

**ASSEMBLY AGENDA/MANAGER'S REPORT  
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

June 13, 2022 7:00 PM

Assembly Chambers/Zoom Webinar/YouTube Livestream

Meeting No.: 2022-13 <https://juneau.zoom.us/j/91515424903> or 1-253-215-8782 Webinar  
ID: 915 1542 4903

Submitted By:

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Duncan Rorie Watt, City and Borough Manager

**I. FLAG SALUTE**

**II. LAND ACKNOWLEDGMENT**

**III. ROLL CALL**

**IV. SPECIAL ORDER OF BUSINESS**

**A. Instruction for Public Participation**

The public may participate in person or via Zoom webinar. Testimony time will be limited by the Mayor based on the number of participants. *Members of the public that want to provide oral testimony via remote participation must notify the Municipal Clerk prior to 4pm the day of the meeting by calling 907-586-5278. For in-person participation at the meeting, a sign-up sheet will be made available at the back of the Chambers and advance sign-up is not required.* Members of the public are encouraged to send their comments in advance of the meeting to [BoroughAssembly@juneau.org](mailto:BoroughAssembly@juneau.org).

**V. APPROVAL OF MINUTES**

**A. January 10, 2022 Special Assembly Meeting 2022-01 Draft Minutes**

**B. May 4, 2022 Special Assembly Meeting 2022-11 Draft Minutes**

**VI. MANAGER'S REQUEST FOR AGENDA CHANGES**

**VII. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

**VIII. CONSENT AGENDA**

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

B. Assembly Requests for Consent Agenda Changes

C. Assembly Action

1. Ordinances for Introduction

a. **Ordinance 2021-36 An Ordinance Amending the Land Use Code Relating to the Downtown Juneau Alternative Development Overlay District.**

In 2017, the Assembly established an interim Alternative Development Overlay District for downtown Juneau. Since then, the Community Development Department and the Planning Commission have worked on drafting permanent regulations. This ordinance would establish the permanent regulations for downtown residential properties, which would modify existing lot size, lot width, vegetative cover, structure heights, and setbacks. These proposed regulations would create options for residential development that are more consistent with the current neighborhoods.

**The City Manager recommends the Assembly introduce this ordinance and refer it to the Lands, Housing, and Economic Development Committee.**

b. **Ordinance 2022-28 An Ordinance Authorizing the Manager to Lease Office Space at the Juneau Police Department Headquarters to the U.S. Drug Enforcement Administration.**

Juneau, like other communities, uses multiple approaches to help people avoid abusing illicit drugs. One of the approaches is partnering with other law enforcement agencies to decrease the transportation and distribution of illicit drugs into Southeast Alaska. The federal government is interested in expanding the partnerships with the Juneau Police Department by assigning two U.S. Drug Enforcement Administration officers to work out of the JPD Headquarters. This ordinance would allow JPD to lease the necessary space.

**The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.**

c. **Ordinance 2022-06(b)(A) An Ordinance Appropriating \$333,402 to the Manager for a Grant to Aiding Women in Abuse and Rape Emergencies (AWARE) for Construction of a Retaining Wall; Grant Funding Provided by the Alaska Department of Commerce, Community and Economic Development.**

This ordinance would appropriate \$333,402 in grant funding to Aiding Women in Abuse and Rape Emergencies (AWARE) to construct a retaining wall to protect the existing emergency shelter supporting low to moderate income individuals, especially domestic violence survivors. This funding is awarded through the federal Community Development Block Grant (CDBG) program administered in Alaska by the State Department of Commerce, Community, and Economic Development. Funds will be passed through the CBJ to AWARE, who will be responsible for construction and project management. CBJ will provide in-kind match for administrative costs that are already appropriated in the FY23 budget.

The Assembly Human Resources Committee reviewed five proposals for the CDBG grant during the September 13, 2021 meeting and recommended the Assembly support the AWARE application.

**The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.**

2. Resolutions

a. **Resolution 2987 A Resolution Supporting the Operational Needs of the Alaska Department of Fish and Game at the Downtown NOAA Dock.**

The Alaska Congressional delegation, led by Senator Sullivan, is proposing legislation for NOAA to convey federal property near the bridge to CBJ at fair market value. Docks & Harbors has long viewed this facility as integral to contiguously link the Juneau waterfront from the bridge to the AJ Dock. Although many steps are still required, that legislation would initiate a process of transferring federal property to local municipal control. Docks & Harbors has produced planning documents that could repurpose this area to support small cruise ship infrastructure and to encourage the federal government to homeport future NOAA vessels to Juneau.

The existing 2.4 acre federal facility also contains an ADFG warehouse building, which supports the ADFG R/V MEDEIA. This 110 foot vessel moors in Harris Harbor on US Fish & Wildlife floats. In 2004, ADFG and NOAA established a 30-year use agreement which allows ADFG access to the warehouse and the NOAA Dock. This resolution would signal the CBJ's intent to ensure the ADFG operational need will be honored should a property conveyance occur.

**The City Manager recommends the Assembly adopt this resolution.**

b. **Resolution 2988 A Resolution Proclaiming June as JUNEAU PRIDE MONTH 2022 and Encouraging the People of Juneau to Celebrate the Diversity of Our Community.**

This resolution would recognize June 2022 as Juneau Pride Month and encourage the community to join in celebrating Alaska's diversity. Juneau Pride Month is sponsored each year by *Southeast Alaska Gay and Lesbian Alliance*, the organization that provides social and support services to the lesbian, gay, bisexual, transgender, and queer (LGBTQ) community in Juneau and Southeast Alaska. Juneau Pride Month celebrates the diversity of Juneau, and of the LGBTQ community's tremendous contributions to our community, state, nation, and world. Juneau Pride Month will be celebrated by inviting the entire Juneau community to participate in a week of cultural events, beginning Saturday June 17 and highlighted by the annual Pride Picnic, held at Sandy Beach on Sunday, June 26 from 12:00 p.m. to 4:00 p.m..

**The City Manager recommends the Assembly adopt this resolution.**

c. **Resolution 2989 A Resolution Encouraging the Prompt and Full Closure and Cleanup of the Tulsequah Chief Mine and Urging the B.C. Government to Oppose any Extension of the Receivership Process.**

The Tulsequah Chief Mine is located approximately 10 miles from the Alaska border and upstream from the Taku River. The Tulsequah Chief Mine closed in 1957 and acid rock drainage has been leaching since. The Taku River is usually Southeast Alaska's largest overall salmon producer, with Southeast's largest run of coho and king salmon. The Taku River basin is of tremendous and unique ecological, customary and traditional use, cultural, commercial and recreational fisheries value. As a community with substantial cultural, economic, and recreational connections to the vitality of the Taku River basin, this resolution would join the City & Borough of Juneau Assembly into calling for the prompt closure and clean up of the Tulsequah Chief Mine.

The Mayor and the Deputy Mayor requested that this resolution be placed on the agenda.

**The City Manager recommends the Assembly adopt this resolution.**

3. Bid Award

a. **Bid Award: Marine Park Deckover, BE21-203**

This project would deckover the location of the removed Marine Park lightering float. It would demolish a portion of the existing Alaska Steamship Wharf dock, drive piles and install a new wooden ADA ramp on the seawalk. It would install a section of concrete deck, new lawn space, install an electrical capstan winch on dolphin #1 and handrails along with other related work. The proposed reconfiguration of the Marine Park Deckover results from modifications necessary to safely accommodate ADA access on the seawalk and improve access to Marine Park as well as providing necessary safety improvements to dolphin #1 for cruise ship moorage.

Funding for this project is part of the Waterfront Seawalk Fund CIP H51-113.

Bids were opened on June 8, 2022. One responsive bid was received. The bid protest period expires at 4:30 p.m. on June 15, 2022.

Results of the bid opening are as follows:

RESPONSIVE BIDDERS	TOTAL BID
Trucano Construction Co., Inc.	\$2,504,284.00
Engineer's Estimate	\$1,800,000.00

The Docks and Harbors Board recommended this bid award at a special public meeting held on June 8, 2022.

