordinance 2021-08(b)(am)(AK) An Ordinance Appropriating \$250,000 to the Manager for the North Douglas Crossing Capital Improvement Project; Funding Provided by General Funds.

This ordinance would appropriate \$250,000 of general funds towards the planning stage of the North Douglas Crossing capital improvement project. This project is ranked #2 on CBJ's FY23 Legislative Priority List.

The Assembly Finance Committee reviewed this request at the March 12, 2022 meeting. The Public Works and Facilities Committee reviewed this request at the April 11, 2022 meeting. The Systemic Racism Review Committee reviewed this request at the April 5, 2022 meeting and forwarded it to the full Assembly for public hearing.

The Manager recommends the Assembly adopt this ordinance.

Public Comment:

Paul Kelly, a Douglas resident, spoke in favor of the ordinance and the potential development that a second crossing would allow. He described how difficult it was to find a home with his partner and two young children. Mr. Kelly said that this study will promote affordable housing options in Juneau, while preserving Juneau's natural wetlands. He encouraged the Assembly to support funding this study.

Assembly Action:

MOTION by Mr. Bryson for the Assembly to adopt Ordinance 2021-08(b)(am)(AK) and asked for unanimous consent. *Hearing no objections, Ordinance 2021-08(b)(am)(AK) was adopted by unanimous consent.*

J. Ordinance 2021-08(b)(am)(AL) An Ordinance Appropriating \$1,300,000 to the Manager as a Grant to United Human Services of SE Alaska to Construct the Southeast Community Services Center; Funding Provided by General Funds.

The Assembly appropriated \$1,100,000 to United Human Services of SE Alaska in October 2020 to support construction of the Southeast Community Services Center. Since that time, the project has experienced significant cost escalation due to inflation, supply chain issues, and other economic factors. This ordinance would appropriate an additional \$1,300,000 to help address these issues and ensure completion of project construction.

The Assembly Finance Committee reviewed this request at the March 12, 2022 meeting. The Public Works and Facilities Committee reviewed this request at the April 11, 2022 meeting. The Systemic Racism Review Committee reviewed this request at the April 5, 2022 meeting and forwarded it to the full Assembly for public hearing.

The Manager recommends the Assembly adopt this ordinance.

Public Comment:

Joan O’Keefe, a Douglas resident, shared that she was the Executive Director at SAIL (Southeast Alaska Independent Living) and thanked the Assembly for their initial investment of \$1.1M. She said that market volatility and supply chain disruption has significantly increased costs.

Assembly Action:

MOTION by Mr. Smith for the Assembly to postpone Ordinance 2021-08(b)(am)(AL) to the May 16 Regular Assembly meeting and asked for unanimous consent.

Mr. Smith said that the legislature is trying to secure state funding through federal grants for this project. He explained that the Assembly could preserve City funds by delaying this ordinance and waiting to see if the project receives federal grant funding from the legislature.

Ms. Triem asked if this ordinance could be amended if it were to be postponed to May 16.

Mr. Palmer said that the ordinance could be amended, but if the Assembly wanted to change the appropriation amount, they would need to draft a new ordinance.

Mr. Smith clarified that he did not intend to change the appropriation amount, he would put in conditional language in relation to the federal grant and there was additional discussion about the language in regards to the ARPA funds.

Hearing no objections, the motion passed by unanimous consent.

K. Ordinance 2021-08(b)(am)(AN) An Ordinance Appropriating \$300,000 to the Manager to Replace Lost Revenue in the Downtown Parking Fund; Funding Provided by General Funds.

The Downtown Parking Fund has experienced a significant reduction in revenue as a result of decreased permit sales to tourism companies and employees downtown who largely transitioned to working from home during the pandemic. This ordinance would appropriate \$300,000 of general funds to replace lost revenue in the Downtown Parking Fund and prevent the fund from going negative at the end of FY22. Permit fee increases are also being considered and were discussed by the Public Works and Facilities Committee at the April 11, 2022 meeting.

The Systemic Racism Review Committee reviewed this request at the April 5, 2022 meeting and forwarded it to the full Assembly for public hearing.

The Manager recommends the Assembly adopt this ordinance.

Public Comment:

None.

Assembly Action:

Ms. Hughes-Skandijs asked Mr. Rogers if the Downtown Parking Fund would still go into the negative if this ordinance was not adopted.

Mr. Rogers clarified that the Downtown Parking Fund has lost significant revenue as a result of the pandemic, and he did not anticipate it to grow to a reasonably positive fund balance without an appropriation. He explained the intent of the ARPA funds, and how this funding could help prevent increased parking fees from becoming even larger.

MOTION by Ms. Hughes-Skandijs for the Assembly to adopt Ordinance 2021-08(b)(am)(AN) and asked for unanimous consent. *Hearing no objections, Ordinance 2021-08(b)(am)(AN) was adopted by unanimous consent.*

L. Ordinance 2022-06 An Ordinance Appropriating Funds from the Treasury for FY23 City and Borough Operations.

This ordinance appropriates \$430,907,100 in expenditure authority for the City and Borough of Juneau's FY23 operating budget, excluding the School District. This ordinance appropriates all transfers between funds that support operations, debt service and capital projects as well as the associated expenditures within the funds themselves.

This ordinance also recognizes \$423,752,800 of forecast revenue and transfers-in and decreases fund balances, across all funds, by \$7,154,300. The forecast revenue and draw from fund balance are sufficient to fund the budgeted expenditures. Budgeted expenditures and revenues will be reviewed in detail with the Finance Committee during the budget process in April and May.

The Charter requires that a public hearing be held on the FY23 operating budget by May 1, 2022, and the ordinance be adopted by June 15, 2022. The Systemic Racism Review Committee will review this request during April and May.

The City Manager recommends holding the charter required public hearing for this ordinance, followed by referral back to the Assembly Finance Committee for further review.

Public Comment:

Haifa Foroughi, a Douglas resident and current Chair of the Juneau Human Rights Commission (JHRC) spoke to the JHRC's request for funding for a Community Engagement Initiative. She said that the Community Engagement Initiative has two components: 1) a crowdsourcing process to gather and prioritize issues impacting our community, and 2) a restorative process which establishes pathways to bring the community together to resolve internal tensions. She asked the Assembly to consider providing funding in the upcoming budget for this request.

Aaron Spratt, a Valley resident, criticized the millions of dollars going towards undefined projects. He said that the Assembly was disconnected from reality with the amount of inflation that taxpayers are

responsible for paying. He asked the Assembly to reconsider their priorities, and called their actions reprehensive.

Assembly Action:

MOTION by Ms. Triem for the Assembly to refer Ordinance 2022-06 to the Assembly Finance Committee for further review and asked for unanimous consent.

Mr. Smith reminded the public that this appropriation includes various streams of funding and grants.

Hearing no objections, the motion passed by unanimous consent.

M. Ordinance 2022-07 An Ordinance Appropriating Funds from the Treasury for FY23 School District Operations.

This ordinance will appropriate \$86,659,000 to the School District for its FY23 operating budget. This is an overall decrease in the budget of \$5,737,600 from the FY22 Amended Budget. The FY23 school budget is supported with a combination of funding sources including CBJ local funding of \$30,608,500 and state and federal funding of \$51,389,400. The local funding consists of \$28,491,200 for general operations and \$2,117,300 for programs and activities not subject to the state funding cap.

State statute requires the Assembly to determine the total amount of local educational funding support to be provided and provide notification of the support to the School Board within 30 days of the School District's budget submission. The district's budget was submitted April 1, 2022. To meet this timing provision, it is necessary for the Assembly to determine the amount of funding and provide notice in the month of April. This amount cannot subsequently be reduced, unless the amount exceeds the State funding cap, but it can be increased. If the Assembly does not set the amount and furnish the School Board with notice within 30 days, the amount requested by the School District is automatically approved. By Charter, the Assembly is required to appropriate the School District's budget no later than May 31, 2022.

On April 25, 2022, a meeting is scheduled for the Assembly to state, by motion, the amount of local funding to be provided to the School District. The Systemic Racism Review Committee will review this request during April and May.

The City Manager recommends holding the charter required public hearing for this ordinance, followed by a motion to set the amount of local funding to be provided to the school district, and then referral of the ordinance back to the Assembly Finance Committee for additional review.

Public Comment:

Aaron Spratt, a Valley resident, said that he was frustrated with how the Juneau School District (JSD) has conducted themselves. He encouraged the Assembly to take a stance against JSD by amending their funding, as a response to requiring students to wear masks during a pandemic. He spoke to JSD low

testing scores, and high spending per student. He asked the Assembly to have a discussion and reach out to say they are not doing this. He asked the Assembly to hold JSD accountable for the policies.

Assembly Action:

MOTION by Ms. Hale for the Assembly to set local funding for the school district at \$28,491,200 for general operations to the cap and to refer Ordinance 2022-07 back to the Assembly Finance Committee for additional review.

Objection by Mr. Bryson for the purpose of a statement.

Mr. Bryson said that he wanted to address Mr. Spratt's comments, explaining that the school district budget at \$86M being spent across 4400 student comes out to approximately \$20,000 per student. He said that in taking the classroom count sizes into consideration with smaller classes for elementary schools and larger sizes for secondary students, it comes out to between \$485,000-\$585,000 per classroom. He said that puts a school such as Mendenhall River Elementary School to having an \$11M budget which is comparable to the budget for Juneau International Airport. Mr. Bryson said that he understands the frustrations expressed from some of the citizens.

Mr. Bryson removed his objection.

Hearing no objections, the motion passed by unanimous consent with the local funding from general operations being set to the cap at \$28,491,200 and referring Ordinance 2022-07 back to the Assembly Finance Committee for additional review.

N. Ordinance 2022-08 An Ordinance Establishing the Rate of Levy for Property Taxes for Calendar Year 2022 Based Upon the Proposed Budget for Fiscal Year 2023.

This ordinance will establish the mill rates for property taxes for 2022, which funds a significant portion of the City and Borough of Juneau's FY23 operating budget. The Charter requires the Assembly to adopt, by ordinance, the tax levies necessary to fund the budget before June 15.

The mill levies presented in this ordinance support the Manager's FY23 Proposed Budget that will be reviewed by the Assembly Finance Committee (AFC). As part of the budget review process, the AFC reviews, amends and recommends to the Assembly the final mill levies.

For FY23, the operating mill rate would be set to increase by 0.10 mills for a total proposed mill levy of 10.66 as follows. The Systemic Racism Review Committee will review this request during April and May.

Operating Mill Rate by Service	Area Millage	Change from FY22 Adopted
Roaded Service Area	2.45	-0-
Fire Service Area	0.31	-0-
Areawide	6.70	0.10

Operating Total	9.46	0.10
Debt Service	<u>1.20</u>	<u>-0-</u>
Total	10.66	0.10

The City Manager recommends holding the charter required public hearing for this ordinance, followed by referral back to the Assembly Finance Committee for further review.

Public Comment:

None.

Assembly Action:

MOTION by Mr. Smith for the Assembly refer Ordinance 2022-08 to the Assembly Finance Committee for further review and asked for unanimous consent. *Hearing no objections, the motion passed by unanimous consent.*

O. Resolution 2975 A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2023 through 2028, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2023.

This resolution would adopt the Capital Improvement Program (CIP) for Fiscal Years 2023 through 2028, as required by Charter Section 9.4, and lists the capital projects that will be initially appropriated by ordinance in FY23.

The Public Works and Facilities Committee reviewed the preliminary CIP at its March 7, 2022 meeting and forwarded the plan to the Assembly. The Planning Commission reviewed the preliminary CIP at its April 12, 2022 meeting. The Systemic Racism Review Committee will review this request during April and May.

The City Manager recommends holding the charter required public hearing for this resolution, followed by referral back to the Assembly Finance Committee for further review.

Public Comment:

None.

Assembly Action:

MOTION by Ms. Gladziszewski for the Assembly to refer Resolution 2975 to the Assembly Finance Committee for further review and asked for unanimous consent. *Hearing no objections, the motion passed by unanimous consent.*

X. UNFINISHED BUSINESS

None.

XI. NEW BUSINESS

None.

XII. STAFF REPORTS

A. CBJ Grant Strategy

Engineering and Public Works Director Katie Koester provided an explanation on CBJ grant strategy and the Infrastructure Investment and Jobs Act (IIJA). Ms. Koester said that CBJ would like to identify projects featured on the Legislative Priority List, Assembly Goals, or would displace other funds.

Ms. Hughes-Skandijs asked Ms. Koester if CBJ had reached out to Tlingit & Haida Central Council or other community agencies to collaborate. Ms. Koester said that she and Mr. Watt had met with THCC and Goldbelt Inc. to discuss synergy and project alignment.

Ms. Gladziszewski asked Ms. Koester to explain how projects would be selected for grants. Ms. Koester said that funding priorities will compare project proposals on how they relate to Legislative priorities, Assembly goals, and the CIP list.

Ms. Triem asked about the previous appropriation of money to fund a CBJ grant writer position. Mr. Barr said that the City ultimately decided to contract our federal lobbyist for their grant writing services.

Mr. Smith mentioned that his day job is also trying to secure IIJA grants, and he learned that municipal input plays a significant role in proposed IIJA and DOT projects.

Ms. Koester agreed that coordinating with the Department of Transportation is important, and said that there is a Community Transportation program which CBJ could pursue in collaboration with DOT.

The Assembly took a break at 9:26p.m. The meeting resumed at 9:35p.m.

XIII. ASSEMBLY REPORTS

A. Mayor's Report

Mayor Weldon shared that she visited Pelican last weekend, she welcomed the first cruise ship of the season this morning, and attended the federal grant-writing symposium in Anchorage hosted by Senator Lisa Murkowski.

B. Committee Reports and Liaison Reports

Committee of the Whole Chair Gladziszewski reported that the COW met on April 11 to discuss the New City Hall, Parking Requirements, and Sales Tax on Food.

Assembly Finance Committee Chair Triem reported that the AFC last met on April 20. The next scheduled AFC meeting will be held on April 27 to discuss the budgets for the Airport, Eaglecrest, and Bartlett Regional Hospital.

Lands Housing and Economic Development Chair Hale reported that the LHEDC met on April 11 to discuss the purchase of city property, the 2022 Iron Man competition, Travel Juneau MOA, and the 35-mile off-road vehicle park

Public Works and Facilities Committee Chair Bryson met on April 11 to discuss the vehicle roundup, the Valley Bus Transit Center opening this July, and the circulator study.

Human Resources Committee Chair Hughes-Skandijs reported that the HRC met earlier this evening prior to tonight's meeting. The HRC forwarded the following appointments to the full Assembly for approval:

- Juneau Public Libraries Endowment Board:
 Donna Pierce, to a term beginning immediately and ending January 31, 2024.
 Carol Race, to a term beginning immediately and ending January 31, 2025.
 All appointments were approved by unanimous consent.

The HRC discussed a resolution regarding the results of the 2020 Census, and the 2022 Municipal Election.

MOTION by Ms. Hughes Skandijs to hold the October 4, 2022 Municipal Election as a Vote by Mail election, and asked for unanimous consent.

She explained that the Assembly had not yet formally voted on holding the upcoming election as a vote by mail election, and a motion is needed tonight to establish this year's election as a by-mail election.

Ms. Gladziszewski asked if this motion required any formal public hearing.

Ms. McEwen explained that the issue had been discussed in the Assembly Human Resources Committee and that the Assembly indicated a desire during committee discussions last year to proceed with the ballot processing center to be able to proceed with conducting CBJ elections by mail. She also indicated that the code requires a motion to set the election as a by mail election and since it was not an ordinance, it was not subject to the same public hearing requirements.

Hearing no objections, the motion passed by unanimous consent.

Mr. Bryson reported that the Local Emergency Planning Commission made a motion to support the radio study. The Airport Board met and moved forward eight projects, and they are designing a new conveyor belt.

Ms. Hughes-Skandijs reported that the Planning Commission will meet on April 26. The Parks and Recreation Advisory Committee held their annual retreat on April 16. The Juneau Commission on Aging are continuing their work. She also shared that she attended the federal grant symposium by Senator Murkowski in Anchorage with Mayor Weldon.

Ms. Triem reported that the Juneau Commission on Sustainability passed a resolution supporting a grant for an electric circulator. They also discussed acquiring a Leadership in Energy and Environmental Design (LEED) certification for Centennial Hall, but it has proven difficult to meet LEED certification standards due to the size and scope of the building. The Aquatics Board will meet on April 26.

Ms. Triem had recently heard that JPD was planning to purchase a tank using federal grant funding. She said that this purchase should have come before the Assembly for transparency reasons, and expressed her concern regarding the militarization of Juneau's police force. Ms. Triem asked CBJ staff to ensure that future purchases similar to this are brought to the Assembly, as it would allow for more transparency for the public.

Mr. Barr explained that JPD is pursuing the purchase of an armored vehicle, with funding from a federal grant and local match set by budget appropriations. He said that the vehicle is intended to be used by JPD or CCFR for transportation into areas that are deemed unsafe or dangerous.

Ms. Hale shared that the Juneau Chamber of Commerce met on April 21 to discuss no medallion pay with Princess Cruise Lines. The Bartlett Regional Hospital Board will meet on April 26.

Mr. Smith shared that the Juneau Coalition on Housing and Homelessness met to discuss the upcoming Project Homeless Connect event on April 28. The event will feature resources and services to connect with the unhoused population.

Ms. Woll shared that the Systemic Racism Review Committee met twice to review legislation and the AFC budget process. The Docks & Harbors Board held a special meeting in April where they received public testimony regarding dockage fees.

Assembly Comments and Questions

Ms. Hughes-Skandijs asked Mr. Barr how much local match is paying for the armored vehicle.

Mr. Barr clarified that the armored vehicle is being paid for through a \$240,000 grant with \$60,000 in local match funding.

Ms. Hughes-Skandijs agreed with Ms. Triem, and said that the purchase of a tank would be a policy question, especially considering the national conversation regarding police conduct in recent years.

Mr. Bryson said that he had several questions regarding the armored vehicle, and noted that the public will have a lot of questions about this as well. He said that he did not feel that public process was sufficiently met with the purchase of this vehicle.

Mayor Weldon said that the Assembly could discuss the armored vehicle at a COW meeting.

Ms. Hale said that she would like to receive clarification on whether the purchase is for a tank or for an armored vehicle.

Mr. Barr explained that it is technically referred to as an armored vehicle.

C. Presiding Officer Reports

None.

XIV. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

XV. EXECUTIVE SESSION

A. Discussion on Collective Bargaining

MOTION by Ms. Triem for the Assembly to recess into Executive Session to discuss matters the immediate knowledge of which would adversely affect the finances of the municipality; and asked for unanimous consent. *Hearing no objections, the Assembly recessed into Executive Session at 10:01p.m.*

Ms. Woll shared that she has a conflict of interest related to negotiations with IAFF, and she will recuse herself from negotiations specifically with that union.

XVI. ADJOURNMENT

There being no further business to come before the Assembly, the Regular Assembly meeting was adjourned at 10:45 p.m.

Signed: _____
Elizabeth J. McEwen
Municipal Clerk

Signed: _____
Beth A. Weldon
Mayor

Presented by: The Manager
Presented: 05/16/2022
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2022-24

An Ordinance Amending the Elections Code for the City and Borough of Juneau Municipal Elections.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Section. CBJC 29.07.010 is amended to read:

29.07.010 Election times; notice.

(a) *Time of regular elections.* Annually, on the first Tuesday of October of each year, a regular election shall be held in the City and Borough of Juneau for the election of vacant City and Borough of Juneau offices, and for the determination of other matters as may regularly be placed on the ballot.

(b) *Time of special elections.* Except as provided in CBJ Charter Section 7.10(b), the assembly, by motion, resolution, or adoption of an ordinance, may call a special election at any time. Unless the assembly has set a date for a required special election, the election official shall call a special election when required by law, charter, or ordinance, to place an initiative, referendum, recall or other question before the voters.

(c) *Voting hours.* The polls in each voting precinct or vote center shall be open as provided in state law on all municipal election days for the purpose of voting.

(d) *Notice of election.* The City and Borough of Juneau Election Official shall cause to be published a notice of election during three consecutive calendar weeks, once in each week, in a newspaper of general circulation in the City and Borough of Juneau. The first such publication, and the posting, shall be accomplished at least 30 days before the election.

(e) *Contents of election notices.* Notices of election shall state:

- (1) The date of the election;
- (2) The time of opening and closing the polling places or vote centers;
- (3) The location of precinct polling places or vote centers;
- (4) The qualifications of voters;
- (5) The type of election, regular or special;
- (6) The offices to be filled, the propositions submitted to the electors, and the full text of any proposed charter amendment submitted to the electors.

Section 3. Amendment of Section. CBJC 29.07.020 is amended to read:

29.07.020 Election officials.

(a) The City and Borough of Juneau Municipal Clerk is the City and Borough of Juneau Election Official. Any properly authorized assistant to the City and Borough of Juneau Municipal Clerk or other person designated by the manager shall be an assistant City and

Borough of Juneau Election Official and may perform any functions set out in this chapter as a function of the City and Borough of Juneau Election Official.

(b) Before each election, the election official shall appoint a minimum of two ~~three~~ election workers in each precinct or vote center to constitute the election board for that precinct or vote center. One member of the election board in each precinct or vote center shall be designated chair by the election official and shall be primarily responsible for administrating the election in that ~~precinct~~ location. The election official may assign additional election workers at any polling place or vote center as necessary to conduct an orderly election or to relieve the election board serving of undue hardship.

(c) If any election board member fails or refuses to attend and serve, the election official ~~remaining members~~ shall appoint a person eligible under this section to serve in the absentee's place.

(d) Each election worker must be a qualified voter of the City and Borough of Juneau. ~~and where in the judgment of the election official reasonably practicable, a resident of the precinct for which appointed.~~

(e) Before beginning their duties, all election workers shall take and subscribe the following oath:

I _____ do solemnly swear (or affirm) that I will support the constitutions of the United States and State of Alaska, and the laws of the City and Borough of Juneau, and the State of Alaska, and that I will faithfully, honestly and promptly perform the duties of the office of _____.

Section 4. Amendment of Section. CBJC 29.07.030 is amended to read:

29.07.030 Voting precincts.

- (a) Voting precincts in the City and Borough of Juneau shall be the same as for state elections.
- (b) The polling places or vote centers shall be specified by the City and Borough of Juneau Election Official.

Section 5. Amendment of Section. CBJC 29.07.050 is amended to read:

29.07.050 Candidates; nomination; write-in.

- (a) Nominations for elective officers shall be made only by petition accompanied by a signed acceptance. Each voter signing a petition shall state on the petition the voter's place of residence, by street and number, lot and block, or other sufficient means.
- (b) Nominating petitions shall meet the following requirements:

- (1) Petitions must include a certification providing:

We the undersigned qualified voters of the City and Borough of Juneau, in the State of Alaska, hereby nominate and sponsor _____, whose residence is _____ for the office of _____, to be voted for at the election to be held on the _____ day of _____.

We individually certify that we are qualified to vote for a candidate for the office this candidate seeks, and that we have not signed other nominating petitions for this (district) (office) exceeding in number the vacancies in this (district) (office) to be filled in this election.

(2) Qualified voters signing the petition shall provide their printed name, signature, residence address, one identifier - which can be either the last four digits of the voter's registration identification number, the last four digits of the voter's driver's license or state identification number, the last four digits of the social security number, or the year of birth - and the date of signing the petition.

(3) Nominating petitions shall have a minimum of 25 signatures of registered voters from within the City and Borough.

(4) The nominating petition shall contain a signed ~~statement~~ declaration of candidacy by the candidate of the candidate's qualification for the office, acceptance of nomination, and agreement to serve if elected.

(5) Upon receipt of the nominating petition, the election official shall indicate on the petition the date and hour of filing, the name and address of the person filing the petition, and place the signature of the person receiving the petition on the document.

(c) Nominating petitions must be completed and filed with the election official, accompanied by any required state financial disclosure forms, not earlier than 60 days, nor later than 4:30 p.m. on the 50th day, before the election. The election official shall record on the petition the name and address of the person by whom each nominating petition is filed. All petitions in proper form with sufficient signatures, and all deficient petitions which are not withdrawn by the persons filing them, shall be preserved by the election official and destroyed with the ballots cast in the election in which the candidate ran.

(d) Within four days after the filing of a nominating petition, the City and Borough of Juneau Election Official shall notify the candidate named in the petition and the person who filed the

petition whether or not it is in proper form and signed by 25 qualified voters. If not, the City and Borough of Juneau Election Official immediately shall return it, with a statement certifying wherein the petition is deficient, to the person who filed it. A petition correcting the deficiencies for the same candidate may be filed within the time for filing petitions.

(e) Any candidate nominated may withdraw his or her nomination not later than 4:30 p.m. of the 46th day before the election.

(f) A write-in candidate shall, not later than 4:30 p.m. of the fifth day before the election, file with the election official a letter of intent or declaration of candidacy form stating:

- (1) The full name of the candidate;
- (2) The full residence address of the candidate and the date on which residency at that address began;
- (3) The full mailing address of the candidate;
- (4) The office that the candidate seeks;
- (5) The date of the election at which the candidate seeks election;
- (6) The length of residency in the City and Borough;
- (7) The name of the candidate as the candidate wishes it to be written on the ballot by the voter;
- (8) That the candidate will meet the specific age requirements of the office for which the person is a candidate by the time that the candidate, if elected, is sworn into office;
- (9) That the candidate is a qualified voter as required by law; and

(10) That the candidate is not a candidate for any other office to be voted on at the election and that the candidate is not a candidate for this office under any other nominating petition or declaration of candidacy.

(11) The letter of intent or declaration of candidacy form submitted by a write-in candidate must be accompanied by any required state financial disclosure forms.

Section 6. Amendment of Section. CBJC 29.07.060 is amended to read:

29.07.060 Ballots; form.

(a) The names of all offices and candidates to be voted upon shall be printed on the ballot. The title of each office to be filled shall be followed by the printed names of the candidates for such office, below which shall be blank lines equal in number to the candidates to be elected to such office, upon which the voter may write the names of persons not listed on the ballot. The words "Vote for not more than _____" with the appropriate number replacing the blank shall be placed before the list of candidates for each office. The names of candidates shall be printed as they appear upon the petitions filed with the City and Borough of Juneau Election Official except that any honorary or assumed title or prefix shall be omitted.

(b) Ballot placement of candidates shall be determined according to the following procedures:

(1) The order for placement on the ballot will be established by random drawings of the letters of the alphabet by the election official. A drawing will be held for each race. The results of each drawing will be recorded and preserved by the election official.

1
2 (2) The names of candidates in each race will be placed on the ballot based on the
3 alphabetical order drawn for that district.

4
5 (3) If two or more candidates have family names starting with the same letter, they
6 will be placed relative to each other on the ballot according to the second letter of the
7 family names, if the second letters are the same, then according to the third letter, and so
8 on. If two or more candidates have the same family name they shall be placed relative to
9 each other on the ballot according to their first given names, and if those start with the
10 same letter, then as specified for family names, and if those are the same, according to
11 subsequent given names.

12 (c) Following the names of the offices and candidates, there shall be placed on the ballot all
13 propositions and questions to be voted upon. The words "Yes" and "No" or "For" and "Against,"
14 as appropriate, shall be placed below the statement of each proposition and question. The form
15 of statement and title of the proposition or question shall be as determined by the election
16 official except as may be otherwise required by the assembly or applicable law. When directed
17 by the assembly, there shall be placed on the ballot as part of a proposition or question a brief,
18 neutral, and succinct explanation of the proposition or question. Such explanations must be
19 approved as to content by the assembly or the attorney.
20

21 (d) The ballot shall be printed on plain white paper through which printing and writing
22 cannot be read. The ballots shall be numbered in series, a number being placed on one corner of
23 each ballot within an area set off by perforations which may conveniently be removed from the
24 remainder of the ballot.
25

(e) On the ballot, placed so as to be clearly visible, shall appear the words "Official Ballot" in large print and the date of the election.

(f) The layout and form of ballots may be modified by the election official to accommodate the voting system used for the election, including but not limited to electronic ballots, provided a paper version of the ballot can be printed and used for tabulation and ballot accountability.

Section 7. Amendment of Section. CBJC 29.07.080 is amended to read:

29.07.080 Election materials; preparation and distribution.

(a) The election official shall equip each precinct polling places or vote centers with sufficient materials and supplies needed for the election, including those required by this section, before the opening of the polls.

(b) The election official shall publish instructions explaining to voters how ~~to obtain~~ are issued, how to correctly mark a ballot ~~them~~, how to obtain information from election ~~workers judges and clerk~~, and how to obtain new ballots to replace those destroyed or spoiled. These instructions shall be printed on cards in large, clear type and prominently displayed. The election official shall have sample ballots, identical in form to the ballots to be used in the election, printed in a manner that is clearly distinguishable from the official ballot and may include as a part of a proposition or question a brief, neutral, and succinct explanation of the proposition or question, approved as to content by the assembly or attorney. The election official shall provide booths at each polling place or vote center, with appropriate supplies and conveniences to enable each voter to mark the voter's ballot screened from observation. Ballot

boxes shall be placed outside the voting booths within plain view of the election workers, clerks, voters, and other persons at the polling places.

(c) Ballot drop boxes will be located in locations identified by the election official where voters may deposit fully voted by mail ballots up to the close of polls on election day. The opening of each ballot drop box shall be unlocked and open to accept ballots 24 hours a day beginning no later than 10 a.m. on the 15th day before election day and closed at time designated for the close of the polls on election day.

Section 8. Amendment of Section. CBJC 29.07.090 is amended to read:

29.07.090 Absentee voting; eligible persons; permanent absentee voters.

(a) At any election, a qualified voter may vote an absentee ballot for any reason.

(b) The election official may designate a person as a permanent absentee voter if the person is a qualified voter, and if the voter is registered with the State of Alaska Division of Elections as a permanent absentee voter within the City and Borough.

(c) A person designated as a permanent absentee voter under subsection (b) of this section will be sent an application for an absentee, by mail ballot, at the permanent mailing address stated on the voter's current registration record on the following schedule:

(1) In January each year;

(2) At least 45 days before a special election;

(3) At a time specified by the election official before any election, to voters defined in subsection (a) of this section who registered to vote after the last mailing of absentee by mail ballot applications.

(d) The voter may submit the application and vote by mail. However, nothing in this section limits the voter's eligibility to vote in person at a precinct, polling place or vote center, in person before an ~~absentee voting~~ election official, or absentee through a personal representative.

Section 9. Amendment of Section. CBJC 29.07.120 is amended to read:

29.07.120 Voting procedure.

(a) Before ~~receiving~~ processing any ballots, the election board must, in the presence of any persons assembled at the polling place or vote center, open and exhibit the ballot box to be used at that location on that day. the polling place. Thereafter the box shall be sealed with the security seal provided and not be opened again until the polls finally close at the end of each day the polling place or vote center is open. and shall not be removed from the polling place, nor in the presence of persons assembled at the polling place, until all ballots have been processed. At the end of each day, ballot envelopes containing fully voted ballots will be counted and sealed with the security seals that will be recorded on the daily transmission log and prepared for transport to election central or the ballot processing center as required by written directive of the election official for transportation from the polling place.

(b) A voter shall give the election worker the voter's name, and place the voter's signature by the voter's name in the registration book unless the qualifications of the voter are questioned.