**The City Manager recommends award of this project to Trucano Construction Company, Inc. in the total bid amount, for a total award of \$2,504,284.00.**

b. **RFB 23-007 Term Contract for Processing and Disposal of Abandoned Vehicles**

This is a term contract for processing and disposal of abandoned vehicles. Bids on this project were opened on June 1, 2022. The following bids were received:

BIDDER	TOTAL BID
Channel Construction, Inc.	\$146,150.00

**The City Manager recommends award of this project to Channel Construction, Inc. on the basis of having the lowest responsive and responsible bid price in the amount of \$146,150.00 based on total bid.**

c. **Bid Award: Harris Street Reconstruction, BE22-195**

This project includes reconstruction of Harris Street and Seventh Street from the intersection of Harris and Fourth Street to the intersection of Seventh and Gold Street. Bids on this project were opened on May 18, 2022. The bid protest period expired on May 23, 2022. Results of the bid opening are as follows:

RESPONSIVE BIDDERS	TOTAL BID
Coogan Construction Co.	\$1,727,081.00
Admiralty Construction, Inc.	\$1,771,715.00
North40 Construction Corp.	\$1,816,645.00
<i>Engineer's Estimate</i>	<i>\$1,686,615.00</i>

**The City Manager recommends award of this project to Coogan Construction Co. for the total amount bid of \$1,727,081.00.**

4. Liquor License

a. **13 Liquor License Renewals**

These liquor license actions are before the Assembly to either protest or waive its right to protest the license actions.

**Liquor License Renewals**

License Type: Beverage Dispensary, License #673

**Licensee: Juneau's Waterfront Restaurants LLC d/b/a Pier 49 Seafood Station**

**Location: 406 S. Franklin St. Suite Retail B & Adjoining Pier, Juneau**

License Type: Beverage Dispensary, License #4842

**Licensee: Up The Creek, Inc., d/b/a Twisted Fish Company**

**Location: 550 S. Franklin St., Juneau**

License Type: Restaurant/Eating Place, License #1416

**Licensee: Taku Glacier Lodge Inc., d/b/a Taku Glacier Flightseeing/Salmon Bake**

**Location: Taku Valley Lot 75, Juneau**

License Type: Beverage Dispensary, License #4788

**Licensee: Tailwind Inc., d/b/a Roma Bistro**

**Location: #2 Marine Way, Suite 106, Juneau**

License Type: Beverage Dispensary, License #3755

**Licensee: Tailwind Inc., d/b/a Hangar on the Wharf**

**Location: #2 Marine Way, Juneau**

License Type: Beverage Dispensary, License #4797

**Licensee: Tailwind Inc., d/b/a Hangar on the Wharf Ballroom**

**Location: #2 Marine Way Suite 105, Juneau**

License Type: Beverage Dispensary-Tourism, License #5649  
**Licensee: Tailwind JNU, LLC d/b/a Tailwind Concessions (outside security @ JIA)**  
**Location: 1873 Shell Simmons Dr. Suite 220, Juneau**

License Type: Beverage Dispensary-Tourism, License #5631  
**Licensee: Tailwind JNU, LLC d/b/a Tailwind Concessions (inside security @ JIA)**  
**Location: 1873 Shell Simmons Dr. Suite 220, Juneau**

License Type: Package Store, License #2066  
**Licensee: Fred Meyer Stores Inc., d/b/a Fred Meyer #158**  
**Location: 8181 Glacier Hwy., Juneau**

License Type: Restaurant/Eating Place, License #3733  
**Licensee: Catapult Inc., d/b/a Flight Deck**  
**Location: 2 Marine Way, Suite 128, Juneau**

License Type: Distillery, License #5905  
**Licensee: Alaskan Brewing LLC, d/b/a Alaskan Distilling Co.**  
**Location: 5429 Shaune Dr., Juneau**

License Type: Distillery, License #5901  
**Licensee: Alaskan Brewing LLC, d/b/a Alaskan Distilling Co.**  
**Location: 5366 Commercial Blvd., Juneau**

License Type: Brewery, License #2534  
**Licensee: Alaskan Brewing LLC, d/b/a Alaskan Brewing Co.**  
**Location: 5429 Shaune Dr., Juneau**

Staff from the Police, Finance, Fire, Public Works (Utilities) and Community Development Departments have reviewed the above licenses and recommended the Assembly waive its right to protest the renewal applications. Copies of the documents associated with these licenses are available in hardcopy upon request to the Clerk's office.

**The City Manager recommends the Assembly waive its right to protest the above-listed liquor license renewals.**

## **IX. PUBLIC HEARING**

### **A. Ordinance 2021-08(b)(am)(AG) An Ordinance Appropriating \$1,500,000 to the Manager for the Information Technology Infrastructure Upgrades Capital Improvement Project; Funding Provided by General Funds.**

This ordinance would appropriate \$1,500,000 of general funds for information technology needs at CBJ, including cyber security and system modernization upgrades that do not fit in the traditional operating budget framework.

The Assembly Finance Committee reviewed this request at the March 12, 2022 meeting. The Public Works and Facilities Committee reviewed this request at the April 11, 2022 meeting. The

Systemic Racism Review Committee reviewed this request at the April 5, 2022 meeting and forwarded it to the full Assembly for public hearing. The Assembly held public hearing on this ordinance on April 25, 2022, and moved to postpone a decision on this ordinance until June 13, 2022.

**The City Manager recommends the Assembly adopt this ordinance.**

**B. Ordinance 2021-08(b)(am)(AJ) An Ordinance Appropriating \$6,300,000 to the Manager for the New City Hall Capital Improvement Project; Funding Provided by General Funds.**

This ordinance would appropriate \$6,300,000 of general funds as initial funding for the New City Hall capital improvement project. Although the Assembly has not made final decisions on replacing or renovating the current city hall, appropriating these funds now will ensure funding is available to move the project forward once final decisions have been made. This project is ranked #4 on CBJ's FY23 Legislative Priority List.

Appropriating these funds now will also give the Assembly more flexibility in its decision-making on the 1% sales tax project list, potentially freeing up capacity for other worthy expenditures. In accordance with direction from the June 6 Committee of the Whole, an ordinance placing a general obligation debt question on the fall ballot to fund the New City Hall project will be introduced at the regularly scheduled Assembly meeting on July 11, 2022. This appropriation would also reduce the cost of that proposed debt issuance.

The Assembly Finance Committee reviewed this request at the March 12, 2022 meeting. The Public Works and Facilities Committee reviewed this request at the April 11, 2022 meeting. The Systemic Racism Review Committee reviewed this request at the April 5, 2022 meeting and forwarded it to the full Assembly for public hearing. The Assembly held public hearing on this ordinance on April 25, 2022, and moved to postpone a decision on this ordinance until June 13, 2022.

**The City Manager recommends the Assembly adopt this ordinance.**

**C. Ordinance 2022-06(b) An Ordinance Appropriating Funds from the Treasury for FY23 City and Borough Operations.**

This ordinance appropriates \$439,606,200 in expenditure authority for the City and Borough of Juneau's FY23 operating budget, excluding the School District. This ordinance appropriates all transfers between funds that support operations, debt service and capital projects as well as the associated expenditures within the funds themselves.

This ordinance also recognizes \$426,388,500 of forecast revenue and transfers-in and decreases fund balances, across all funds, by \$13,217,700. The forecast revenue and draw from fund balance are sufficient to fund the budgeted expenditures.

The original ordinance was introduced at the April 4, 2022 Regular Assembly meeting and referred to the Assembly Finance Committee (AFC) for deliberation. An opportunity for public comment was provided at the Regular Assembly meeting on April 25, 2022. The AFC referred the amended budget ordinance to the full Assembly for adoption at the May 18, 2022 meeting. The Charter requires adoption of the FY23 operating budget by June 15.

The Systemic Racism Review Committee reviewed this request during April and May.

**The City Manager recommends the Assembly adopt this ordinance, as amended by the Assembly Finance Committee.**

**D. Ordinance 2022-08(b) An Ordinance Establishing the Rate of Levy for Property Taxes for Calendar Year 2022 Based Upon the Proposed Budget for Fiscal Year 2023.**

This ordinance will establish the mill rates for property taxes for 2022, which funds a significant portion of the City and Borough of Juneau’s FY23 operating budget. The Charter requires the Assembly to adopt, by ordinance, the tax levies necessary to fund the budget before June 15.