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2 (c) Every election worker shall question, and every watcher and any other person qualified to
3 vote in the precinct or vote center, may question a person attempting to vote if the questioner
4 has good reason to suspect that the questioned person is not qualified to vote. All questions
5 regarding a person's qualifications to vote shall be made in writing setting out the reason the
6 person has been questioned. A questioned person, before voting, shall subscribe to a declaration
7 in a form provided by the election official attesting to the fact that, in each particular, the
8 person meets all the qualifications of a voter, that the person is not disqualified, that the person
9 has not voted at the same election, and certifying that the person understands that a false
10 statement on the declaration may subject the person to prosecution for a misdemeanor under
11 this title, under state law, or both. The election official shall provide a registration book for
12 questioned voters to sign. If the questioned person refuses to execute the declaration, the person
13 may not vote.
14

15 (d) A voter who casts a questioned ballot shall vote the ballot in the same manner as
16 prescribed for other voters. The voter shall insert the ballot into a secrecy sleeve and then put
17 the secrecy sleeve into an envelope on which the statement the voter previously signed is
18 located. The envelope shall be sealed and deposited in the ballot box. When the ballot box is
19 opened, the envelopes shall be segregated, counted, compared to the voting list, and delivered to
20 the official or body supervising the election. The merits of the question shall be determined by
21 this official or body in accordance with election policies.
22

23 (e) If the voter is not questioned, the voter shall be given one ballot and shall retire to a voting
24 booth. There the voter, without undue delay, shall mark the ballot. A voter may write in the
25 name of a candidate or candidates of the voter's choice; provided, however, that a voter who
writes in a candidate's name must also mark the ballot in the area provided for that purpose

opposite the name of such candidate in order for the voter's indication to be counted as a vote for such candidate. Upon the voter's determination that the voter has satisfactorily marked the ballot, the voter shall place the ballot within the secrecy sleeve provided, and deposit the ballot in the ballot box.

(f) A voter who by accident or mistake mutilates or spoils the voter's ballot shall, upon returning the same to the election workers, be given another ballot, to a maximum of three ballots. The worker shall record the number of ballots spoiled. The voter or election worker shall immediately destroy the spoiled ballot without examining it.

(g) The voter may choose to use an electronic alternative ballot marking device as provided at a vote center or polling place in accordance with instructions provided by the election officials. Alternatively, a A voter who cannot read, mark the ballot, or sign the voter's name, may shall be assisted in doing so by an election worker, or not more than two willing persons of the voter's choice if the voter requests such assistance. If any person other than an election worker assists the voter in reading or marking the ballot, such person shall state upon oath before the election worker that such person will not reveal the vote cast by the assisted voter.

(h) Fifteen minutes before the closing of the polls, an election worker shall proclaim to any persons present the time remaining before the polls close. When the polls are closed, that fact shall be similarly proclaimed, and thereafter no ballots shall be received except those of qualified voters already present at the polls and waiting to vote when the polls are closed.

Section 10. Amendment of Section. CBJC 29.07.150 is amended to read:

29.07.150 General procedures for ballot count.

(a) The election official may issue, amend, and rescind election policies prescribing the manner in which the precinct or vote center ballot count is accomplished so as to ensure accuracy in the count and to expedite the process.

(b) The election board shall account for all ballots by completing a ballot statement containing:

(1) The number of official ballots received;

(2) The number of official ballots voted;

(3) The number of official ballots spoiled;

(4) The number of official ballots unused; and

(5) The board shall count the number of questioned ballots and shall compare that number to the number of questioned voters in the register. Discrepancies shall be noted and the numbers included in the ballot statement.

(6) The election board shall separately record the number of ballots, including personal representative and other by mail ballots, that were received at that polling place or vote center but not issued by that polling place or vote center.

(c) Ballot envelopes and ballots may be reviewed and prepared for counting at the ballot processing center to determine eligibility for counting but will not be counted before 8:00 p.m. on the day of the election. ~~Ballots may not be counted before 8:00 p.m. on the day of the election.~~

(d) Write-in votes shall not be counted unless the candidate has filed a letter of intent as required by subsection 29.07.050(f). If the total number of ballots containing write-in votes in the general election are at least the second highest in number in a race with two or more candidates, the write-in votes will be counted individually, which may be done using an electronic adjudication process when available. In races where a candidate is unopposed, write-ins will be counted individually if they are within 100 votes or less. Write-in votes will be counted after the date of the election, but before the certification of the election in which the write-ins occurred. Write-in vote totals that do not fall within either of these two categories will not be individually counted.

Section 11. Amendment of Section. CBJC 29.07.160 is amended to read:

29.07.160 Delivery of ballots and other election material.

Upon completion of the counting of ballots at the ballot processing center, the election workers shall secure the counted ballots as directed by the election official in the election policies. ~~The chair shall then deliver the ballots to the~~ The election official, ~~who~~ shall preserve them for 90 days unless the election is contested. Ballots and all numbered stubs, registers, tally sheets and other records of the election shall be similarly returned to the election official as directed in election policies.

Section 12. Amendment of Section. CBJC 29.07.210 is amended to read:

29.07.210 Boards.

The election official shall appoint workers to serve as an a receiving election board in accordance with 29.07.020, a voting system control board, an absentee and questioned ballot review board and a canvass review board. The election official shall appoint a chair of each board and administer the oath prescribed for election workers to chairs and the members of each of the boards.

Section 13. Amendment of Section. CBJC 29.07.240 is amended to read:

29.07.240 Voting system; demonstration.

Voters shall be informed at the polling place or vote center that they may request a demonstration of the proper way to mark a ballot with either a paper ballot or an electronic ballot marking device.

Section 14. Amendment of Section. CBJC 29.07.250 is amended to read:

29.07.250 Processing ballots at the polling place.

The election official shall establish election policies for processing and counting ballots at the polling place or vote center, the ballot processing center, or election central, ~~or both~~, so as to expedite the process and to guarantee the integrity of the election.

Section 15. Amendment of Section. CBJC 29.07.280 is amended to read:

29.07.280 Review of election returns.

(a) Beginning on the first Friday after each election, ~~absentee~~ absentee ballots not previously counted and questioned ballots, which the ballot review board and election official determines should be counted, shall be counted. For by-mail elections, the election official will continue to process ballots until the review of the election returns by the canvass review board. The election official and such assistants as may be appointed by the election official shall count such ballots in accordance with the voting systems determined for use in an election.

(b) By the second Tuesday after each election, unless the second Tuesday falls on a holiday, in which case by the second Wednesday after each election, the election official shall conduct the review of all election returns with the canvass review board. The review may be postponed for cause from day to day, but there shall be no more than three such postponements. The canvass review board, in full view of those present, shall review any additional absentee or by-mail ballots that were postmarked by election day and received in the mail as well as any ballots challenged by the ballot review board and determine whether they will be rejected or counted. The canvass review board will then add those ballots eligible to be counted to the preliminary results the election returns and compile the total number of votes cast for each candidate and for and against each proposition and question to determine the final results to be certified by the election official. The election official will then certify the election in accordance to CBJC 29.07.290.

(c) Reserved.

Section 16. Amendment of Section. CBJC 29.07.340 is amended to read:

29.07.340 Expenses.

The City and Borough shall pay all necessary election expenses, including those of securing places for polls or vote centers and providing ballot boxes, ballots, voting booths, screens, voting equipment, computer services, national and state flags and other supplies, and any compensation due election workers. Compensation for the election workers shall be set by the election official.

Section 17. Amendment of Section. CBJC 29.07.350 is amended to read:

29.07.350 Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

...

Poll-based elections means those elections conducted primarily using precinct polling places or vote centers for in-person voting on election day.

...

Section 18. Amendment of Section. CBJC 29.07.360 is amended to read:

29.07.360 Elections by mail.

(a) At the direction of the assembly by motion, the election official may conduct an election by mail.

(b) The notice of election shall state that the election is to be conducted by mail and that in-person voting will take place at vote centers but not there will be no at precinct polling places place open for regular in-person voting on election day. For each election conducted by mail, the notice of election published pursuant to CBJ 29.07.010(d) shall include:

- (1) The date and type of the election, regular or special;
- (2) An explanation that the election will be conducted by mail and that in person voting will take place at vote centers but not at precinct polling places open for regular in-person voting on election day; no precinct polling place will be available for regular in-person voting on election day;
- (3) Qualifications of voters;
- (4) The offices to be filled, the propositions submitted to the electors, and the full text of any proposed charter amendment;
- (5) The date by which ballots will be mailed to voters;
- (6) Instructions to voters who will not be at their current mailing addresses when the ballots are to be mailed or who do not receive their ballot through the mail;
- (7) A listing of vote center locations and hours; and
- (8) An explanation of by-mail voting deadlines;

1
2 (c) When the election official conducts an election by mail, the election official ~~he or she~~ shall
3 mail a ballot to each person whose name appears on the voter registration list prepared under
4 AS 15.07.125 for that election. The ballot shall be sent to the address stated on the official
5 registration list unless the voter has notified the election official in writing of a different
6 address to which the ballot should be sent. The election official is not required to mail a ballot to
7 any voter who does not have a valid residence address, or is in the condition of purge notice
8 (PN), undeliverable (UN), or list maintenance undeliverable (LU), as described in AS 15.07.130.
9 Any qualified voter not mailed a ballot will not later be refused a ballot when requested, but
10 may be required to vote a questioned ballot. The election official shall send ballots by first class,
11 nonforwardable, mail, on or before the 21st day before the election.
12

13 (d) The election official shall enclose a privacy envelope and a return envelope to each ~~by mail~~
14 voter eligible under section (c) above. The return envelope shall have printed upon it a
15 certification by which the voter shall declare the voter's qualifications to vote, that the voter has
16 not voted in any other manner in this election, and a space for the voter to include at least one
17 personal identifier. The return envelope shall include a place for recording the date the
18 envelope was sealed and shall conceal the voter's signature and personal identifier once the
19 voter has signed and sealed the envelope. Specific instructions for voting a by-mail ballot and a
20 list of the vote center(s) and hours shall be included with the ballot.
21

22 (e) In a by-mail election, regardless of whether or not a voter has received a ballot by mail, a
23 voter may cast a ballot:
24

- 25 (1) By mail as provided in the instructions from the election official;
- (2) In person at the election official's office or at a vote center; or

(3) Under the following absentee voting procedures: ~~set forth in CBJ 29.07.100.~~

(A) At any election, a qualified voter may vote a ballot from a temporary address for any reason.

(B) The election official may designate a person as a permanent absentee voter if the person is a qualified voter, and if the voter is registered with the State of Alaska Division of Elections as a permanent absentee voter within the City and Borough.

(C) A person designated as a permanent absentee voter under subsection (b) of this section will be sent a ballot by mail at the permanent mailing address stated on the voter's current registration record unless the voter submits an application for a ballot to be mailed to a temporary address or submits an application for an electronic transmission ballot.

(D) The voter may submit the application and vote from a temporary address. However, nothing in this section limits the voter's eligibility to vote in person at a polling place or vote center, in person before an election official, or absentee through a personal representative.

(E) The election official shall provide ballots for use as absentee ballots at least 15 days prior to the election. The election official shall issue rules and instructions to absentee voters to aid them in casting their ballots. The election official shall prescribe the form of and prepare the voter's certificate, envelopes, and other materials used in absentee voting. The election official shall enclose a privacy envelope and a return envelope to each absentee voter. The return envelope shall have printed upon it a certification by which the voter shall place the voter's

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2 signature declaring that the voter is a qualified voter, that the voter has not voted
3 in any other manner in this election, and a space for the voter to include at least
4 one personal identifier. The return envelope shall include a place for recording the
5 date the envelope was sealed and be manufactured in such a way that the voter's
6 signature and personal identifiers are concealed once the voter has signed and
7 sealed the envelope.

8
9 (F) The application for an absentee ballot shall show the applicant's place of
10 residence, clearly indicate the applicant's right to an absentee ballot, and be signed
11 by the applicant.

12 (i) Absentee application for voting from a temporary address. Beginning
13 on January 1 of each election year, a qualified voter may in person, by mail,
14 by facsimile machine, or by electronic transmission, file a written application
15 for an absentee ballot at a temporary address with the election official. A
16 complete application for a ballot to be mailed to a temporary address must
17 be received in the office of the election official not less than seven days before
18 election day.

19 (ii) Absentee application for voting by fax or electronic transmission. A
20 qualified voter who has submitted an application to receive an absentee
21 ballot by fax or electronic transmission will be issued an electronic ballot
22 package beginning the day the ballots are available from the election official
23 and through the close of the polls on election day. The voter must submit a
24 written and complete application for a fax or electronic transmission ballot
25

to the election official's office no later than 5:00 p.m. the day before election day in order for the absentee ballot to be counted. An absentee ballot that is completed and returned by the voter by fax or electronic transmission must contain the following statement: "I understand that by using fax or electronic transmission to return my marked ballot, I am voluntarily waiving a portion of my right to a secret ballot to the extent necessary to process my ballot, but expect that my vote will be held as confidential as possible."

(iii) Absentee voting by personal representative. A qualified voter who is unable to go to the polling place or vote center on election day due to age, illness or disability, may appoint a personal representative to obtain a ballot for the voter on or after the 15th day before an election, up to and including election day.

(f) In a by-mail election, ballots must be received by the election official, placed in a ballot drop box, or received at a vote center all ~~by before~~ 8:00 p.m. on election day, or be postmarked by the post office on or before election day. Any ballots cast by a voter present in line awaiting the opportunity to vote at a vote center or to drop a ballot into one of the secure ballot drop boxes at 8:00 p.m. on election day will be considered as having been voted in a timely manner.

(g) The election official shall review and count ballots voted under this section under election policies established for the review and counting of by-mail and absentee-ballots.

Section 19. Amendment of Section. CBJC 29.07.370 is amended to read:

29.07.370 Alteration of election procedures for elections by mail.

Procedures for the conduct of by-mail elections shall be as provided for regular and/or special elections as appropriate, or in election policies issued pursuant to CBJ 29.07.350, except as follows:

(a) *Election officials.* In addition to the requirements of CBJ 29.07.020, the following provisions apply to by-mail elections:

(1) The election official may contract, without obtaining competitive bids, any portions of the election process with the State of Alaska Division of Elections or other governmental entity or agency to ensure the timely and secure conduct of a particular election called for by the assembly under this section.

(2) For the purposes of by-mail elections, each election worker must be a qualified voter of Alaska.

(b) *Candidates; nomination; write-in.* The following time requirements of CBJ 29.07.050 are modified when conducting a by-mail election:

(1) Nominating petitions must be completed and filed with the election official, accompanied by any required state financial disclosure forms, not earlier than 81 days, nor later than 4:30 p.m. of the 71st day, before the election.

(2) Any candidate nominated may withdraw his or her nomination not later than 4:30 p.m. of the 67th day before the election.

(3) A write-in candidate filing a letter of intent with the election official shall do so not earlier than 67 days, nor later than 4:30 p.m. of the seventh day, before the election.

(c) *Official candidate statement.* The following time requirements of CBJ 29.07.055 are modified when conducting a by-mail election:

(1) Online publication on the municipal website of candidate statements will take place at least 30 days prior to the election and will not include write-in candidates.

(2) A candidate providing an official candidate statement under CBJ 29.07.055(b) must provide all information to the election official no later than 46 days prior to the election.

(d) *Boards.* In addition to the requirements of CBJ 29.07.210, the election official shall appoint workers to serve as a ballot review board when conducting a by-mail election.

(e) *Ballot review procedure.* The ballot review board shall examine each ballot envelope and shall determine whether the voter is a qualified voter as required under CBJ Charter Section 6.3 and whether the ballot has been properly cast under election policies established for the review, tabulation, and counting of by-mail ballots. The ballot review board may begin reviewing and processing by-mail ballots prior to election day as part of the election review process to prepare them for counting. The counting or tabulation of ballots that would generate any election results will not begin until after 8:00 p.m. on election day. The following standards shall guide the election policies:

(1) A by-mail ballot shall not be counted if:

(A) The voter failed to properly execute the certification on the envelope with a valid signature and personal identifier or the voter's signature and personal identifier cannot be validated in accordance with the process set out in section (3) below; or

(B) Reserved.

(~~C iii~~) The ballot return envelope, if mailed, is received after election day, has no postmark, and USPS cannot verify the ballot return envelope was mailed on or before election day; or

(~~D iv~~) The ballot return envelope is not received before the beginning of the canvass review board review process; or

(~~E v~~) The voter has already voted in the election.

(2) A by-mail ballot shall be counted if:

(~~A i~~) The voter properly executed the certification on the envelope with a valid signature and personal identifier as verified in accordance with the process set out in section (3) below; and

(~~B ii~~) Reserved.

(~~C iii~~) The ballot return envelope was received at a voter center or deposited in a ballot drop box no later than 8:00 p.m. on election day; or

(~~D iv~~) The ballot return envelope, if mailed, was postmarked or the USPS can verify that the ballot return envelope was mailed on or before election day; and

(~~E v~~) The ballot return envelope was received before the beginning of the canvass review board review process.

(3) Signature verification process:

(~~A i~~) The voter's signature and personal identifier on the ballot certification must be compared with the signature(s) and personal identifiers in the voter's voter registration file(s) using the standards established in the election policies developed under CBJ 29.07.350.

(B ii) The election official may designate, in writing, election workers to perform this function. All personnel assigned to the duty of signature verification shall subscribe to an oath administered by the election official regarding the discharge of their duties. Personnel shall be trained in the signature verification process prior to actually comparing any signatures.

(C iii) Missing or invalid signature or personal identifier. If a voter's signature or personal identifier is missing or determined to be invalid, the election official shall, within three days of initial processing of the envelope, send a letter to the voter explaining the lack of a valid signature and/or personal identifier.

(i A) The letter shall be sent to the address to which the ballot was mailed.

(ii B) The voter may:

(a) I. Fill out the form included with the letter and return the form to the address specified on the form; or

(b) H. Come to the location identified in the letter and present valid identification to an election official and sign a form provided by the election official authenticating the envelope.

(iii E) If the authentication is still determined to be invalid, the voter shall be notified in writing that their ballot is rejected.

(4) The ballot review board may begin reviewing and processing by-mail ballots prior to election day as part of the election review process to prepare them for counting. The ~~counting~~ tabulation of ballots will not begin until after 8:00 p.m. on election day.

(f) *Multiple and replacement ballots.* In accordance with CBJ 29.07.120(f) and the election policies developed under CBJ 29.07.350, if the voter is issued a replacement ballot, the first

valid ballot received and reviewed at the ballot processing center is counted. Subsequently received ballots from the same voter are not counted. Subsequent ballot envelopes received from a voter who has already voted shall be marked "rejected," segregated from approved ballot envelopes, remain unopened, and forwarded to the canvass review board for final adjudication. The voter shall be notified by letter mailed to their mailing address and, if applicable, temporary mailing address.

Section 20. Amendment of Chapter. Chapter CBJC 29.07 Election Procedures is amended by adding a new section as follows:

29.07.380 Observers.

(a) All observers must be registered with the election official, in accordance with election policies, in advance of showing up to observe at a polling place, vote center, and/or ballot processing center.

(b) An observer must be designated by a candidate on the ballot in the election, or by an organization or organized group that sponsors or opposes an initiative, referendum, or recall measure on the ballot in the election. A candidate may be an observer. A candidate or an organization may have no more than one observer at each vote center or polling location.

(c) A write-in candidate may register observers if, at the time of registering observers, the write-in candidate has met the requirements in 29.07.050(f).

(d) Due to limited space at the ballot processing center, one registered observer for each candidate or group will be allowed at the ballot processing center unless the number of registered observers exceeds capacity at the ballot processing center and the election official

provides reasonable alternative means of observation. The election official may permit additional observers on a space available basis provided each candidate and group is allocated an opportunity for an equal share of the total number of observers permitted. Candidates and groups may share an observer.

(e) Observer registration. Each candidate or organization shall register by submitting the following forms to the election official and in accordance with election policies as follows:

(1) An observer registration form; and

(2) A signed confidentiality agreement; and

(3) A training and tour agreement; and

(4) A certificate of training.

Once the above forms are submitted, the election official shall provide credentials available for pick-up within 72 hours, in the form of an observer identification badge stating the observer's name, who they represent, and the date. The badge must be signed by the candidate, campaign manager, or the chairperson of the group before the observer may begin to observe at an election location.

Section 21. Amendment of Section. CBJC 29.10.030 is amended to read:

29.10.030 Petition format.

(a) The petition form prepared by the election official for issuance to the petitioners' committee shall be in substantial compliance with this section.

(b) The front of the cover page of the petition shall provide a space for the name of the person who is circulating the petition and shall contain a statement in bold type identifying the petition as a referendum or initiative petition as appropriate, the initiative or referendum request, a space for an impartial summary of the ordinance to be initiated or referred, a statement in bold type that a notice to petition signers is on the back of the cover sheet and that the ordinance to be initiated or referred is inside the first page of the petition, and a petition booklet number. On the back of the cover sheet, the election official shall cause to have printed a notice to the petition signers that signatures must be in ink, the residence address, mailing address, and printed name must be legible, that the signer must be a registered voter and have been a resident of the City and Borough for the immediately preceding 30 days, and the acceptable and unacceptable forms of residence address which appear in subsections 29.10.090(b) and (c).

(c) The second and such subsequent pages as are necessary shall contain a space for the full text of the ordinance to be initiated or referred.

(d) Following the full text of the ordinance shall be not less than five nor more than ten signature pages. ~~Each signature page shall be ruled in lines and shall contain eight columns which shall be titled as follows: Voter Registration No., Birthdate or Social Security~~
No., Qualified voters signing the petition shall provide their printed name, signature, residence address, and one personal identifier—which can be the last four digits of the voter's registration identification number, the last four digits of the voter's driver's license or state identification number, the last four digits of the voter's social security number, or the voter's year of birth,
Signature, Printed Name, Residence Address, Mailing Address and Zip Code, Length of Residence in City and Borough, and Date Signed. The election official shall number each

signature page serially in a sequence of numbers which shall be continuous through all booklets issued. Above the column titles shall be the petition request which shall make reference to the ordinance or measure to be initiated or referred and its location in the booklet. At the bottom of each signature page shall be a statement that to be valid, the signature must be in ink, the name as printed and signed must be in the same form as the name appears on the state voter registration rolls, the printed name, personal identifier, and residence address must be legible and the signer must indicate his or her length of address in the City and Borough immediately preceding signing the petition.

(e) The signature page shall contain the affidavit of the circulator as required by section 7.5 of the Charter.

(f) Each booklet shall be assembled by the election official and all pages within each booklet shall be stapled or otherwise fastened together.

Section 22. Amendment of Section. CBJC 29.10.040 is amended to read:

29.10.040 Instructions to petitioners.

The election official shall issue written instructions to the petitioners' committee setting forth the requirement that to be valid the signature line must contain the signature in ink, the legible printed name, the legible residence address of the municipal voter signing the petition, one personal identifier, and the length of residence in the City and Borough. The instructions shall also include the types of addresses which are and are not acceptable as residence addresses.

Section 23. Amendment of Section. CBJC 29.10.060 is amended to read:

29.10.060 Submission and receipt of petitions.

(a) The petitioners' committee shall file the petitions as a single instrument. After the filing, no additional petition booklets may be received by the election official for validation whether such additional booklets are submitted before or after the expiration of the petition period. Such late booklets shall be received only for the purpose of preservation for the record.

(b) Filing shall be done during municipal business hours. If the last day of the period falls on a Saturday which is not a City and Borough holiday, the election official shall make arrangements with the petitioners' committee to receive the petitions at the election official's office at or before 4:30 p.m. on that Saturday. If the last day of the period falls on a Sunday or other City and Borough holiday, the petitioners' committee may file the petition not later than 9:00 a.m. on the first weekday which is not a holiday.

(c) Immediately upon receipt of the petition, and in the presence of the person submitting the petition, the election official shall check each booklet and shall mark as rejected on its face, and the reason for rejection, any petition booklet which:

- (1) Shows evidence of having been disassembled and reassembled;
- (2) Does not contain all pages of the ordinance to be initiated or referred;
- (3) Does not contain the fully completed, signed and notarized affidavit of the circulator

(d) All petition booklets shall be surrendered to the Election Official within 60 days of issuance of the petition booklets to the petitioners' committee regardless if a sufficient number of signatures are collected or not by the petitioner committee.

Section 24. Amendment of Section. CBJC 29.10.080 is amended to read:

29.10.080 Validation of signatures.

(a) The election official shall reject the signature of any person whose name does not appear on the voter registration list available from the state elections office and who is determined by the state elections office to be a person who is not registered on the day the election official requests state verification of the voter status of the person.

(b) The election official shall reject the signature of any person whose signed and printed name are so illegible that the election official cannot identify the name; provided, however, the election official may accept an otherwise illegible name if the voter has provided ~~a voter registration number~~ adequate personal identifying information and the legible address information given by the person corresponds to voter registration information of the person registered to the ~~voter registration number~~ personally identifying information given.

(c) The election official shall reject all but one signature of any person who has signed his or her name two or more times to petition booklets.

(d) The election official shall reject the signature of any person whose signature is not executed in ink.

(e) The election official shall reject the signature of any person who had not been a resident of Juneau for the 30 days immediately preceding the date the person signed the petition.

(f) The election official shall reject the signature of any person who fails to provide a legible and adequate residence address as provided in section 29.10.090.

(g) The election official shall reject the signature of any person whose petition signature and printed name are not the form in which the person is registered to vote unless the election official is able to determine from the voter's personal identifying information ~~registration number~~ or the address information from the state elections office that the signature is that of a registered voter.

Section 25. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2022.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Ord 2022-24 Amendment _____ (via Manager Watt)

Ballot Drop Boxes. I recommend the Assembly amend Ordinance 2022-24 as follows, which would clarify ballot drop box procedures:

Amend Section 7, CBJC 29.07.080(c), lines 5-9 of page 10 of the ordinance as follows [amendments are in brackets]:

“(c) Ballot drop boxes will be located in locations identified by the election official where voters may deposit [fully] voted by mail ballots up to the close of polls on election day. The [drop slot] opening of each ballot drop box shall be [available ~~unlocked and open~~] to accept ballots 24 hours a day beginning no later than 10 a.m. on the 15th day before election day and closed at time designated for the close of the polls on election day.”

Ord 2022-24 Amendment _____ (via Manager Watt)

Voting Procedure. I recommend the Assembly amend Ordinance 2022-24 as follows, which would clarify voting procedures for counting ballot:

Amend Section 9, CBJC 29.07.120(a), line 20 of page 11 of the ordinance as follows [amendments are in brackets]:

“At the end of each day, ballot envelopes containing [fully] voted ballots will be counted and sealed with the security seals that will be recorded on the daily transmission log and prepared for transport to election central or the ballot processing center...”

Ord 2022-24 Amendment _____ (via Manager Watt)

Elections by mail. I recommend the Assembly amend Ordinance 2022-24 as follows, which would clarify who may submit applications:

Amend Section 18, CBJC 29.07.360(e)(3)(D), line 15 of page 21 of the ordinance as follows [amendments are in brackets]:

“(D) [A qualified ~~The~~] voter may submit the application and vote from a temporary address.”

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Ord 2022-24 Amendment _____ (via Manager Watt)

Elections by mail. I recommend the Assembly amend Ordinance 2022-24 as follows, which would clarify who may submit applications:

Amend Section 18, CBJC 29.07.360(e)(3)(F), line 9-11 of page 22 of the ordinance as follows [amendments are in brackets]:

“(F) _____ The application for an absentee ballot shall show the [qualified voter’s applicant’s] place of residence, clearly indicate the [qualified voter’s applicant’s] right to an absentee ballot, and be signed by the [qualified voter’s applicant’s].

Ord 2022-24 Amendment _____ (via Manager Watt)

Petition Booklet destruction. I recommend the Assembly amend Ordinance 2022-24 as follows, which would require petition booklets to be returned or destroyed:

Amend Section 23, CBJC 29.10.060(d), lines 24-26 of page 32 of the ordinance by striking the proposed language and replacing it as follows:

“(d) Due to potential confidential voter information contained in petition booklets all petition booklets and copies of booklets must be surrendered to the Election Official within 60 days of issuance for destruction.

~~“(d) All petition booklets shall be surrendered to the Election Official within 60 days of issuance of the petition booklets to the petitioners’ committee regardless if a sufficient number of signatures are collected or not by the petitioner committee.”~~

Presented by: The Manager
Presented: 05/16/2022
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2022-17

An Ordinance Increasing the Sales Tax Rate from April 1 Through September 30 by 1% to Cover the Revenue Lost by Exempting Food from Sales Tax, and Providing for a Ballot Question Ratifying the Levy and Collection of the Summer Seasonal 1% Areawide Sales Tax on the Sale Price of Retail Sales, Rentals, and Services Performed within the City and Borough of Juneau, to be Effective in 2023.

WHEREAS, the present 5% areawide sales tax rate in the City and Borough comprises a permanent 1% tax, a temporary 1% tax, and a temporary 3% tax; and

WHEREAS, the 1% temporary component of the sales tax expires on September 30, 2023, unless the voters approve extending the duration of the tax at the election on October 4, 2022; and

WHEREAS, unprepared food is currently subject to the 5% sales tax and exempting unprepared food would cost the City and Borough approximately \$6.2M per year; and

WHEREAS, the Assembly has determined that a summer seasonal sales tax rate of 6% (an additional 1% in the summer months) and keeping the sales tax rate at 5% in the winter could substantially offset the revenue lost from exempting unprepared food from sales tax while reducing the average cost of living by approximately \$143 per household per year; and

WHEREAS, Ordinance 2022-15 would exempt unprepared food from sales tax if the voters ratify the increase of the summer sales tax rate to 6%; and

WHEREAS, Charter 9.17 authorizes the Assembly to change the sales tax rate by ordinance upon ratification by the voters in the next municipal election.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. Section 2 of this ordinance, if approved by a majority of qualified voters voting on the question pursuant to Sections 3 and 4, shall be of a general and permanent nature and shall become a part of the City and Borough code. Sections 3 and 4 are noncode sections.

Section 2. Amendment of Section. CBJC 69.05.020 Imposition of rate, is amended to read:

69.05.020 Imposition of rate.

(a) There shall be levied and collected a tax equal to the percentage of the selling price on retail sales and rentals made and services performed within the City and Borough as follows:

- (1) Within the entire City and Borough – 1%.
- (2) Within the entire City and Borough – an additional 3%.
- (3) Effective October 1, 2018, within the entire City and Borough – an additional 1%.
- (4) Subsection (a)(3) of this section shall be automatically repealed on September 30, 2023.
- (5) Effective April 1 through September 30, within the entire City and Borough – an additional 1%.

...

Section 3. Submission to the Voters. In accordance with Section 9.17, of the Home Rule Charter of the City and Borough of Juneau, the question of whether to increase the sales tax rate 1% during the summer months (April 1 through September 30) for a total summer sales tax rate of 6%, which, if ratified, would then exempt food from sales tax pursuant to Ordinance 2022-15, shall be submitted to the qualified voters of the City and Borough at the

next regular municipal election. The Municipal Clerk shall prepare the ballot proposition as provided by this ordinance and shall perform all necessary steps in accordance with law to place this proposition before the voters at the next regular municipal election.

Section 4. Proposition. The proposition to be submitted to the voters as required by Section 3 shall read substantially as follows:

Explanation

Juneau currently has a permanent 1% sales tax, a temporary 1% sales tax, and a temporary 3% sales tax. The existing temporary 1% sales tax is automatically repealed on September 30, 2023, unless a five year extension is authorized by the voters at this election. The existing temporary 3% sales tax is set to automatically repeal on July 1, 2027. The total of all CBJ sales taxes currently levied is 5%.

This ballot proposition would add a permanent 1% seasonal sales tax rate from April 1 through September 30, which is estimated to raise enough revenue to exempt unprepared food from sales tax. Accordingly, if this proposition is approved, the total sales tax rate would remain at 5% during the winter (October-March), would be 6% during the summer (April-September), and unprepared food would then be exempt from sales tax pursuant to Ordinance 2022-15. If this proposition fails, the total sales tax rate would remain at 5% year-round and unprepared food would remain taxable.

PROPOSITION NO. _____

Authorization to Add a Permanent 1% Areawide Summer Seasonal Sales Tax, so Unprepared Food Can be Exempt from Sales Tax.

Shall the City and Borough of Juneau, Alaska, levy and collect an additional 1% areawide sales tax on the sale price of retail sales, services, and commercial rentals within the City and Borough annually between April 1 and September 30, effective April 1, 2023. If this proposition is approved, the total sales tax rate would remain at 5% during the winter (October-March), would be 6% during the summer (April-September), and unprepared food would then be exempt from sales tax consistent with Ordinance 2022-15.

Authorize an additional 1% sales tax from April 1-September 30? YES []

Authorize an additional 1% sales tax from April 1-September 30? NO []

Section 5. Effective Dates.