The mill levies presented in this ordinance support the Manager’s FY23 Proposed Budget as amended by the Assembly Finance Committee (AFC). As part of the budget review process, the AFC reviews, amends and recommends to the Assembly the final mill levies. For FY23, the AFC recommends no change in mill rate from the FY22 Adopted Budget, resulting in a total mill levy of 10.56 mills, the components of which are:

<b>Operating Mill Rate by Service Area</b>	<b>Millage</b>	<b>Change from FY22 Adopted</b>
Roaded Service Area	2.45	-
Fire Service Area	0.31	-
Areawide	6.60	-
<b>Operating Total</b>	<b>9.36</b>	<b>-</b>
 <b>Debt Service</b>	 <b>1.20</b>	 <b>-</b>
<b>Total</b>	<b>10.56</b>	<b>-</b>

An opportunity for public comment was provided at a Regular Assembly meeting on April 25, 2022. The AFC reviewed the mill rate ordinance at its meetings on April 6 and May 18, 2022, referring the amended ordinance to the full Assembly for adoption.

The Systemic Racism Review Committee reviewed this request during April and May and forwarded it to the full Assembly for public hearing.

**The City Manager recommends the Assembly adopt this ordinance as amended by the Assembly Finance Committee.**

**E. Resolution 2975(b) A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2023 through 2028, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2023.**

This resolution would adopt the Capital Improvement Program (CIP) for Fiscal Years 2023 through 2028, as required by Charter Section 9.4, and lists the capital projects that will be initially appropriated by ordinance in FY23.

The Public Works and Facilities Committee reviewed the preliminary CIP at its March 7, 2022 meeting and forwarded the plan to the Assembly. The Planning Commission reviewed the preliminary CIP at its April 12, 2022 meeting. The Systemic Racism Review Committee reviewed this request during April and May.

The CIP resolution was introduced at the April 4, 2022 Regular Assembly meeting and referred to the Assembly Finance Committee (AFC) for deliberation. An opportunity for public comment was provided at the Regular Assembly meeting on April 25, 2022. The AFC referred the amended resolution to the full Assembly for adoption at the May 18, 2022 meeting. The Charter requires

adoption of the FY23 CIP by June 15.

**The City Manager recommends the Assembly adopt this resolution, as amended by the Assembly Finance Committee.**

**F. Ordinance 2022-24 An Ordinance Amending the Elections Code for the City and Borough of Juneau Municipal Elections.**

This ordinance would amend the election code (1) by aligning code with procedures and practices necessary to conduct an election using our new ballot processing center, and (2) by clarifying language of election procedures. The Assembly Committee of the Whole reviewed this ordinance on May 2, 2022. Given discussion at that meeting, there are proposed amendments included in the packet.

The Systemic Racism Review Committee reviewed this request on May 17, 2022.

**The City Manager recommends the Assembly consider the amendments and then adopt this ordinance.**

**G. Ordinance 2021-08(b)(am)(AS) An Ordinance Appropriating \$2,300,000 to the Manager for the Hospital CT/MRI Replacement Capital Improvement Project; Funding Provided by Hospital Funds.**

This ordinance would appropriate \$2,300,000 of hospital funds for the replacement and installation of one MRI and two CT scanners at Bartlett Regional Hospital. The existing apparatus has reached end of useful life and upgrades to the HVAC, electrical, and magnetic shielding are required for installation of the new equipment.

The Public Works and Facilities Committee reviewed this request at the May 2, 2022 meeting. The Systemic Racism Review Committee reviewed this request at the May 17, 2022 meeting and forwarded it to the full Assembly for public hearing.

**The City Manager recommends the Assembly adopt this ordinance.**

**X. UNFINISHED BUSINESS**

**XI. NEW BUSINESS**

**A. Hardship and Senior Citizen/Disabled Veteran Late-Filed Real Property Tax Exemption Applications**

There are two property owners that have requested the Assembly authorize the Assessor to consider a late-filed exemption for their property assessment.

The Assembly should consider each request separately and determine whether the property owner was unable to comply with the April 30 filing requirement. A.S. 29.45.030(f); CBJC 69.10.021(d). The burden of proof is upon the property owner to show the inability to file a timely exemption request. If the Assembly decides to accept one or more late-filed exemption requests, those applications will be referred to the Assessor for review and action.

**The City Manager recommends the Assembly act on each of these applications individually.**

**B. LEED Exemption Request for Bartlett Regional Hospital Emergency Department Addition**

**XII. STAFF REPORTS**

### **XIII.ASSEMBLY REPORTS**

- A. Mayor's Report
- B. Committee Reports, Liaison Reports, Assembly Comments and Questions
- C. Presiding Officer Reports

### **XIV. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

### **XV. EXECUTIVE SESSION**

#### **A. Executive Session: Collective Bargaining Negotiations**

**The City Manager recommends the Assembly recess into executive session to discuss an update to collective bargaining the immediate knowledge of which would adversely affect the finances of the municipality.**

### **XVI. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: [city.clerk@juneau.org](mailto:city.clerk@juneau.org)

**THE CITY AND BOROUGH OF JUNEAU, ALASKA**  
**SPECIAL ASSEMBLY MEETING**  
*DRAFT Meeting Minutes – January 10, 2022*

**MEETING NO. 2022-01:** The Special Meeting of the City and Borough of Juneau Assembly with the Juneau Legislative Delegation was held virtually via Zoom webinar and called to order by Mayor Beth Weldon at 9:00 a.m.

**LAND ACKNOWLEDGMENT**

*Mayor Weldon provided the following land acknowledgment: We would like to acknowledge that the City and Borough of Juneau is on Tlingit land, and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!*

**ROLL CALL**

**Assemblymembers Present:** Mayor Beth Weldon, Deputy Mayor Maria Gladziszewski, Greg Smith, Michelle Hale, ‘Wáahlaal Gíidaak, Alicia Hughes-Skandijs, Wade Bryson, and Carole Triem (joined at 9:20a.m.)

**Assemblymembers Absent:** Christine Woll

**Special Guests:** Senator Jesse Kiehl, Representative Andi Story, and Representative Sara Hannan, Dana Herndon (on behalf of U.S. Senators Lisa Murkowski and Dan Sullivan), and CBJ Lobbyists Katie Kachel and Richard Sherman and Dave Jansen (Washington D.C.), Kevin Jardell (Juneau) and Legislative Staffers:

Sen. Kiehl’s office: Edric Carillo and Cathy Schlingheyde

Rep. Hannan’s office: Stephanie Andrew, Tim Clark, and (Assemblymember) Michelle Hale

Rep. Story’s office: (Assemblymember) Greg Smith, and Ariel Stevik

**Staff Present:** City Manager Rorie Watt, Deputy City Manager Robert Barr, City Attorney Robert Palmer, Municipal Clerk Beth McEwen, Deputy Clerk Diane Cathcart, Finance Director Jeff Rogers, Port Director Carl Uchytíl, Harbormaster Matt Creswell, Engineering/Public Works Director Katie Koester, Assistant City Attorney Sherri Layne.

**SPECIAL ORDER OF BUSINESS**

Ms. McEwen provided instruction to the listening public on how to participate in the meeting via the Zoom platform.

**AGENDA TOPICS**

**A. Updates from Senator Jesse Kiehl and Representatives Sarah Hannan and Andrea Story**  
Senator Kiehl said that the session to come is set to be lively. He said that if the bills don’t pass during the second session of the legislature they fail to pass entirely so that is a lot of pressure. There is a lot of

pressure from the Governor to get his legislation passed as well in the final year of his present term. He said that he didn't think the issues would be radically different from what they have been seeing over the past year. He noted that he recently re-introduced an income tax bill that will hopefully help provide for a long term fiscal plan. He said that he also introduced a bill to step up the PFD gradually from where it had been right now and every year until they get to a 50/50 split until they get to a sustainable draw of the permanent fund. He said that the big picture fiscal issues are what will take up the majority of the work of the legislature. He said that on the other hand, it will be interesting to see what happens with the federal infrastructure money and how that will come into play in balance with the operating budget needs. There is a disconnect if you don't fully understand that federal infrastructure money has tight limits and you can't pay for the K-12 education bill with those funds.

Senator Kiehl said that with respect to education, the governor has proposed full funding of the bond debt reimbursement funding. He said they have been all over the map with that, it is essential and necessary and the legislature has fully funded it but it has met the veto pen the past few years. He said that he is committed to paying what we owe on that. However, he said that does not deal with the ongoing deferred maintenance needs. That only deals with projects that municipalities have already done. It doesn't do a new school roof repair project. He said that the other thing is school operations budget for K-12. He also said that it is a good thing that the Governor is taking his boot off the University system where he has said "no more," the university has been really struggling under that. K-12 hasn't seen an adjustment to what they have spent per student for the past 7 years during which inflation has raised health care costs along with all other costs to educate our students. He said that he and his colleagues will be working hard this session on an adjustment to school funding.