- (a) The amendment in Section 2 of this ordinance shall become effective on April 1, 2023, if the proposition required by Sections 3 and 4 of this ordinance is approved by a majority of the qualified voters of the City and Borough voting on the proposition at the next regular municipal election.
- (b) Sections 3 and 4 of this ordinance authorizing the submission of the ballot proposition to the qualified voters of the City and Borough shall be effective 30 days after adoption of this ordinance.

Section 6. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2022.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: COW
Presented: 05/16/2022
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2022-15

An Ordinance Amending the Uniform Sales Tax Code to Exempt Food if the Voters Ratify the Levy and Collection of an Additional 1% Summer Sales Tax Rate.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Section. CBJC 69.05.040 Exemptions, is amended to read:
69.05.040 Exemptions.

The tax levied under this chapter shall not apply to the following transactions:

...

(44) Sales of "food" as defined by the Food and Nutrition Act of 2008, 7 USC § 2012(k).

Section 3. Effective Date. This ordinance shall be effective on January 1, 2023, if the additional 1% summer sales tax proposition of Ordinance 2022-17 is ratified by a majority of the qualified voters of the City and Borough voting on the proposition at the next regular municipal election.

Adopted this _____ day of _____, 2022.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk

Presented by: COW
Presented: 05/16/2022
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2022-16

**An Ordinance Amending the Uniform Sales Tax Code to Repeal the
Exemption of Sales by Non-profit Organizations.**

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Section. CBJC 69.05.040 is amended to read:

69.05.040 Exemptions.

The tax levied under this chapter shall not apply to the following transactions:

...

(12) ~~Sales, Services~~ services and rentals to a buyer, or made by a seller, organized and administered solely by an organization that has a current 501(c)(3) or 501(c)(4) exemption ruling from the Internal Revenue Service and an exemption certificate from the manager, provided this exemption applies to sellers only if the income from the sale is exempt from federal income taxation. This exemption does not apply to the sale of pull-tab games.

...

Section 3. Effective Date. This ordinance shall be effective on January 1, 2023, if the proposition required by Ordinance 2022-17 (summer sales tax increase) is approved by a majority of the qualified voters of the City and Borough voting on the proposition at the next regular municipal election.

Adopted this _____ day of _____, 2022.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk

Presented by: Mayor Weldon
Presented: 05/16/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2022-26

An Ordinance Establishing a Sales Tax Rebate Program for Residents Experiencing Economic Hardship.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Chapter. Chapter 69.05 is amended by adding a new section to read:

69.05.047 Sales Tax Rebate for Economic Hardship.

(a) The intent of this rebate is to offset the sales tax charged on food for people that meet certain income limits.

(b) Anyone who satisfies the criteria in subsection (c) qualifies for an economic hardship rebate of \$150 annually every year the applicant qualifies.

(c) Criteria. The following criteria must be met for an applicant to qualify for an income hardship rebate:

(1) The applicant's gross income from all sources in the prior year must not exceed 250 percent of the most current U.S. Federal Poverty Guidelines for the State of Alaska.

(2) The applicant must be a resident of the State of Alaska. As used in this section, the term "resident of the State of Alaska" means a person who is physically present in the state with the intent to remain in the state indefinitely and to make a home in the state. A person demonstrates the intent required under this subsection by maintaining a principal place of abode in the state for at least 30 consecutive days immediately preceding the date of application and by providing other proof of intent as may be required by the manager, which may include proof that the person is not claiming residency outside the state or obtaining benefits under a claim of residency outside the state. A person who establishes residency in the state remains a resident during an absence from the state, unless during the absence, the person establishes or claims residency in another state or country, or performs other acts or is absent under circumstances that are inconsistent with the intent required under this subsection to remain a resident of this state.

(3) The applicant must be a resident of the City and Borough of Juneau. As used in this section, the term resident of the City and Borough of Juneau means a person who has established a residence in the City and Borough and has the intent to remain in the City and Borough indefinitely and to make a home in the City and Borough. A person demonstrates the intent required under this subsection by maintaining a principal place of abode in the City and Borough for at least 30 consecutive days immediately preceding the date of application and by providing other proof of intent as required by the manager.

(4) The applicant has not received a senior citizen hardship rebate, CBJC 69.05.046, for the same year. An applicant that qualifies for this economic hardship and the senior citizen hardship rebate cannot receive both rebates for the same year.

(d) Procedure. Applications may be filed starting January 1 and an application for a hardship rebate must be received by the sales tax administrator or postmarked by June 30 of the calendar year in which the rebate is sought. The following documentation must be submitted:

(1) A federal income tax return filed in the same year in which the rebate is sought, or an affidavit, signed by the applicant, verifying that the applicant is exempt under federal law from filing a federal income tax return; and

(2) A hardship rebate application supplied by the sales tax administrator, including any necessary attachments or additional documentation as may be required by the administrator.

(e) Appeal. A final determination of the sales tax administrator as to whether a person is qualified to receive the hardship rebate may be appealed in accordance with CBJC 69.05.180.

(1) Late-filed application appeal. Applications received between June 30 and September 30 are considered late-filed and must include a letter with supporting documents to explain why the applicant was unable to comply with the June 30 deadline. Any application received after September 30 will be denied.

(A) The term "unable to comply" means the applicant must demonstrate compelling reasons or circumstances that would prevent a reasonable person under

the circumstances from filing a timely economic hardship application. The term “unable to comply” does not include situations in which the applicant forgot about or overlooked the June 30 deadline, was out of town, or similar situations. Rather, it covers situations that are beyond the control of the applicant and, as a practical matter, prevent the applicant from recognizing what is at stake and dealing with it. Such situations would include a physical or mental disability serious enough to prevent the applicant from dealing rationally with the applicant’s financial affairs.

Section 3. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2022.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: Triem
Presented: 05/16/2022
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2022-25

An Ordinance Increasing the Sales Tax Rate by 0.5% (5 to 5.5%) to Cover the Revenue Lost by Exempting Food from Sales Tax, and Providing for a Ballot Question Ratifying the Levy and Collection of the Additional 0.5% Areawide Sales Tax on the Sale Price of Retail Sales, Rentals, and Services Performed within the City and Borough of Juneau, to be Effective in 2023.

WHEREAS, the present 5% areawide sales tax rate in the City and Borough comprises a permanent 1% tax, a temporary 1% tax, and a temporary 3% tax; and

WHEREAS, the 1% temporary component of the sales tax expires on September 30, 2023, unless the voters approve extending the duration of the tax at the election on October 4, 2022; and

WHEREAS, unprepared food is currently subject to the 5% sales tax and exempting unprepared food would cost the City and Borough approximately \$6.2M per year; and

WHEREAS, the Assembly has determined that an additional 0.5% sales tax increase, which would result in a 5.5% sales tax rate, could substantially offset the revenue lost from exempting unprepared food from sales tax; and

WHEREAS, Ordinance 2022-27 would exempt unprepared food from sales tax if the voters ratify the 0.5% increase in the sales tax rate; and

WHEREAS, Charter 9.17 authorizes the Assembly to change the sales tax rate by ordinance upon ratification by the voters in the next municipal election.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. Section 2 of this ordinance, if approved by a majority of qualified voters voting on the question pursuant to Sections 3 and 4, shall be of a general and permanent nature and shall become a part of the City and Borough code. Sections 3 and 4 are noncode sections.

Section 2. Amendment of Section. CBJ 69.05.020 Imposition of rate, is amended to read:

69.05.020 Imposition of rate.

(a) There shall be levied and collected a tax equal to the percentage of the selling price on retail sales and rentals made and services performed within the City and Borough as follows:

- (1) Within the entire City and Borough – 1.5% ~~4%~~.
- (2) Within the entire City and Borough – an additional 3%.
- (3) Effective October 1, 2018, within the entire City and Borough – an additional 1%.
- (4) Subsection (a)(3) of this section shall be automatically repealed on September 30, 2023.

...

Section 3. Submission to the Voters. In accordance with Section 9.17, of the Home Rule Charter of the City and Borough of Juneau, the question of whether to increase the sales tax rate 0.5% for a total sales tax rate of 5.5%, which, if ratified, would then exempt food from sales tax pursuant to Ordinance 2022-27, shall be submitted to the qualified voters of the City and Borough at the next regular municipal election. The Municipal Clerk shall prepare the ballot proposition as provided by this ordinance and shall perform all necessary steps in

accordance with law to place this proposition before the voters at the next regular municipal election.

Section 4. Proposition. The proposition to be submitted to the voters as required by Section 3 shall read substantially as follows:

Explanation

Juneau currently has a permanent 1% sales tax, a temporary 1% sales tax, and a temporary 3% sales tax. The existing temporary 1% sales tax is automatically repealed on September 30, 2023, unless a five year extension is authorized by the voters at this election. The existing temporary 3% sales tax is set to automatically repeal on July 1, 2027. The total of all CBJ sales taxes currently levied is 5%.

This ballot proposition would add a permanent 0.5% sales tax rate, which is estimated to raise enough revenue to exempt unprepared food from sales tax. Accordingly, if this proposition is approved, the total sales tax rate would be 5.5%, and unprepared food would then be exempt from sales tax pursuant to Ordinance 2022-27. If this proposition fails, the total sales tax rate would remain at 5% year-round and unprepared food would remain taxable.

PROPOSITION NO. _____

Authorization to Add a Permanent 0.5% Areawide Sales Tax, so Unprepared Food Can be Exempt from Sales Tax.

Shall the City and Borough of Juneau, Alaska, levy and collect an additional 0.5% areawide sales tax on the sale price of retail sales, services, and commercial rentals within the City and Borough, effective January 1, 2023. If this proposition is approved, the total sales tax rate would be 5.5%, and unprepared food would then be exempt from sales tax consistent with Ordinance 2022-27.

Authorize an additional 0.5% areawide sales tax rate? YES []

Authorize an additional 0.5% areawide sales tax rate? NO []

Section 5. Effective Dates.

(a) The amendment in Section 2 of this ordinance shall become effective on January 1, 2023, if the proposition required by Sections 3 and 4 of this ordinance is approved by a majority of the qualified voters of the City and Borough voting on the proposition at the next regular municipal election.

(b) Sections 3 and 4 of this ordinance authorizing the submission of the ballot proposition to the qualified voters of the City and Borough shall be effective 30 days after adoption of this ordinance.

Section 6. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2022.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: Triem
Presented: 05/16/2022
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2022-27

An Ordinance Amending the Uniform Sales Tax Code to Exempt Food if the Voters Ratify the Levy and Collection of an Additional 0.5% Sales Tax Rate.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Section. CBJC 69.05.040 Exemptions, is amended to read:
69.05.040 Exemptions.

The tax levied under this chapter shall not apply to the following transactions:

...

(44) Sales of "food" as defined by the Food and Nutrition Act of 2008, 7 USC § 2012(k).

Section 3. Effective Date. This ordinance shall be effective on January 1, 2023, if the additional 0.5% sales tax proposition of Ordinance 2022-25 is ratified by a majority of the qualified voters of the City and Borough voting on the proposition at the next regular municipal election.

Adopted this _____ day of _____, 2022.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: May 16, 2022
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2021-08(b)(am)(AS)

An Ordinance Appropriating \$2,300,000 to the Manager for the Hospital CT/MRI Replacement Capital Improvement Project; Funding Provided by Hospital Funds.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$2,300,000 for the Hospital CT/MRI Replacement Capital Improvement Project (B55-084).

Section 3. Source of Funds

Hospital Funds	\$ 2,300,000
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2022.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Presented: 05/16/2022
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2982

A Resolution Reaffirming the City and Borough Assembly District Boundaries Based on the 2020 Census Data.

WHEREAS, Assembly districts are for Assemblymember residency purposes, only; Assemblymembers are elected at large; and

WHEREAS, the current CBJ Assembly district boundaries were established by CBJ Ordinance 2003-15, using data from the 2000 U.S. Census; and

WHEREAS, the current Assembly district boundaries were reevaluated by the CBJ Election Official using the 2020 U.S. Census data; and

WHEREAS, it can be determined by comparing data from the 2010 Census and the 2020 Census that there has not been any significant change in the distribution of population between Assembly District #1 and Assembly District #2; and

WHEREAS, a review of 2020 Census data indicates that the population disparity between the two districts is two percent, well below the code maximum of ten percent. CBJC 11.30.010 (defining adequate census).

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Adequate Census Determination. The Assembly having reviewed the data from the 2020 Census has determined that there is no action necessary at this time to change the Assembly district boundaries as the Census data show that the population is nearly evenly distributed between Assembly District 1 and Assembly District 2.

Section 2. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this _____ day of _____, 2022.

Attest:

Elizabeth J. McEwen, Municipal Clerk

Beth A. Weldon, Mayor

Presented by: The Manager
Presented: 05/16/2022
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2984

A Resolution Expressing Concern of a Constitutional Convention and Educating the Public and Policy Makers about its Potential Impact.

WHEREAS, the Alaska Municipal League's (AML) mission is to strengthen local governments, and AML's principles include to support the Alaska Constitution's mandate "to provide for maximum local self-government"; and

WHEREAS, Alaska's Constitution contains numerous provisions that provide for and enhance maximum local self-governments; and

WHEREAS, Art. XIII, sec. 3 of the Alaska Constitution provides that "if during any ten-year period a constitutional convention has not been held, the lieutenant governor shall place on the ballot for the next general election the question: "Shall there be a Constitutional Convention?"; and

WHEREAS, Alaska voters overwhelmingly rejected the call for a constitutional convention in 1972 and in successive elections held in 1982, 1992, 2002, and 2012; and

WHEREAS, Alaska voters will be asked to vote on whether to convene a constitutional convention at the next general election on November 2, 2022; and

WHEREAS, the Alaska Constitution's system has been flexible, allowing cities and boroughs to merge when appropriate, and allowing for classes of municipalities, including home rule municipalities; and

WHEREAS, the Alaska Constitution commits the State to support public education, public health, public welfare, and for the University system; and

WHEREAS, the Alaska Constitution provides a statewide court system that relieves local governments of the responsibility for operating county courts, and allows for local prosecutions and defenses when and if a local government chooses to support them; and

WHEREAS, during the more than 60 years since statehood, the AML has supported Alaska local governments in thoughtfully choosing among the options that the Alaska Constitution has offered them, and in making sure that there is revenue sharing from the State that will support the local governments that people choose to have; and

WHEREAS, where local government is concerned, the Alaska Constitution as written provides a necessary and empowering legal framework within which to exert local control and respond to resident priorities; and

WHEREAS, if voters were to authorize a convention, convention delegates elected at a subsequent election, would have plenary power to change any and all aspects of the constitution for submission to the voters; and

WHEREAS, there have been numerous proposals advanced over the years to shift public funding for education from the state to local governments, to alter public retirement programs, modify the selection of judges, alter the taxing power of government and other similar proposals that could fundamentally harm Alaska's local governments.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. The Alaska Municipal League and the City and Borough of Juneau believe that a Constitutional Convention is unnecessary at this point in time and may negatively impact local governments.

Section 2. The Alaska Municipal League and the City and Borough of Juneau express concern about any campaign for calling a Constitutional Convention, to which municipalities would educate voters of the value of the Constitution as currently written and the numerous options available to address perceived or real needs; and

Section 3. The Alaska Municipal League and the City and Borough of Juneau encourage all local governments to work toward correcting any misinformation or misperception as may exist or that develops as part of the election cycle ahead.

Section 4. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this _____ day of _____, 2022.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk

MEMORANDUM

CITY/BOROUGH OF JUNEAU
155 SOUTH SEWARD STREET, JUNEAU ALASKA 99801

DATE: April 29, 2022

TO: Duncan Rorie Watt
City Manager

FROM: Renee Loree *Renee Loree*
Purchasing Officer

SUBJECT: **Recommendation to Award Bid No. 23-001 Term Contract for Household Hazardous Waste Processing and Facility Management**

Bids were opened on the subject project on April 28, 2022. The following bids were received:

Bidder	Total Bid
Waste Management National Services	\$764,246.48
Clean Harbors Environmental Services	\$799,122.72
US Ecology Alaska, LLC	\$1,122,894.20
Clean Earth Environmental Solutions	\$1,398,324.80

Buyer: Shelly Klawonn, Senior Buyer

Funding Source: 570770301-5390 Waste Management Household Hazardous Waste, Contractual Services

Commitment: \$764,246.48

The Protest period ended April 29, 2022.

With the concurrence of Lori Sowa, Engineer II Public Works, the Purchasing Division recommends award to Waste Management National Services on the basis of having the lowest responsive and responsible bid price in the amount of \$764,246.48 based on Total Bid.

Approved:

Duncan Rorie Watt, City Manager

Date of Assembly Approval: _____





THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

April 20, 2022

Juneau City and Borough

Via Email: beth.mcewen@juneau.org;

City.clerk@juneau.org;

di.cathcart@juneau.org

Re: Notice of 2022/2023 Liquor License Renewal Application

License Type:	Wholesale-General	License Number:	3166
Licensee:	The Odom Corporation		
Doing Business As:	The Odom Corporation		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in black ink, appearing to read "Glen Klinkhart".

Glen Klinkhart, Director

amco.localgovernmentonly@alaska.gov



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

April 19, 2022

City of Valdez
Via Email:
beth.mcewen@juneau.org
city.clerk@juneau.org
di.cathcart@juneau.org

Re: Notice of 2022/2023 Liquor License Renewal Application

License Type:	Restaurant /Eating place	License	5278
Licensee:	Zerelda's Bistro		
Doing Business As:	Zerelda's Bistro		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in black ink, appearing to read "Glen Klinkhart".

Glen Klinkhart, Director
amco.localgovernmentonly@alaska.gov

Presented by: The Manager
Introduced: May 16, 2022
Drafted by: Finance

TRANSFER REQUEST FOR THE CITY AND BOROUGH OF JUNEAU,
ALASKA

SERIAL NUMBER T-1044

It is hereby ordered by the Assembly of the City and Borough of Juneau,
Alaska, that \$150,000 be transferred:

From: CIP

B55-082	Hospital Deferred Maintenance	\$150,000
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To: CIP

B55-085	Hospital Parking	\$150,000
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The \$150,000 consists of:

Hospital Funds	\$150,000
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Moved and Approved this _____ day of _____, 2022.

D. Rorie Watt, City Manager

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Presented: 02/07/2022
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2022-11(b)

**An Ordinance Amending the Street Vending Requirements of Title 62
Regarding Parking.**

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Section. CBJC 62.10.050 Street vending; permit required, is amended at subsection (e), to read:

62.10.050 Street vending; permit required.

...

(e) Vending carts and vending vehicles may not be located in any on-street vehicle parking space in the Vendor Area 2 ~~PD-2 zoning parking~~ district. Carts and vehicles with a valid permit may park in a single space within the Vendor Area 1 ~~PD-1 zoning parking~~ district or outside the Vendor Area 2 ~~PD-2 zoning parking~~ district. The manager may place additional parking and location restrictions on a permit if the manager determines that the size, location, and operation of the cart or vehicle will create a safety hazard. Overnight parking is prohibited.

...

Section 3. Effective Date. This ordinance shall be effective 30 days after its adoption.

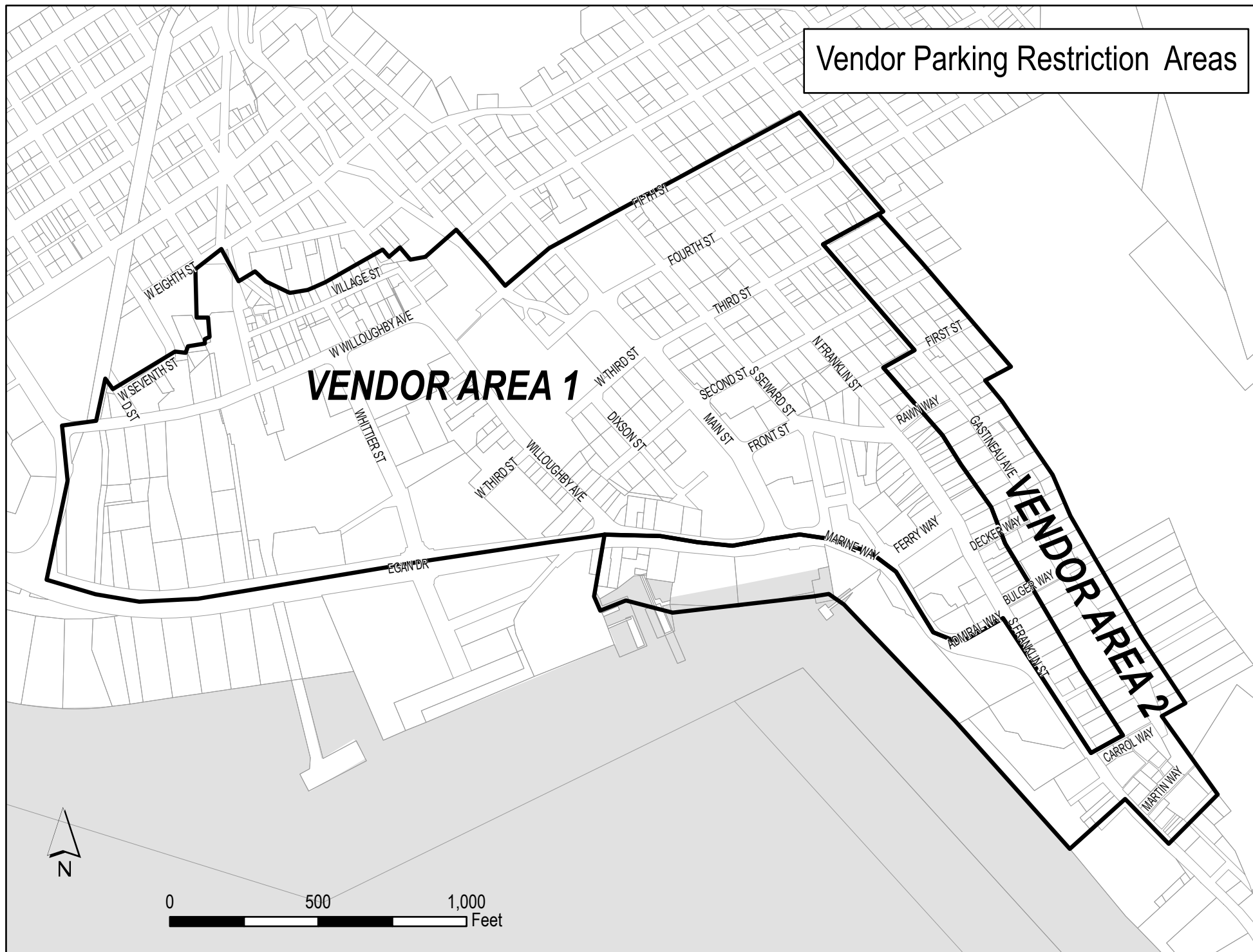
Adopted this _____ day of _____, 2022.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Vendor Parking Restriction Areas



Presented by: The Manager
Introduced: April 25, 2022
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2021-08(b)(am)(AO)

An Ordinance Transferring \$70,000 from Police’s Fiscal Year 2022 Operating Budget to the Drug Enforcement Unit Building Expansion Capital Improvement Project.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Transfer of Appropriation. It is hereby ordered by the Assembly of the City and Borough of Juneau, Alaska, that \$70,000 be transferred:

From:

FY22 Police Operating Budget (\$70,000)

To: CIP

F22-029 Drug Enforcement Unit Building Expansion \$70,000

Section 3. Source of Funds.

Federal Revenue \$70,000

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2022.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: April 4, 2022
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2021-08(b)(am)(AL)

An Ordinance Appropriating \$1,300,000 to the Manager as a Grant to United Human Services of SE Alaska to Construct the Southeast Community Services Center; Funding Provided by General Funds.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$1,300,000 as a grant to United Human Services of SE Alaska to construct the Southeast Community Services Center.

Section 3. Source of Funds

General Funds	\$1,300,000
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2022.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

1 **Ord 2021-08(b)(am)(AL) Amendment _____ (via Assemblymember Smith)**

2 Motion: I move to amend Ordinance 2021-08(b)(am)(AL) as follows:

- 3 1. Insert a new Section 4 and renumber existing Section 4 as Section 5:

4
5 **“Section 4. Grant Condition.** This grant is conditioned on the grantee
6 agreeing to refund the CBJ these grant funds dollar for dollar up to the
7 amount appropriated by this ordinance if the grantee receives more
8 than its fundraising needs, which is set at \$10,500,000, within the next
9 10 months. The grantee agrees to continue to make a good faith effort
10 to raise funds from all sources.

11 **Section 5 ~~Section 4.~~ Effective Date.** This ordinance shall become
12 effective upon adoption.”

Presented by: The Manager
 Introduced: April 4, 2022
 Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2022-07(b)

An Ordinance Appropriating Funds from the Treasury for FY23 School District Operations

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Estimated Funding Sources. The following amounts are the estimated funding sources for the City and Borough of Juneau School District, for the fiscal year beginning July 1, 2022, and ending June 30, 2023. It is anticipated that these estimated funding sources will meet the appropriations set forth in Section 3 of this ordinance.

ESTIMATED REVENUE:

State Support	\$ 48,501,400
Federal Support	2,888,000
User Fees, Permits, and Donations	2,540,700
Student Activities Fundraising	1,305,000
Total Revenue	<u>\$ 55,235,100</u>

TRANSFERS IN:

General Governmental Fund School District Support:	
Operations	28,491,200
Special Revenue	2,275,000
Total Transfers In	<u>\$ 30,766,200</u>

Fund Balance Decrease	<u>657,700</u>
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Total Estimated Funding Sources	<u>\$ 86,659,000</u>
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Section 3. Appropriation. The following amounts are hereby appropriated for the fiscal year beginning July 1, 2022, and ending June 30, 2023.

APPROPRIATION:

General Operations	\$ 66,444,200
Special Revenue	20,214,800
Total Appropriation	<u>\$ 86,659,000</u>

Section 4. Effective Date. This ordinance shall be effective immediately upon adoption.

Adopted this 16th day of May, 2022.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

March 30, 2022

Juneau, City and Borough

ViaEmail: beth.mcewen@juneau.org; city.clerk@juneau.org; di.cathcart@juneau.org

Re: Notice of 2022/2023 Liquor License Renewal Application

License Type:	Beverage Dispensary	License	4349
Licensee:	Fishbone LLC		
Doing Business As:	Rockwell		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

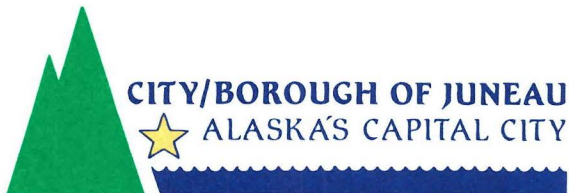
To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in black ink, appearing to read "Glen Klinkhart".

Glen Klinkhart, Director

amco.localgovernmentonly@alaska.gov



OFFICE OF THE MUNICIPAL CLERK

Ph: (907)586-5278 Fax: (907)586-4552

e-mail: city.clerk@juneau.org

April 29, 2022

Via certified & regular mail

NYT Inc/Fishbone LLC d/b/a Rockwell

Attn.: Deborah Percy & Erik Emert

3980 N. Douglas Hwy.

Juneau, AK 99801

Debpercy907@gmail.com

erikemert@hotmail.com

Re: Beverage Dispensary 2022-2023 Liquor License Renewal Protest

NYT Inc/Fishbone LLC d/b/a Rockwell License #4349

Dear Ms. Percy and Mr. Emert,

City and Borough of Juneau is in receipt of notice of your 2022/2023 liquor license renewal from the Alcoholic Beverage Control Board for local governing body action by the CBJ Assembly.

As is our practice in these matters, staff from the Fire, Finance, Police, and Community Development Departments has reviewed your establishment to ensure compliance with city code. **The Finance Department is recommending the Assembly protest this license renewal due to the following past due balances as of April 29, 2022 along with any penalties, interest and legal fees that may be accruing on these accounts until balances are paid:**

2020 & 2021 Property Tax (account: NYT Inc. 1C070K810100) for \$21,155.28

2018 - 2021 Property Tax (account: Fishbone Rentals LLC 1C070A130030) for \$39,820.78

MB (account#0030305) for \$318.00

Utilities (account #00000916) for \$2,077.89

CBJ Code 20.25.025(b) provides you with the right to an informal hearing before the Assembly to address this issue. **This matter will be considered at the Monday, May 16, 2022 Assembly Human Resources Committee (HRC) meeting at 6:00pm in the Assembly Chambers & via zoom webinar** and the HRC will then forward a recommendation to the Assembly. **The Assembly will take up the action regarding the protest at its regular meeting on Monday, May 16, 2022 at 7:00pm in the Assembly Chambers & via zoom webinar.** You have the opportunity to participate in an informal hearing before the HRC and the Assembly during these meetings if you wish to do so. If you plan to attend the meeting via zoom, please notify the Clerk's Office at the above email or phone number so we can be sure to move you over to panelist mode on the zoom platform.

Enclosed for your reference are copies of the CBJ Code and Alaska Statutes pertaining to the protest process. In the meantime, I urge you to work with CBJ Collections staff to ensure all outstanding balances are resolved prior to this appearing before the HRC and Assembly on May 16, 2022. If the

balance due is paid prior to those meetings, protest will be removed and noted as such at the meetings.
Contact Finance Collections staff at 586-5215 x4908.

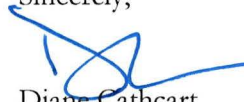
To participate in the HRC meeting via zoom on May 16, 2022 use the following participation information:

<https://juneau.zoom.us/j/95241164899> or call: 1-253-215-8782 Webinar ID: 952 4116 4899

To participate in the Assembly meeting via zoom on May 16, 2022 use the following participation information:

<https://juneau.zoom.us/j/91515424903> or 1-253-215-8782 Webinar ID: 915 1542 4903

Sincerely,



Diane Cathcart
Deputy Municipal Clerk

Enclosures

cc via email: Assembly & Liquor License Staff Reviewers

ALASKA STATUTES AND CBJ CODE SECTIONS
RE: ASSEMBLY LIQUOR LICENSE PROTEST PROCESS

Alaska Statutes 04.11.480

Sec. 04.11.480. Protest.

(a) A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license by sending the board and the applicant a protest and the reasons for the protest within 60 days of receipt from the board of notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and in no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer. The local governing body may protest the continued operation of a license during the second year of the biennial license period by sending the board and the licensee a protest and the reasons for the protest by January 31 of the second year of the license. The procedures for action on a protest of continued operation of a license are the same as the procedures for action on a protest of a renewal application. The board shall consider a protest and testimony received at a hearing conducted under AS 04.11.510(b)(2) or (4) when it considers the application or continued operation, and the protest and the record of the hearing conducted under [AS 04.11.510](#) (b)(2) or (4) shall be kept as part of the board's permanent record of its review. If an application or continued operation is protested, the board shall deny the application or continued operation unless the board finds that the protest is arbitrary, capricious, and unreasonable.

(b) If the permanent residents residing outside of but within two miles of an incorporated city or an established village wish to protest the issuance, renewal, or transfer of a license within the city or village, they shall file with the board a petition meeting the requirements of [AS 04.11.510](#) (b)(3) requesting a public hearing within 30 days of the posting of notice required under [AS 04.11.310](#) , or by December 31 of the year application is made for renewal of a license. The board shall consider testimony received at a hearing conducted under [AS 04.11.510](#) (b)(3) when it considers the application, and the record of a hearing conducted under [AS 04.11.510](#) (b)(3) shall be retained as part of the board's permanent record of its review of the application.

(c) A local governing body may recommend that a license be issued, renewed, relocated, or transferred with conditions. The board shall consider recommended conditions and testimony received at a hearing conducted under [AS 04.11.510](#) (b)(2) or (4) when it considers the application or continued operation, and the recommended conditions and the record of the hearing conducted under [AS 04.11.510](#) (b)(2) or (4) shall be kept as part of the board's permanent record of its review. If the local governing body recommends conditions, the board shall impose the recommended conditions unless the board finds that the recommended conditions are arbitrary, capricious, or unreasonable. If a condition recommended by a local governing body is imposed on a licensee, the local governing body shall assume responsibility for monitoring compliance with the condition, except as otherwise provided by the board.