Mayor Weldon thanked Senator Kiehl and said that we have two large deferred maintenance school projects, Marie Drake and Mendenhall River Elementary Schools coming up on our horizon. Mayor Weldon congratulated Representative Story on her new grandchildren and asked her to go next.

Representative Story extended her heartfelt thanks for the Assembly getting our community through COVID, helping businesses, keeping the community healthy and moving forward and all that they have done to meet a wide variety of needs in our community during this difficult time.

Representative Story said that she sees the legislature having a lot of focus on helping Alaska recover from the economic impacts resulting from the pandemic. She is hoping to see assistance to citizens, non-profits and others across the state. She said that Greg Smith is working in her office as well as Ariel Stevik and that Mary Hakala, a long time staffer, has retired this past year. She said that at this time last year, the House was still trying to form its leadership coalition. She is happy to report that she and Representative Hannah are members of a tri-partisan coalition that has worked well over the past year on providing a broad range of response to issues and it is important to be part of the majority and in having the House gavel and how that relates to committee assignments. This year, Representative Story is a member of the House State Affairs Committee again which is where any potential capital move or affecting state governance bills would land. She said that Rep. Jonathan Kreiss-Tomkins chairs that committee and he is a strong supporter of all things Southeast. She is also serving on the House Fisheries, Ways and Means Committees and Militaries and Veterans Affairs. Last, but not least, she is

co-chairing the House Education Committee and she will have a pre-filed bill related to increasing the base student allocation rate. Operational costs continue to increase such as utilities, insurance, etc... and she stressed that people have more power than they think they do and to making sure citizens understand the critical nature of education and how it impacts everything included the workforce. She said the key is to keep the pipeline of people moving forward and they need to invest in education to make that happen. She said another key piece she is concerned with is the higher education investment fund that was part of the reverse sweep that was not swept back in. That had major ramifications for building our workforce. That includes the WAMI program, the Alaska Performance Scholarships, were impacted. She said that there was a 38% return on its investment and because it wasn't swept, it went into the general fund only makes 2% return. She said that the Governor's putting that back into the general fund will prevent future students from making us of those programs.

Representative Story said that other critical bills they are working on relate to retirement and benefits for teachers as well as state employees. She said she is concerned about getting monies to child care, early learning bills that she hopes to get through. She said that they are working on a wide range of bills that relate to people and meeting those needs in the birth to work periods. She said that with respect to behavioral health and addiction help is something they are looking at with respect to public safety. She said that the emphasis of the federal infrastructure bill and she looks forward from hearing from the Assembly what they are looking at with respect to that.

Representative Hannan thanked the Assembly for conducting this meeting via Zoom since everyone was dealing with such a big winter storm. She said that they anticipate this session will have a lot of the issues that will be dealing with a sound fiscal policy and address the PFD. She said that she supports an income tax, whether it comes from a bill from Senator Kiehl or the income tax bill that she's introduced or any of the others that fellow legislators have introduced. The idea of talking about taxes to address the revenue structure of the state needs to be part of the dialogue and they need to keep that in there. She has had a tax on nicotine vaped products bill. It is still in House Finance Committee and she hopes it will have a chance to make it through the body. There is a companion bill in the Senate and there may be a good chance of getting it through.

Representative Hannan said she has a companion bill along with Senator Kiehl on PFAS pollution, which, although it is not a big deal in Juneau, is a big deal across the state due to ground water contamination. She said that clean drinking water across Alaska is an issue that has been a long standing concern and it is one the legislature needs to address. There are some opportunities with the federal infrastructure bill to improve clean water access across Alaska. It is an issue that is now catching some of the national press and media.

Representative Hannan said that it is likely, seeing the pre-filed bills, that Alaska will see a number of red-herring issues coming through that may impact local governments. Those would include critical race theory legislation, to banning trans-children from sports legislation. She said she is likely to be working on those as she has had a bill for 2 years dealing with conversion therapy, trying to impact the rate of suicide with respect to the LGBTQ+ community. Juneau is seen as a community that protects its citizens

and fight for equal treatment under the law and she wants to be sure we are embracing our young people because they are under attack.

Representative Hannan said that she serves on the Community and Regional Affairs Committee where they are discussing those PFAS issues. She also serves on the Transportation Committee where they are talking about the new ferry and making sure that the roads that the state is required to maintain, continue to be maintained as well as restoring and improving our Marine Highway system. She serves on the Resources Committee where they will be talking about oil taxes once again. She said that she doesn't think there will be much progress on those but the dialogue they will be having about resources continues to be there.

Lastly, Rep. Hannan said that she chairs the Legislative Council and they govern the building and the assets of the legislature. In the last eight months, the Juneau Community Foundation (JCF) gifted the Assembly Building to the legislature and they are making progress to move forward with an extensive renovation to turn it into legislative offices as well as ombudsman and put some housing in there. It is not directly tied into the per diem debate but it will contribute to the discussion related to the ease of access to the Capitol Building. She said that the JCF also contributed an artwork collection that came from the Baranof Hotel when it sold. She is hoping they will be able to see much of that artwork in the Capitol Building within this year. She said they hope to see the installation of a sculpture of Governor Egan that was sculpted by Ray Peratrovich and have that happen this year.

Rep. Hannan said that her staff this year consists of Chief of Staff Tim Clark, Stephanie Andrew, and Michelle Hale who is bringing her expertise on clean water to her staff.

Mr. Watt said that CBJ as a Home Rule municipality with a wide range of programs and agencies, it is great to have two 'Swiss Army Knives' in our toolkit for working with the state and federal governments. He said that Kevin Jardell and Katie Kachel have been with CBJ since before he began in the Manager's Office and it makes all of our lives easier to working through all the various issues. He noted that Ms. Kachel's firm merged with another firm and she is now a principal in the new firm, Blank Rome Government, and she has been able to bring in specialists to help us on a number of issues.

#### **B. Update from CBJ State Lobbyist Kevin Jardell**

Kevin Jardell said that we are lucky to have a strong and unified Alaska Legislative delegation and equally important is that they have a strong staff cohort which is critical to being effective considering everything that happens up at the capitol. He said that systemic issues regarding fiscal matters will be the most important thing to watch. He said that this being an election year with all the various factors involved with that are going to play a role in that as well. He said that he works for the Assembly and the legislative priorities he will be working on are those that they, and Mr. Watt, funnel to him. He said they will be closely watching the education funding issues as well as watching the bond bill from the governor as well as how the federal funds tie into it.

Senator Kiehl congratulated Mr. Jardell on his recent nuptials.

Mr. Jardell noted that there was a recent Salary Commission put into place that was intended to take the politics out of the salaries for the governor, legislators, and commissioners. The commission was set up to make a decision on the salaries and the legislature has to turn it down or it becomes effective. He said that this new proposal that recently came out proposes to increase salaries but reduced per diem significantly and for Juneau that is a concern that you don't want legislators having to pay out of pocket to travel to Juneau to pay for housing and travel expenses. He said that his opinion is that it is not only a concern for Juneau but concern for the institution as a whole. He said he has discussed this briefly with the Mayor and he will be watching this closely. He said as an FYI, Senator Showers from the Mat-Su Valley has introduced a Capital Move bill that would have the first session of the legislature held in Juneau and the second session being in Anchorage. You would have to move your non-partisan staff every year. He said that he doesn't see it likely passing but it may pass the committee that Sen. Showers chairs.

### **C. Update from CBJ DC Lobbyist Katie Kachel**

Ms. Kachel said she was joined in the meeting by Richard Sherman and he joined her last year and came on board to the new Blank Rome Government Relations firm. She was also joined by Dave Jensen from Blank Rome group and is part of their new resources and assets and had worked on the House Transportation and Infrastructure Committee where he did work on port conveyance as well as the port infrastructure development grant program. Ms. Kachel provided details about the recent federal legislation that passed for infrastructure, commonly referred to by the Biden Administration as the B.I.L. "Bi-partisan Infrastructure Law." She then went over the various funding buckets from this bill, what to expect in the coming months, and what CBJ can do to prepare for these funding opportunities. She said that Richard Sherman is a grant application pro and he will be very busy for the next five years as relates to this bill. She said that the way to think of this funding is that it doesn't automatically go to cities. These are funding buckets, some that are automatically going to state DOT's and some to airports. It is putting a huge lump sum into funnels that already exist. There are some competitive grant programs that will have a lot more money such as the RAISE grants and the port development grants. A lot of money are going to state DOTs. There is a new PROTECT grant program that highway, transit, and ports can apply for. There is a lot of construction and operations funding with Army Corps of Engineers and Maritime Administration. The Marine Highways and FAA, and Federal Transit programs have a lot more money which includes electric vessel funds for ferries and operating funds going to those as well. She said that all of this will take some time to get out the door. She said that they are hearing that the port infrastructure grants may be some of the first ones coming out, targeting February 14, due to supply chain issues currently happening.