(d) In addition to the right to protest under (a) of this section, a local governing body may notify the board that the local governing body has determined that a licensee has violated a provision of this title or a condition imposed on the licensee by the board. Unless the board finds that the local governing body's determination is arbitrary, capricious, or unreasonable, the board shall prepare the determination as an accusation against the licensee under [AS 44.62.360](#) and conduct proceedings to resolve the matter as described under [AS 04.11.510](#) (c).

CBJ Code 20.25.025**20.25.025 Assembly review of license issuance, renewal, transfer, relocation, or continued operation.**

(a) The assembly may protest the issuance, renewal, transfer, relocation, or continued operation of an alcoholic beverage license as provided in state law. The protest shall cite any of the following criteria which the assembly determines to be pertinent:

- (1) The character and public interests of the surrounding neighborhood;
 - (2) Actual and potential law enforcement problems, including the proximity of the premises to law enforcement stations and patrols;
 - (3) The concentration of other licenses of the same and other types in the area;
 - (4) Whether the surrounding area experiences an unacceptable rate of alcohol abuse or of crime or accidents in which the abuse of alcohol is involved;
 - (5) The adequacy of parking facilities;
 - (6) The safety of ingress to and egress from the premises;
 - (7) Compliance with state and local fire, health and safety codes;
 - (8) The degree of control the licensee has or proposes to have over the conduct of the licensed business;
 - (9) The history of convictions of the applicants and affiliates of the applicants for:
 - (A) Any felony involving moral turpitude;
 - (B) Any violation of AS title 04; and
 - (C) Any violation of the alcoholic beverage control laws of another state as a licensee of that state;
 - (10) Whether the applicant or the applicant's affiliates are untrustworthy, unfit to conduct a licensed business or constitute a potential source of harm to the public;
 - (11) Any other factor the assembly determines is generally relevant or is relevant to a particular application.
- (b) The assembly may protest the issuance, transfer, renewal, relocation, or continued operation of a license as provided in state law if it determines any of the following conditions exist:

- (1) The business operated under the license is, on the date the assembly considers the license, delinquent in the payment of any sales tax or penalty or interest on sales tax arising out of the operation of the licensed premises;
- (2) There are delinquent property taxes or local improvement district assessments or penalty or interest thereon arising out of real or personal property owned in whole or in part by any person named in the application as an applicant or on the permit which is to be continued where such property is used, or is to be used, in whole or in part in the business conducted or to be conducted under the license;
- (3) There is a delinquent charge or assessment owing the City and Borough by the licensee for a municipal service provided for the benefit of the business conducted under the license or for a service or an activity provided or conducted by the municipality at the request of or arising out of an activity of the business conducted under the license;
- (4) If the license requested is for a beverage dispensary and is requested under AS 04.11.400(d)(1), unless the tourist facility will contain 30 or more rooms;
- (5) If the application is for the issuance or relocation of a license and, after the issuance or relocation, there would be:
 - (A) More than one restaurant or eating place license for each 1,500 population, or fraction thereof, residing within the City and Borough; or
 - (B) More than one license of each other type for each 3,000 population or fraction thereof residing within the City and Borough.
- (6) The business operated or to be operated under the license is violating or would violate the zoning code of the City and Borough; or
- (7) The business operated under the license is, on the date the assembly considers the application, in violation of state or local fire, health, or safety codes. A criminal conviction of this violation is not a prerequisite for a protest under this section.

(c) If the assembly or committee or a subcommittee thereof recommends protest of the issuance, renewal, transfer, relocation, or continued operation of a license it shall state the basis of the protest and the applicant shall be afforded notice and an opportunity to be heard at an abbreviated informal hearing before the assembly to defend the application. For the purposes of this subsection, notice shall be sufficient if sent at least ten days prior to the hearing by certified first class mail to the address last provided by the applicant to the municipal sales tax examiner. At the conclusion of the hearing, the assembly decision to protest the application shall stand unless the majority of the assembly votes to withdraw the protest.
(Serial No. 84-50, § 4, 1984; Serial No. 86-35, §§ 2, 3, 1986; Serial No. 93-25, § 2, 1993; Serial No. 2002-06, § 2, 2-25-2002; Serial No. 2002-44, § 2, 12-2-2002)

State Law References: Assembly protest, AS 04.11.480.



DATE: May 16, 2022

TO: Beth Weldon, Mayor
Assembly

THROUGH: Rorie Watt, City Manager

FROM: Katie Koester, Engineering & Public Works Director

SUBJECT: LEED Certification Exemption Request
Centennial Hall Ballroom Renovation

Executive Summary

In accordance with CBJ Municipal Code 49.35.800 (c), staff presented a request for exemption to the LEED Certification requirement of the Centennial Hall Ballroom Renovation to the Juneau Commission on Sustainability (JCOS) at their April 6, 2022 meeting. JCOS approved staff's recommendation for an exemption. Code requires that requests for exemption obtain consent from the Manager and the Assembly, upon consideration of the recommendation from JCOS. On May 2, the Public Works and Facilities Committee (PWFC) reviewed the recommendation from JCOS and recommended that the request for exemption to the LEED Certification be moved forward to the Assembly for approval.

Background

The CBJ Municipal Code 49.35.800 requires that renovation of existing CBJ buildings over \$5M achieve a minimum level of LEED Certification. The estimated cost of the Centennial Hall Ballroom Renovation project is \$5.8 million. The exception procedure allows for a determination of economic feasibility to exempt a project from LEED Certification. The primary reason that we are requesting the exemption is that the project does not meet LEED eligibility criteria, namely because it is a partial building renovation. Please see the April 6, 2022 memo to JCOS. Indirectly the exemption request meets the criteria of not being economically feasible as we do not have the funds to undertake a whole building renovation at this time. Voters approved \$7M for a renovation of Centennial Hall in 2019, which limits the scope of work for this project. Furthermore, the scope was confined to the ballrooms to complete the highest priority improvements while allowing for potential expansion in the future. None of the scope of work in this project would need to be redone or demolished if Centennial Hall is expanded in the future. Furthermore, the work that is being done under the Ballroom Renovation project, would be in support of LEED Certification at such time that a whole building renovation is completed.

Action

Based on the reasons outlined above and the recommendation from JCOS and PWFC, staff recommends that the Assembly approve the LEED Certification exemption request for the Centennial Hall Ballroom Renovation.

Attachments: Recommendation Memo from JCOS to PWFC April 20, 2022
Staff Memo to JCOS April 6, 2022

49.35.800 - Sustainable building standards for construction and renovation of buildings.

(a) *New construction and renovation of existing buildings and facilities by the City and Borough.* The City and Borough shall construct and renovate its public facilities and buildings to sustainable building standards through the use of the U.S. Green Building Council's Leadership in Energy and Environmental Design (LEED) rating system, and shall be responsible for ensuring that public facilities and buildings meet the requirements as set out in this section and are operated accordingly.

(1) LEED shall be the quantitative measurement for how well standards are met;

- (2) All public facilities and buildings utilizing municipal funds and costing over \$5,000,000.00 (either general or bonded), including new private construction for Municipal leasing or renting, shall be designed and constructed in such a fashion as to achieve a minimum level of LEED Certified;
- (A) The City and Borough Engineering Department shall determine if attainment of specific LEED credits will be required within the credits pursued for LEED Certification. These required credits shall be documented in CBJ policy and shall be reviewed and updated each time a new version of the LEED standard is issued. Such update shall occur within three months of the issuance of a new LEED standard.
- (b) *Application.* The sustainable building standards for municipal buildings and facilities, including but not limited to, the Juneau School District, the Juneau International Airport, and Bartlett Regional Hospital, shall apply to facilities and buildings where the principal use is regularly occupied space, including, but not limited to, buildings occupied for office, retail, classroom, healthcare, or assembly purposes.
- (1) As used in this section, occupied means a facility or building whose primary purpose is for people to work, assemble, or intend to remain within to perform functions (other than routine maintenance) of the principal use of the building. Industrial facilities, such as maintenance, warehouse, and vehicle storage, are excluded from this section.
- (c) *Exception procedure.* If the Manager, with the consent of the Assembly, after consideration of the recommendation of the Sustainability Commission, determines that it would not be economically feasible to satisfy the prerequisites for LEED Certification in the case of a specific project, that project shall be exempt from the requirement for LEED Certification.
- (d) *Effective date.* This ordinance shall become effective on July 1, 2011. Existing projects with fully executed contracts for design services on the effective date shall be exempt from this ordinance.



Juneau Commission on Sustainability

(907) 586-0715
CDD_Admin@juneau.org
www.juneau.org/sustainability
155 S. Seward Street • Juneau, AK 99801 

Date: April 20, 2022

To: Wade Bryson, Chair, Assembly Public Works & Facilities Committee

Thru: Katie Koester, Director, Engineering & Public Works

From: Gretchen Keiser, Chair, Juneau Commission on Sustainability

Subject: LEED Certification and Potential Exemption under CBJ Code 49.35.800
Centennial Hall Ballroom Renovation

In accordance with CBJ Municipal Code 49.35.800 (c), the CBJ Chief Architect approached the Juneau Commission on Sustainability (JCOS) with a request that JCOS recommend to you that the Assembly exempt the Centennial Hall Ballroom Renovation (CHBR) project from the requirement for LEED Certification. See the attached April 6, 2022 memo from Ms. Jeanne Rynne for a summary of the project circumstances and LEED certification.

JCOS Recommendation: JCOS recommends that the Assembly consider an exemption from LEED certification be granted for the CHBR project. The JCOS recommendation is based on the following reasons:

1. The project's scope is only a *partial renovation of the entire Centennial Hall building*, which effectively undermines its ability to achieve LEED certification – a process typically applied to a building as a whole. Specifically, the project does not include HVAC replacements in non-ballroom parts of the building, no windows/daylighting, no restrooms/plumbing, and no exterior work related to location or transportation – all of which are factors affecting a project's eligibility for LEED certification.
2. According to Ms. Rynne, the CHBR project incorporates a number of green building practices to the extent possible, including:
 - a. A new highly efficient HVAC system with: separately zoned to each of the three ballrooms, air source heat pumps, a variable frequency air handling system, occupancy load demand controls for outside air ventilation, and reuse of existing air ducts.
 - b. Low/no VOC products will be specified to improve indoor air quality.
 - c. An indoor air quality management plan will be implemented by the contractor.
 - d. The contractor will implement a waste management plan and JCOS further recommends that the CHBR project serve as a demonstration project to identify practices that can allow

for the reuse of the construction and demolition materials and reduce the waste disposed at the landfill.

3. According to Ms. Rynne, the energy efficiency improvements in this project will facilitate LEED certification when the overall building remodel is completed, with the potential inclusion of a bigger capital complex.

To be clear, JCOS' recommendation for an exemption does not address the specific grounds for granting an exemption – the economic feasibility of achieving LEED certification – as enumerated in CBJ Code 49.35.800(c).

Additional JCOS Recommendation: The CBJ Chief Architect also made recommendations regarding possible improvements to CBJ Code 49.35.800. The LEED Certification code has been in place since 2011 and a number of public facilities have achieved LEED certification. In 2019, an exemption to the LEED certification requirement was granted for the Airport North Terminal Project with an agreement to implement certain EV purchase, charging infrastructure, and rental fleet incentive provisions that have yet to be accomplished to my knowledge. Modifications to the code may be warranted to address current green building standards, revisions to the grounds for considering an exemption, an updated project cost threshold, etc. The JCOS is available to collaborate with CBJ staff on a review of CBJ Code 49.35.800.

Attachment

April 6, 2022 Memo. Ms. Rynne to Ms. Keiser, *LEED Certification. Centennial Hall Ballroom Renovation.*

cc: Rorie Watt, CBJ City Manager
Jeanne Rynne, CBJ Chief Architect



DATE: April 6, 2022

TO: Gretchen Kaiser, Chair
Juneau Commission on Sustainability

FROM: Jeanne Rynne, Chief Architect

SUBJECT: LEED Certification
Centennial Hall Ballroom Renovation

Executive Summary

In October 2019, voters approved funding for renovations to Centennial Hall. CBJ Engineering is proceeding with a \$5.8M renovation of the ballrooms toward that end. CBJ Municipal Code 49.35.800 requires that renovation of existing CBJ buildings costing over \$5M achieve a minimum level of LEED Certification. The only allowable exception to this requirement is outlined in 49.35.800(c) and is predicated on the economic feasibility of achieving LEED Certification. The Centennial Hall Ballroom Renovation is challenged to meet LEED Certification as the facility type and scope of the renovations do not meet LEED eligibility criteria. In spite of this, CBJ is striving to incorporate sustainable features in the project to the extent possible. The purpose of this memo is to inform the Commission of this challenge, to demonstrate our efforts toward achieving sustainable elements in the project scope and to request the commission recommend the Assembly exempt Centennial Hall Ballroom Rennovations from LEED certification.

Background

As construction costs have escalated since October 2019 due to pandemic related material and supply chain issues, the scope of the renovations have had to be reduced to focus primarily on the ballroom renovations. Also, Centennial Hall will be potentially impacted by plans for a future Capital Civic Center. This focus on the ballrooms serves to improve the current facility and allows for expansion in the future. No work done as part of this renovation will need to be redone or demolished to allow for the future expanded project. Moreover, these ballroom improvements will facilitate LEED certification for a future whole building renovation.

Challenges to eligibility for LEED Certification

In analyzing the project's ability to achieve LEED certification, we reached out to a LEED consultant who confirmed the challenges we outline below.

- LEED Certification is applied to a building as a whole. It is difficult to separate out a portion of a building to achieve certification for just that portion. This would require the distinct area being separately metered, etc.
- The ballrooms are within a building that is not LEED certified.
- We are not replacing the HVAC in the non-ballroom spaces; as the existing HVAC systems are 38 years old, it is quite likely that they do not meet minimum LEED certification requirements.
- Within our project space, there are no plumbing fixtures or regular occupants. Thus, credits associated with water efficiency do not apply.
- There are no existing windows in the ballroom and they are not desired based on the intended function of the space. Credits in Indoor Environmental Quality are earned based on views and daylighting.
- We will not be adding anything to the exterior of the building such as bike racks, rainwater management or EV parking. These items are related to the LEED Location and Transportation credits.
- Due to the above constraints, this project does not fit within any of the LEED Certification frameworks.

Sustainable Elements Included in the Project

Despite the eligibility challenges for LEED certification, we are incorporating green building practices to the extent possible. These strategies include:

- HVAC:
 - The current system has high-energy use because it uses older technology with all three ballrooms zoned as one single, larger zone. The new system will be zoned by individual ballrooms. This promotes energy efficiency as the ballrooms can be scheduled independently with the heating/cooling only provided to the individual zone.
 - Air source heat pump units will be utilized to provide the heating/cooling of the (3) separate ballroom spaces via variable refrigerant flow type duct coils installed in the existing ductwork.
 - The original air handling unit will be replaced with a new, more efficient unit, utilizing variable frequency drives.
 - The new air handling system will use demand control ventilation strategies to provide only minimal outdoor air when the space is not occupied. Outdoor ventilation air is increased as the occupant load increases.
 - The new system will reuse the existing ducts to reduce construction waste.
 - We anticipate this work to reduce the Ballroom EUI (Energy Use Intensity^[1]) by 61% from 131 to 51
- Products with low to no VOC (volatile organic compounds) will be specified to improve indoor air quality.
- Contractor will implement an Indoor Air Quality (IAQ) management plan during construction. This plan will insure that construction practices will lead to a high level of indoor air quality for occupants.
- Contractor will implement a Waste Management plan, which will lessen the construction impact on our waste stream.
- Energy efficiency improvements included in this ballroom project will facilitate the entire building achieving LEED certification when a complete remodel is accomplished.

Future Recommendations

JCOS may want to consider proposing modifications to 49.35.800 to include exceptions related to the inability to meet LEED eligibility criteria due to project scope or facility use. Currently the code does not address this condition. Language indicating that the LEED requirement apply to renovations that include 50% or more of the building might mitigate this issue.

Additionally, JCOS may want to consider increasing the dollar threshold for which LEED Certification is required in light of recent construction cost escalation.

Requested Action: Recommend the Assembly exempt Centennial Hall Ballroom Rennovations from LEED certification since as a partial building renovation of ballrooms, the project scope is not eligible for LEED certification.

^[1] EUI (Energy Use Intensity) expresses a building's energy use as a function of its size. One EUI =1000 BTU/SF/year. Per Energy Star the median EUI in the US for a convention hall/meeting hall is 56.1

2022 1st Late File List to AssemblyHardship List:

Name	Parcel Number	Property Address
RENEE GUERIN	1C060U04H040	800 F ST UNIT H4
LINDA MACAULAY	4B3201010100	15575 GLACIER HWY

Late File Senior & Disabled Veteran Exemption List:

Name	Parcel Number	Property Address
MONICA CASIPIT	1C060U04E020	800 F ST UNIT E2
WALTER J BOMAN	7B1001110330	1517 A LING CT
DANIEL DARBONNE	5B2402150110	8905 EAST VALLEY CT
JUDITH A HENDRIKSEN	5B1301020080	6013 PINE ST
BRENDAN KIERNAN	4B2901310160	9040 NINNIS DR
SOCRATES KRUEZENSTEIN	1D050L290061	2994 FOSTER AVE
MARYANN RAY	2D040C0622A0	2145 CROW HILL UNIT B
STEPHEN BOWER	5B2601000043	9416 LONG RUN DR

Late File Non-Profit Exemption List:

Name	Parcel Number	Property Address
DISCOVERY SOUTHEAST	4B2901130030	9630 MENDENHALL LOOP RD

May 4, 2022

Dear Juneau Assembly Members,

I submitted my request for a property tax reduction on Tuesday, May 3rd rather than the due date of April 30th and am writing to explain.

I'm an 85 year old woman with several chronic health conditions. I have not felt well these past few days and although I'd intended to drive my application to the City assessor's office so it would be timely, was unable to do so. My application was hand delivered by a friend of mine, for which I am grateful.

I deeply appreciate the ability to apply for this reduction in my property tax assessment, and request your consideration of my application in spite of being two days late given my health issues.

Thank you.

Sincerely,

Renee Guerin



MAY 05 2022

May 5, 2022 Packet Page 130 of 146

CBJ-Assessors Office

Assembly members:

I am late applying for a Hardship tax exemption for the following reasons:

My CPA's office didn't call for me to pick ~~the~~ my information regarding this.

I was at my granddaughter's college graduation when I remembered I hadn't applied. Sometimes my CPA's office had sent it to the CBT.

I called, picked up my information yesterday (5/4/22) and brought the application in today (5/5/22)

Please allow this. I have lived here for 74 years (am 78) and it would help me greatly (I am a widow) My husband Ladd was killed →

by a drunk driver while on a
State of AK business trip in 2000.

Packet Page 131 of 146

Thank you,

Linda Macaulay
15575 Glacier Hwy
Juneau AK 99801

LETTER OF EXPLANATION FOR LATE-FILE APPEAL

Parcel ID #:	1C060U04E020	Date:	4-22-22
Appellant Name:	Monica G. Casipit		
Appellant Signature:	<i>Monica G. Casipit</i>		
Site Location:	800 F St EZ		
Mailing Address:	Juneau AK, 99801		
Phone #:			
Email Address:			

In the space below please state why you were unable to appeal by the established 30-day deadline:

*I did not know that I could do this.
As soon as I found out I started the process.
Thank you*

*Monica Casipit
4/22/22*

Received
APR 22 2022
CBJ-Assessors Office

May 5, 2022

City Assessor's Office

I turned 65 in 2020, but my wife and I were both working full time and we felt we could do our part for the Juneau economy, but we are approaching retirement, thus the tax exempt application. Obviously, I am past the March 31 deadline for this year, but I am requesting consideration to be approved for this year. I had heard about this tax break on property taxes when my mother-in-law turned 65 20 years ago, but did not recognize that was available now. I was getting my card to save the tax on groceries. go figure.

Thank you for your kind assistance yesterday.



Walter Boman

1517 Ling Court

Juneau AK 99801

To: Juneau Tax Assessor's Office

From: Daniel Darbonne

Date: April 3, 2022

RE: Disabled Veteran Exemption

Greetings,

I have been at home sick for two weeks with bronchitis and on 3.30.22 I came across my 2022 annual notice of the Assessor's fair market value card for my residence at 8505 East Valley Court. Currently, the VA benefits letter generator is out of service and I needed an updated letter. (My disabilities are the same as it has been for the past 7 years) see attached.

My apologies for any inconvenience.

Sincerely,

Daniel Darbonne

April 7, 2022

Dear CBJ

Please find enclosed
VA letter stating that
I am 80% disabled.
Please offer property
taxes off 150,000

Sincerely
Judith M. Anderson
6013 Pine St
Juneau AK
99801

Received

APR 12 2022

CBJ-Assessors Office

Brendan Kiernan
9040 Ninnis Drive
Juneau, Alaska, 99801

April 22, 2022

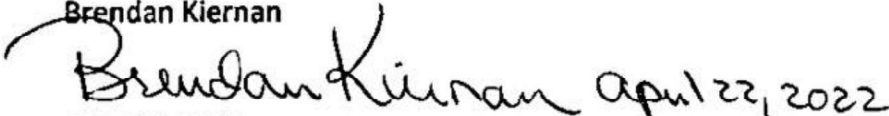
City and Borough of Juneau Assembly
Attn; Office of the Assessor
155 South Seward Street
Juneau, Alaska, 99801

Regarding; CBJ Senior Citizen Real Property Exemption for Parcel 4B2901310160.

Dear CBJ Assembly

My name is Brendan Kiernan, aged 65, with a date of birth of 9/16/56. I was not aware of the CBJ Senior Citizen Real Property Exemption until it was brought to my attention the other day. Please accept my apologies for submitting this application past the March 31, 2022 deadline, yet take into consideration this is the first time I was aware I was eligible. Please find attached my application for the CBJ Senior Citizen Real Property Exemption.

Sincerely,
Brendan Kiernan

 April 22, 2022

LETTER OF EXPLANATION FOR LATE-FILE APPEAL			
Parcel ID #:	1D050L290061	Date:	4/15/2022
Appellant Name:	Socrates Kreuzenstein		
Appellant Signature:			
Site Location:	2994 Foster Ave		
Mailing Address:	2994 Foster		
Phone #:			
Email Address:			
In the space below please state why you were unable to appeal by the established 30-day deadline:			
I submitted 2 forms on 3/22/2022 and the wrong form was processed.			

CDJ-Assessor's Office
APR 15 2022

Hello. I hope you will accept the attached late application for the Senior Property Tax Exemption. I am late because I just learned of the exemption yesterday and I had to call the Assessor's Office this morning to make sure I understood the exemption and process to apply for it.

Although I have owned the property for 12 years, the first 10 years it served as a rental until March 2020 when I moved into it as my primary residence.

I apologize for and hope you will accept this late application.

Thank you,
Maryann

Maryann Ray

April 15, 2022
PO Box 210525
Auke Bay AK 99821-0525

City & Borough of Juneau Assembly
155 S Seward St
Juneau AK 99801-1332

Assembly Members:

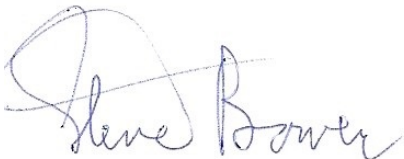
I turned 65 last November, but due to variety of factors, I had not yet applied for my senior sales tax exemption. I finally got around to that today. While I was on your website, I was surprised to learn that there is also a senior exemption for property taxes. I saw that I had missed the deadline for taxes due in September, so I called the tax office and inquired if it was still possible to receive this. They suggested that I write to you and request an exception to the deadline.

Retirement generates a lot of paperwork. [REDACTED]

[REDACTED] I cannot find fault with CBJ in this process. Your Senior Benefits page is well laid out - and had I checked it out earlier - I would have known about the senior property tax exemption. While I was knowledgeable of the sales tax benefit, I was I unaware of the property tax exemption and the corresponding deadline. If I had known about this benefit, I would have submitted my application on time.

Regardless of your decision, thank you for your service to our community.

Sincerely,

A handwritten signature in blue ink that reads "Stephen M Bower". The signature is stylized with a large, looping "S" and a cursive "Bower".

Stephen M Bower

Hi,

[REDACTED] We were granted an exemption in 2021, and it was not on my radar that we needed to resubmit the exemption paperwork each year. I apologize for the oversight. If you are none-the-less able to exempt the property, we would be grateful.

Please let me know if there's anything further I can provide. Thank you,

--

Shawn Eisele, Discovery Southeast

Deepening Our Connection with Nature through Education and Exploration

[REDACTED]
DiscoverySoutheast.org



City and Borough of Juneau
 City & Borough Manager's Office
 155 South Seward Street
 Juneau, Alaska 99801
 Telephone: 586-5240 | Facsimile: 586-5385

TO: Mayor Weldon and Assembly

FROM: Rorie Watt, City Manager

RE: 1% Sales Tax for Projects

DATE: May 12, 2022

At the 5/2 Committee of the Whole, the Assembly discussed a potential 1% sales tax extension and gave some preliminary direction on process. This memo is an update on this topic. The Assembly should advise if adjustments to the process outlined in this memo are desired. This topic will be scheduled for both of the COWs on 6/6 and 6/27, and to meet the ballot deadlines for the Municipal election this October, an Ordinance would have to proceed no later than introduction on July 11th and adoption on August 1st.

Process Details:

1. The Assembly asked for outreach to the public, to afford the opportunity to proposed projects for funding. We posted a PSA, and have received some feed back. We'll remind the public again, with a deadline of the end of the month and will include any suggestions received by the end of May in the COW packet for June 6th.
2. We will follow the same process for the enterprise boards (Airport, Bartlett, Docks & Harbors and Eaglecrest) and the general government Departments.
3. A master list of projects and programs will be compiled for the 6/6 Committee of the Whole meeting.
4. Assembly members should also contact the Manager to ensure that projects or areas of interest are included in the master list.

Agenda for 6/6 COW: The task for the Assembly on the 6th will be to agree that the master list is complete and final, with the COW deciding to add or subtract projects and/or expenditures. The Finance Director will provide a final estimate of the amount of funds projected to be available from a 1% sales tax extension (from 10/1/23 until 9/30/28).

Task for Assembly Members by 6/20: Rank projects on the master list in order of individual priority.

Agenda for 6/27 COW: The COW will be provided with a prioritized list, based on the compilation of individual member rankings. The task for the meeting is to agree on final list with funding amounts, and to forward an Ordinance request for introduction at the regularly scheduled Assembly meeting on 7/11. I propose that the Assembly work down the list, starting at the highest collective priority, making motions to confirm or adjust the funding amount, then subsequently going down the list until all available the funds have been allocated.

Footnote on cost estimates:

We will have our architects and engineers provide a uniform level of cost estimating. It is always difficult to estimate the future cost of construction projects and that task is particularly difficult now. At the 6/6 COW we will discuss the options available; examples range from assuming continued price escalations at an estimated inflation rate, to under allocating the available funds (so that a portion of the sales tax can be available in the future). Quite a few projects or funding proposals will be eligible for outside grants and future CIP funding and therefore the amount requested or provided can be flexible.



MEMORANDUM

DATE: May 13, 2022

TO: Borough Assembly

FROM: Alexandra Pierce, Tourism Manager

SUBJECT: Green Corridor

This memo provides some context around the green corridor concept and the First Mover Commitment document attached.

What is a Green Corridor?

Green Corridors are defined by the U.S. State Department as *maritime routes that showcase low- and zero-emission lifecycle fuels and technologies with the ambition to achieve zero greenhouse gas emissions across all aspects of the corridor in support of sector-wide decarbonization no later than 2050*. In the shipping industry, this means developing alternative fuel ships and their supporting infrastructure as well as electrifying ports. Los Angeles to Shanghai will be the world's first green shipping corridor.

In 2021, twenty-four countries, including the United States and Canada, signed the Clydebank Declaration and in doing so, committed to support the establishment of at least six green corridors by 2025. Achieving a zero-emission shipping corridors and the necessary shore-side infrastructure is a monumental challenge and will require research, development, demonstration, and deployment of new fuels and technologies at a massive scale and policies that incentivize the shift to low- and zero-emission fuels and technologies.

The World's First Green Cruise Corridor

The green corridor concept is less straightforward for cruise than for shipping. While the cruise industry has made decarbonization commitments (zero carbon industry globally by 2050, all ships will be shore power enabled by 2035), cruise ships operate in dispersed and diverse areas, making the traditional green corridor model challenging in some areas and not feasible in others. Therefore it makes sense that someone, somewhere needs to develop a phased roadmap to meet those commitments.

Several months ago, CBJ staff was approached by the Port of Seattle with the idea of using our region as the feasibility study model for the world's first green cruise corridor. The region comprising Alaska, Washington, and British Columbia is a good testing ground for a number of reasons:

- Like other cruise regions around the world, we have ports with varied levels of development, infrastructure funding, and power availability. What works for Seattle won't work for Juneau and what works for Juneau won't work for Hoonah. This is true of cruise networks throughout the world and we need to establish a model for ports with varying levels of development.
- Unlike other cruise regions around the world, we have a relatively small number of national and state/provincial governments that need to collaborate on the green corridor.
- Washington and British Columbia already have progressive environmental regulations and the ports of Seattle and Vancouver continue to push for environmental commitments from the cruise industry.
- The federal governments of the United States and Canada have prioritized green infrastructure funding, specifically for maritime industries.

CBJ staff have been working with Port of Seattle as an early partner in this initiative and over the past two months, staff has met with other Alaska and British Columbia ports and with cruise lines to help establish the first mover commitment included in your packet.

The First Mover Commitment is supported by Carnival Corporation, Norwegian Cruise Line, and Cruise Lines International Association. These parties have committed to working together to establish a Green Corridor Roadmap that explores the feasibility of zero-emission ships and identifies an implementation plan for an industry transition to zero emissions.

Participation will leverage and support partners' decarbonization work already underway and bring shared resources and technology advancements to this focused and coordinated effort. Participants will also coordinate and collaborate on pursuing additional resources and partnerships vital to advance the work.

Next Steps

The First Mover Commitment will be announced on Tuesday at the IAPH World Ports Conference in Vancouver. Following agreement on the First Mover Commitment, partners will work together to define the scope of the feasibility study through a project charter.

**Exploring an Alaska, British Columbia, Washington
Maritime Green Corridor
First Mover Commitment**

Project: Launch a collaborative effort led by ports, industry, governments, and non-governmental organizations to explore a maritime green corridor aimed at accelerating the deployment of zero emission ships and operations between Alaska, British Columbia, and Washington.

Background: A green corridor is a cruising or shipping route where zero climate and air emission solutions are demonstrated and supported. Green corridors—through collaboration across sectors—create the technological, economic, and regulatory feasibility needed for zero-emission ships to succeed. In 2021, twenty-four countries, including the United States and Canada, signed the Clydebank Declaration and in doing so, committed to support the establishment of at least six green corridors by 2025 while aiming to scale up activity in future years. It is up to first movers to collaborate, define and implement the optimum pathway to get to zero.

While initially focused on cruise ships and cruise ports in the Pacific Northwest, other industries are encouraged join.

Commitment to Participation:

We, the undersigned participants in this voluntary effort, commit to:

- Working together to explore the feasibility of a green corridor in the Pacific Northwest of North America;
- Leveraging and supporting the emission-reduction efforts already underway and using the green corridor as a testbed for zero-emission ships and the maritime industry transition to zero climate and air emissions; and
- Working collaboratively to define the governance structures, terms, and frameworks needed to guide this regional effort.

Any partner may leave the project upon notification to the other partners at the contact information below.

PORT OF SEATTLE

By: _____

Name: _____

Title: _____

Contact Information: _____

Date signed: _____

CITY AND BOROUGH OF JUNEAU

By: _____

Name: _____

Title: _____

Contact Information: _____

Date signed: _____

[ENTITY]

By: _____

Name: _____

Title: _____

Contact Information: _____

Date signed: _____

[ENTITY]

By: _____

Name: _____

Title: _____

Contact Information: _____

Date signed: _____

DRAFT