Richard Sherman provided some information on what to do to prepare for grant and other funding. The key pieces he highlighted are:

- Readiness is key; Advancing projects as far as we can;
- Aligning local funding so it is ready to go once federal funding is approved;
- Determine what can be done to advance the projects to be competitive with other applications;
- Look at our 5-year plan to look at risk management issues, get solid cost estimates;
- Identify local match dollars and have the strongest match possible;
- Provide explanations for any challenges that might prevent a hefty match;

- Likelihood of the projects actually happening.

Ms. Kachel said they have been working on the following CBJ issues:

- Conversations with NOAA on some of the under-utilized property on the waterfront;
- Asked NOAA for information on their fleet studies;
- Working with Army Corps, the delegation, and the Office of Management and Budget on a feasibility study on the wave attenuator in Auke Bay;
- “Congressional Directed Spending” which is the new keyword for what used to be called “earmarks” and this is the first year in 10-years that it has come back. There is currently some funding in the Mendenhall Waste Water Treatment Facility currently pending in the ‘props’ bill pending at this time. Senator Murkowski also has some money in that bill for the Lemon Creek multi-modal path.
- Airport runway lighting; also possible increase with PFCs and federal agency interface with U.S. Customs and Border protection space at the airport.

The lobbyists then answered questions from Assemblymembers and the Juneau delegation. Mayor Weldon noted that she wanted to make sure the legislative delegation was watching the Permanent Fund Corporation issue and the firing of Ms. Rodell from the Executive Director position recently. Sen. Kiehl said this is a deeply concerning move and they are closely watching everything to do with this.

#### **XV. ADJOURNMENT**

*There being no further business to come before the Assembly, the Regular Assembly meeting was adjourned at 8:30p.m.*

Signed: \_\_\_\_\_

Elizabeth J. McEwen  
Municipal Clerk

Signed: \_\_\_\_\_

Beth A. Weldon  
Mayor

**THE CITY AND BOROUGH OF JUNEAU, ALASKA**  
**SPECIAL ASSEMBLY MEETING**  
*Draft Meeting Minutes – May 4, 2022*

**I. CALL TO ORDER**

**MEETING NO. 2022-11:** The Special Assembly Meeting of the City and Borough of Juneau Assembly was held at City Hall and virtually via Zoom Webinar and called to order by Mayor Beth Weldon at 5:30p.m.

**II. LAND ACKNOWLEDGMENT**

Ms. Hale provided the following land acknowledgment: We would like to acknowledge that the City and Borough of Juneau is on Tlingit land, and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

**III. ROLL CALL**

**Assemblymembers Present:** Greg Smith, Michelle Hale, Carole Triem, Alicia Hughes-Skandijs, Christine Woll, Wade Bryson, and Mayor Beth Weldon.

**Assemblymembers Absent:** Deputy Mayor Maria Gladziszewski, ‘Wáahlaal Gídaak,

**Staff Present:** City Manager Rorie Watt, Deputy City Manager Robert Barr, City Attorney Robert Palmer, Municipal Clerk Beth McEwen, Eaglecrest Manager Dave Scanlan, Finance Director Jeff Rogers, Finance Budget Analyst Adrien Speegle, Administrative Assistant Caitlyn O’Meally

**IV. APPROVAL OF AGENDA**

The agenda was approved as presented.

**V. SPECIAL ORDER OF BUSINESS**

**A. Instruction for Public Participation**

Ms. McEwen provided instruction to the listening public on how to participate in the meeting via the Zoom platform.

**VI. PUBLIC PARTICIPATION**

*None.*

**VII. AGENDA TOPICS**

**A. Public Hearing: Ordinance 2021-08(b)(am)(AP) An Ordinance Appropriating up to \$800,000 to the Manager for the Eaglecrest Gondola Capital Improvement Project; Funding Provided by General Funds.**

The Purchasing Officer is processing bids to transport the gondola from Austria to Juneau, which was initially estimated to be \$400,000. However, the potential lowest bid is nearly \$850,000 and the other bid is nearly \$1,120,000. With CBJ having contracted to pay \$1.34 million (1.23M Euro) for the gondola itself plus the engineering inspection costs, loading/export fees, employee travel costs, and attorney fees, there is insufficient budget authority in the existing appropriation to sign a contract for the transportation. Given the gondola transportation bids, a \$500,000 supplemental appropriation is currently necessary to fund transportation at the lower bid.

**The City Manager recommends the Assembly adopt this ordinance.**

**Public Comment**

*None.*

**Assembly Action**

Mayor Weldon asked members if they had any questions before they proceed with any motions.

Mr. Smith asked the Manager to provide an update on Goldbelt's involvement and their willingness to spend \$10,000,000 on this project. Mr. Watt responded that he and Mr. Scanlan have met with Goldbelt and they feel very comfortable that a deal is achievable. They discussed Goldbelt's general thoughts and it is strictly an economic deal that they are interested in. He said there was some trepidation expressed from the public that Goldbelt will want some part of control in Eaglecrest and Mr. Watt said he didn't foresee that as being a problem. He said that the Municipal Attorney and he has been in contact with outside counsel who have worked on complicated public/private contracts in the past so that is a really good resource. In light of those considerations, he is optimistic that negotiating a deal with Goldbelt is quite achievable.

Mayor Weldon asked where we are at in the negotiations to purchase the gondola; in essence: "Have we bought it yet?" Mr. Palmer said that we are well on our way to owning a gondola. We have spent the better part of \$1,000,000 towards the purchase of the gondola which was a result of action taken following the COW in April, the Eaglecrest Manager, City Engineer, and Contract Manager went over to Austria to inspect the gondola prior to it being packaged up. The inspection was satisfactory; it was exactly as described, in good to great condition, and is on its way to being disassembled for loading and the target date for CBJ to receive the title for the gondola is May 20.

Mayor Weldon said that now that it seems we own this gondola, what would happen if this ordinance doesn't pass.

Mr. Watt said that we would be in a very difficult position having spent a lot of money to purchase a gondola on another continent without the funds to move it. He said that he could not think of a good outcome or something approaching a good outcome if this ordinance doesn't pass.

**MOTION** by Mr. Bryson to adopt Ordinance 2021-08(b)(am)(AP) and asked for unanimous consent. Objection noted by Ms. Hughes-Skandijs and Ms. Triem.

Ms. Hughes-Skandijs said that she voted against the purchase of the gondola as she feels it is a bad route for the city to go. She said that it was a bad process that was followed and she specifically appreciated the Mayor’s last question. She said that she cannot in good conscience agree to put more public funds towards a deal that they have not seen the terms of and only received verbal updates about. She said that the Assembly shouldn’t take its duty lightly and they, as well as the Eaglecrest Board, need to ensure it is a good deal.

Ms. Triem said she wouldn’t be speaking to her objection and can’t wait for the day that the Assembly needs no longer discuss this topic.

**ROLL CALL VOTE on adoption of Ordinance 2021-08(b)(am)(AP)**

Yeas: Bryson, Hale, Smith, Woll, Weldon

Nays: Hughes-Skandijs, Triem

*Motion passed 5 yeas, 2 nays.*

**B. Bid Award: RFB 22-280 Eaglecrest Gondola Shipping**

Bids were opened on the subject project on April 21, 2022. The following bids were received:

<b>Bidder</b>	<b>Total Section A – Shipping</b>
Lynden Logistics	\$845,163.50
ATS	\$1,120,110.00
<b>Bidder</b>	<b>Total Section B - Storage</b>
No bids were received	

**The City Manager recommends award to Lynden Logistics for the total bid amount of \$845,163.50.**

**Public Comment**

*None.*

**Assembly Action**

Mayor Weldon asked to confirm that no bids were received for the storage section. Mr. Scanlan confirmed that there were no bids received for the storage.

**MOTION** by Ms. Hughes-Skandijs to award Bid RFB 22-280 in the amount of \$845,163.50 to Lynden Logistics and asked for unanimous consent. *Hearing no objections, the motion passed.*

**VIII. ADJOURNMENT**

*There being no further business to come before the Assembly, the Special Assembly meeting was adjourned at 5:43p.m.*

Signed: \_\_\_\_\_  
 Elizabeth J. McEwen  
 Municipal Clerk

Signed: \_\_\_\_\_  
 Beth A. Weldon  
 Mayor

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Presented by: The Manager  
Presented: 06/13/2022  
Drafted by: R. Palmer III

**ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA**

**Serial No. 2021-36**

**An Ordinance Amending the Land Use Code Relating to the Downtown  
Juneau Alternative Development Overlay District.**

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

**Section 1. Classification.** This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

**Section 2. Repeal and Reenactment of Article.** Article XII of Chapter 49.70 Alternative Development Overlay District, is repealed and reenacted as follows:

**ARTICLE XII. ALTERNATIVE DEVELOPMENT OVERLAY DISTRICT**

**DIVISION 1. - DOWNTOWN JUNEAU ALTERNATIVE DEVELOPMENT OVERLAY  
DISTRICT**

**49.70.1200 Purpose.**

The purpose of this article is to establish optional alternative dimensional standards for residential development that are consistent with the built environment in established neighborhoods, reduce the number of nonconforming situations, and support public health, safety and welfare.

1  
2 **49.70.1210 Applicability.**

3 (a) This article applies to property within the Downtown Juneau Alternative Development  
4 Overlay District (ADOD) boundary as shown on the map entitled Ord. 2021-36 Appendix A.

5 (b) Participation in the Downtown Juneau ADOD to facilitate conforming residential  
6 development is optional.

7 (c) Property subject to or permitted by this article is limited to residential uses only.  
8

9 (d) This article specifically modifies certain dimensional standards. Unless noted in this section,  
10 all remaining requirements of the underlying zoning district apply.

11 (e) This article does not modify permissible uses or the processes outlined in 49.15 Article II.

12 (f) When a landowner chooses to develop according to Downtown Juneau ADOD standards,  
13 the development must conform to all the standards outlined in 49.70.1230 and 49.70.1240.

14 (g) Downtown Juneau ADOD standards may be applied to a new subdivision within the  
15 ADOD boundary.

16 (h) Existing nonconforming lots and structures may be further developed following Downtown  
17 Juneau ADOD standards. Expansion of nonconforming structures must meet either the  
18 Downtown Juneau ADOD standards or the underlying zoning standards. The two standards  
19 cannot be combined.  
20

21  
22 **49.70.1220 Downtown Juneau Alternative Development Overlay District procedure.**

23 (a) An applicant affirms their participation in the Downtown Juneau Alternative Development  
24 Overlay District by submitting an alternative development permit application with their  
25 development permit application, and any other applications that may be required.

1  
2 (b) The processes will be governed by corresponding permit type in accordance with Chapter  
3 49.15.

4  
5 **49.70.1230 Downtown Juneau Alternative Development Overlay District Standards.**

6 The following dimensional standards apply to lots within the Downtown Juneau ADOD  
7 boundary regardless of their underlying zoning district designation.

8  
9 (a) Lot size.

10 (1) Minimum lot size is 3,000 square feet.

11 (2) Minimum lot size for a duplex is 4,500 square feet.

12 (3) Minimum lot size for a common wall structure is 3,000 square feet.

13 (b) Lot width.

14 (1) Minimum lot width is 25 feet.

15 (c) Minimum vegetative cover is 15 percent.

16 (d) Structure height.

17 (1) Maximum height for primary uses is 35 feet.

18 (2) Maximum height for accessory uses is 25 feet.

19 (e) Setbacks.

20 (1) Setbacks will be measured from the structure closest to the lot line.

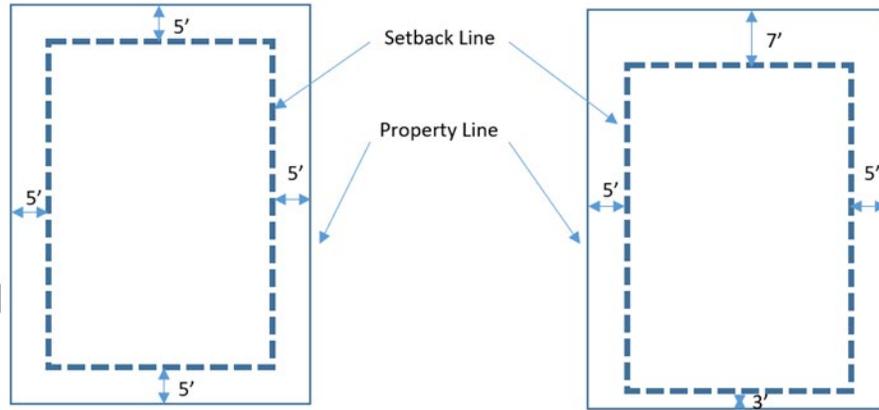
21 (2) The minimum setback for any lot line is three feet.

22 (3) Cumulative setback amount:

23 (A) The sum of all setbacks must equal at least 20 feet.

24 (B) If lot size is less than required in this section, the required setback sum may  
25 be reduced proportionally. In no case shall the required setback sum for the lot be  
less than 12 feet and in no case shall any setback be less than three feet.

Examples



§1230 Fig. 1

§1230 Fig. 2

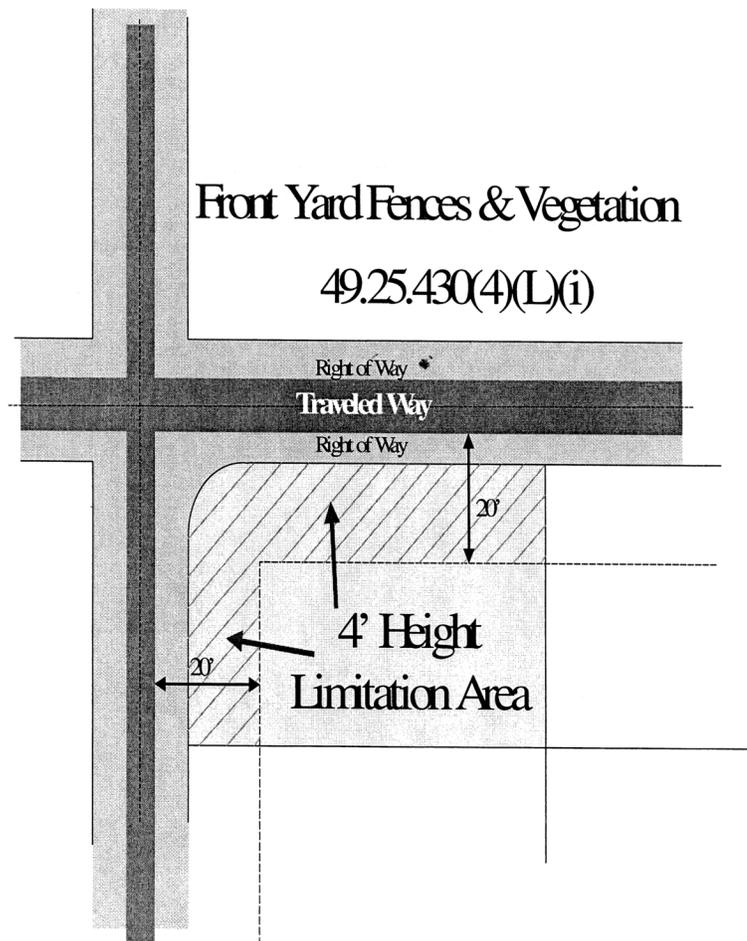
**49.70.1240 Yard Setback Exceptions.**

(a) Purpose. This section clarifies the setback exceptions that apply in the Downtown Juneau Alternative Development Overlay District. Exempted elements do not count toward the setback total.

(b) Exception categories.

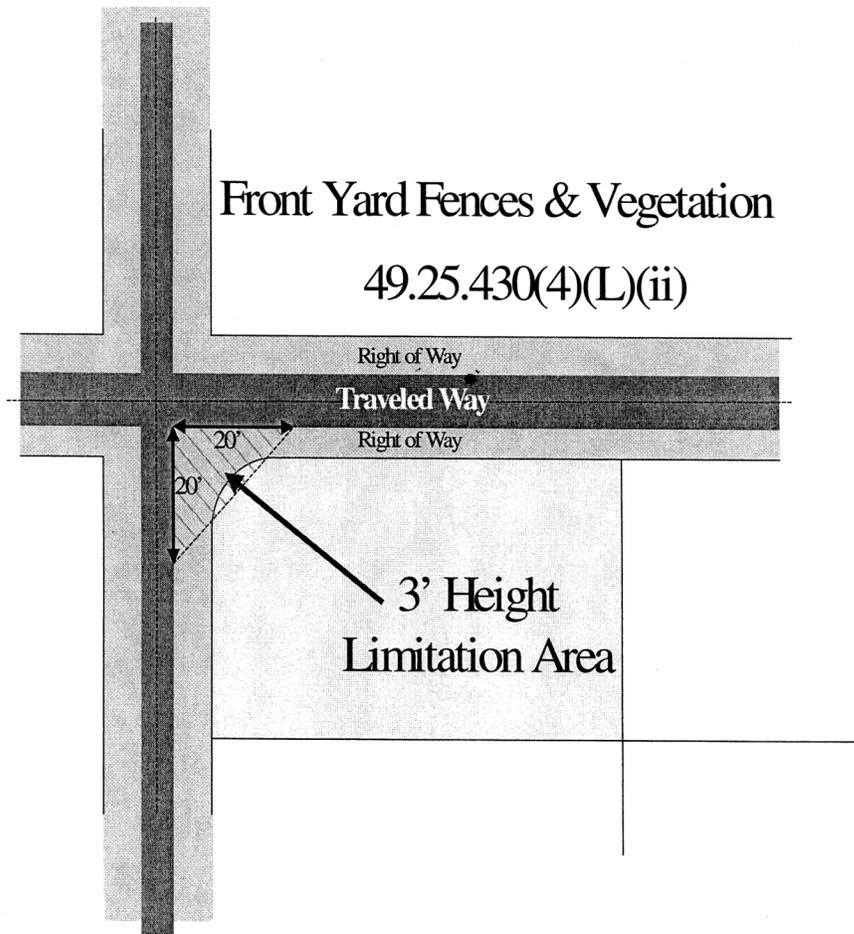
- (1) Architectural features and roof eaves may project into a required yard, but not closer than two feet from the side or rear lot lines.
- (2) Access structures, such as stairways, ramps, and landings with or without roofs, may extend to the lot line abutting a public right-of-way provided the structure does not exceed five feet in internal width exclusive of support structure.
- (3) A parking deck is exempt from the setback requirements of this chapter.
- (4) Fences and vegetation. For this section, a "traveled way" is defined as the edge of the roadway shoulder or the curb closest to property.

- 1  
2 (A) The maximum height of a sight obscuring fence or vegetation shall not exceed  
3 four feet within 20 feet of the edge of the traveled way. Trees are allowed  
4 within 20 feet of the edge of the traveled way provided they do not obscure view  
5 from a height of four feet to a height of eight feet above the ground;  
6



- 22 (B) On corner lots the maximum height of a sight-obscuring fence or vegetation  
23 located within 20 feet of a street intersection shall not exceed three feet. The  
24 area in which sight-obscuring fences and vegetation is restricted shall be  
25 determined by extending the edge of the traveled ways to a point of  
intersection, then measuring back 20 feet, then connecting the points. In this

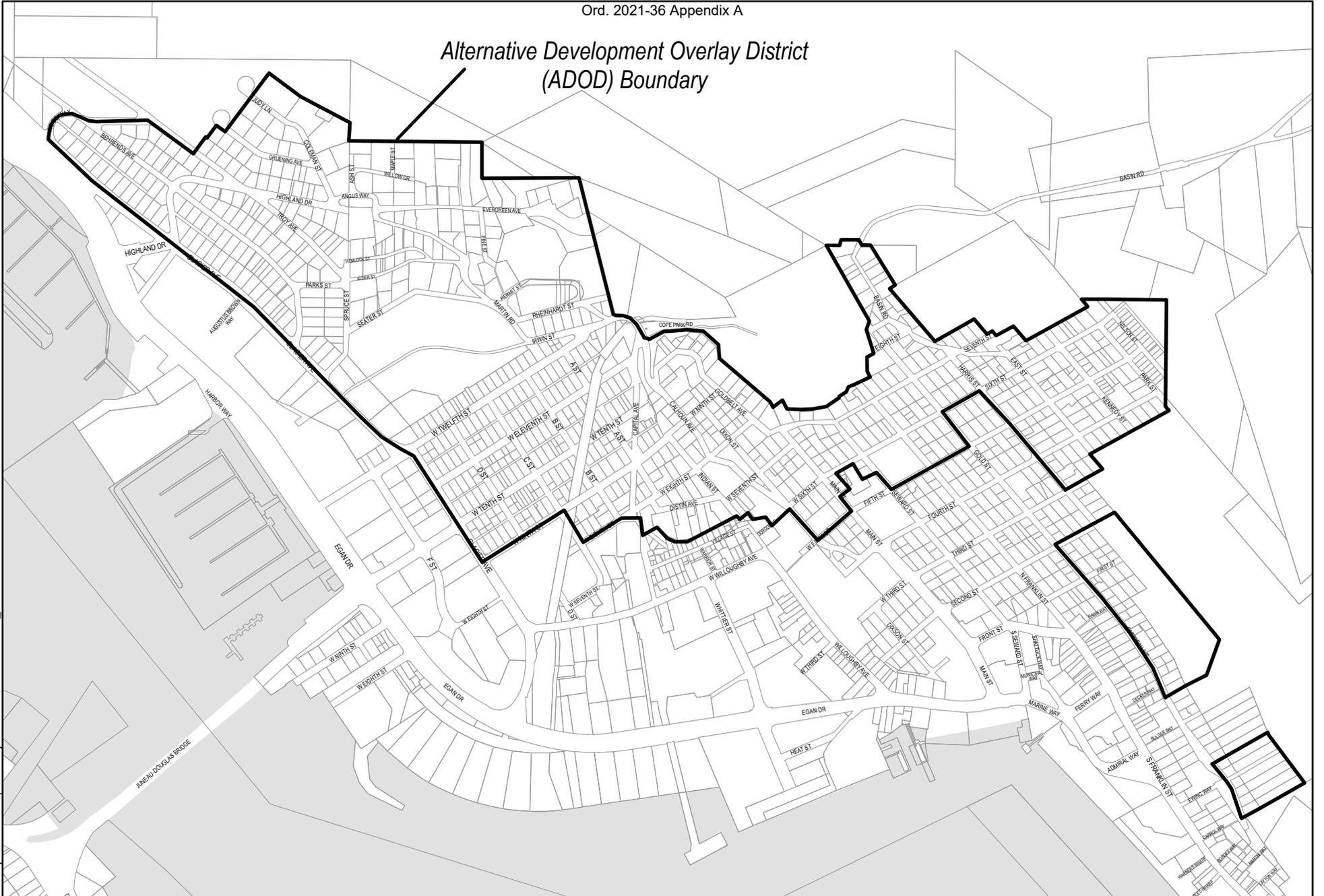
1  
2 area, vegetation shall be maintained to a maximum height of three feet. Trees  
3 are allowed in this area provided the trees do not obscure view from a height of  
4 three to eight feet above the ground.  
5



21 (5) Energy efficiency. Energy efficiency improvements that do not increase interior  
22 square footage, such as exterior insulation, may project up to eight inches into a required  
23 yard. An energy efficiency improvement may not be approved under this section if it projects  
24 into the right-of-way or across a property line.  
25



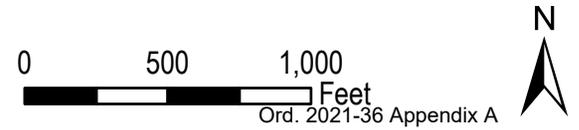
Alternative Development Overlay District  
(ADOD) Boundary



ArcMap source: P:\gumini\Projects\LA\ame20180004\_adod.mxd

CDD Case: AME20180004

# DOWNTOWN JUNEAU ALTERNATIVE DEVELOPMENT OVERLAY DISTRICT



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Presented by: The Manager  
Presented: 06/13/2022  
Drafted by: R. Palmer III

**ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA**

**Serial No. 2022-28**

**An Ordinance Authorizing the Manager to Lease Office Space at the Juneau Police Department Headquarters to the U.S. Drug Enforcement Administration.**

WHEREAS, like the rest of the country, Juneau and Southeast Alaska have been dealing with the abuse of illicit substances; and

WHEREAS, in 2018 the federal government designated large portions of Alaska as a High Intensity Drug Trafficking Area (HIDTA); and

WHEREAS, law enforcement organizations working within HIDTAs assess drug-trafficking problems and design specific initiatives to decrease the production, transportation, and distribution of drugs in regional areas such as Juneau; and

WHEREAS, the Alaska High Intensity Drug Trafficking Area “HIDTA” Taskforce is a regional taskforce comprised of Southeast Alaska municipal police departments and federal agencies that work together to investigate drug importation and distribution in the Southeast Alaska region; and

WHEREAS, the Juneau Police Department (JPD) currently has two sworn officers assigned to the JPD Drug Enforcement Unit (DEU) who work with the Southeast Alaska Regional HIDTA Taskforce to identify and investigate local illegal drug activity; and

WHEREAS, there are two full time U.S. Drug Enforcement Administration (DEA) agents working out of the JPD facility as part of the Southeast Alaska Regional HIDTA Taskforce; and

WHEREAS, having a DEA server located at the JPD facility will enable the DEA agents to have quicker and more reliable access to a DEA computer system, which will help Juneau and Southeast Alaska continue the goals of the HIDTA program.

THEREFORE BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

**Section 1. Classification.** This ordinance is a noncode ordinance.

1  
2       **Section 2. Authorization.** The Manager is authorized to lease space for two  
3 workstations, a server, and reasonably necessary accessories at the Juneau Police Department  
4 main facility located at:

5           6255 Alaway Avenue, Juneau, AK, 99801, which is also known as Tract J1 of J.P.D.  
6           Subdivision II, Plat #2009-15, Juneau Recording District.

7       **Section 3. Terms and Conditions.** The final lease shall be subject to the following  
8 essential terms and conditions:

9           (A) Purpose. The purpose of this lease is for the U.S. Drug Enforcement Administration  
10 (DEA) to house a computer server and work stations at the Juneau Police Department main  
11 facility, located at 6255 Alaway Avenue, Juneau, AK 99801. Currently, there are two full time  
12 DEA agents working out of the Juneau Police Department facility as part of the Southeast Alaska  
13 Regional HIDTA Taskforce.

14           (B) Term. The initial lease term shall be five years.

15           (C) Renewal. The lease may be renewed every five years for a maximum term of 35  
16 years.

17           (D) Termination. In addition to any provision of CBJC 53.20, either party may  
18 terminate this lease by giving 30 days written notice.

19           (E) Maintenance. The DEA is responsible for the cost of all its equipment being housed  
20 at JPD as well as any necessary maintenance of the equipment, and the DEA agrees to  
21 maintain a firewall between the DEA server and JPD servers and computers.

22           (F) Rent. Consistent with CBJC 53.09.270(a) and 53.20.050, there is no rent cost to the  
23 DEA.

24           (G) Other terms and conditions. The Manager may include other lease terms and  
25 conditions as the Manager determines to be in the public interest.

26       **Section 4. Effective Date.** This ordinance shall be effective 30 days after its adoption.

27       Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Beth A. Weldon, Mayor

Attest:

\_\_\_\_\_  
Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager  
Introduced: June 13, 2022  
Drafted by: Finance

**ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA**

**Serial No. 2022-06(b)(A)**

**An Ordinance Appropriating \$333,402 to the Manager for a Grant to Aiding Women in Abuse and Rape Emergencies (AWARE) for Construction of a Retaining Wall; Grant Funding Provided by the Alaska Department of Commerce, Community and Economic Development.**

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

**Section 1. Classification.** This ordinance is a noncode ordinance.

**Section 2. Appropriation.** There is appropriated to the Manager the sum of \$333,402 for a grant to Aiding Women in Abuse and Rape Emergencies (AWARE) for construction of a retaining wall.

**Section 3. Source of Funds**

Alaska Department of Commerce,  
Community and Economic Development \$333,402

**Section 4. Effective Date.** This ordinance shall become effective upon adoption.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Beth A. Weldon, Mayor

Attest:

\_\_\_\_\_  
Elizabeth A. McEwen, Municipal Clerk

Presented by: The Manager  
Presented: 06/13/2022  
Drafted by: R. Palmer III

**RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA**

**Serial No. 2987**

**A Resolution Supporting the Operational Needs of the Alaska Department of Fish and Game at the Downtown NOAA Dock.**

WHEREAS, the National Oceanic and Atmospheric Administration (NOAA) possesses a waterfront parcel of approximately 2.4 acres including 306 linear feet of pier face in Juneau Harbor; and

WHEREAS, a condition inspection of the NOAA Dock in 2016 revealed structural deficiencies rendering it unsuitable for most Alaska maritime operations but allows short term loading for vessels under 200 gross ton during ideal weather conditions; and

WHEREAS, the City and Borough of Juneau (CBJ) Docks and Harbors has actively campaigned to permanently homeport the NOAA R/V FAIRWEATHER and other research vessels to NOAA facilities in the CBJ; and

WHEREAS, in 2021, federal money was appropriated to recapitalize Ketchikan moorage facilities for the purpose of homeporting the R/V FAIRWEATHER signaling that the NOAA Dock in Juneau will not be renovated to accommodate federal vessels; and

WHEREAS, CBJ Docks and Harbors has completed a Small Cruise Ship Infrastructure Master Plan Study, which proposes rebuilding the NOAA Dock infrastructure to provide local economic opportunities by accommodating small cruise vessels, expanding the Seawalk, and providing options to permanently moor future NOAA research vessels; and

WHEREAS, Alaska's Congressional Delegation, led by Senator Sullivan, has indicated a willingness to offer legislation that provides CBJ with a right of first refusal to purchase the NOAA Dock at fair market value; and

WHEREAS, NOAA and Alaska Department of Fish and Game (ADFG) established a formal Use Agreement for the period of September 1, 2004, through August 31, 2034, enabling the ADFG R/V MEDEIA use of the NOAA Dock and joint use of facilities at the property.

43 NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF  
44 JUNEAU, ALASKA:

45  
46 **Section 1.** The City and Borough of Juneau formally recognizes the NOAA Dock and  
47 property is subject to an existing use agreement with the State of Alaska.  
48

49 **Section 2.** The State of Alaska committed funds with an expectation that ADFG  
50 would have use throughout the period of said use agreement.  
51

52 **Section 3.** Should the NOAA property be conveyed to the CBJ, the CBJ intends to  
53 honor the use agreement with the State of Alaska.  
54

55 **Section 4.** The CBJ will request the State of Alaska use agreement is incorporated  
56 into the negotiations of the conveyance with the United States Secretary of Commerce.  
57

58 **Section 5.** That CBJ Docks and Harbors is committed to working with ADFG to  
59 ensure the R/V MEDEIA continues to have operational requirements met beyond the  
60 current use agreement.  
61

62 **Section 6. Effective Date.** This resolution shall be effective immediately after its  
63 adoption.  
64

65 Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.  
66

67 \_\_\_\_\_  
68 Beth A. Weldon, Mayor

69 Attest:

70  
71  
72 \_\_\_\_\_  
73 Elizabeth J. McEwen, Municipal Clerk  
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Presented by: The Manager  
Presented: 06/13/2022  
Drafted by: R. Palmer III

**RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA**

**Serial No. 2988**

**A Resolution Proclaiming June as *JUNEAU PRIDE MONTH 2022* and Encouraging the People of Juneau to Celebrate the Diversity of Our Community.**

WHEREAS, Juneau Pride Month is sponsored each year by *Southeast Alaska Gay and Lesbian Alliance (SEAGLA)*, the organization that provides social and support services to the lesbian, gay, bisexual, transgender, and queer (LGBTQ) community in Juneau and Southeast Alaska; and

WHEREAS, Juneau Pride Month commemorates the 1969 Stonewall Riots, the primary catalyst for the LGBTQ movement for civil rights in the United States; and

WHEREAS, Juneau Pride Month celebrates the diversity of Juneau, and of the LGBTQ community's tremendous contributions to our city, state, nation, and world; and

WHEREAS, Juneau Pride Month celebrates indigenous Two-Spirit people, who have played an important spiritual role in Tlingit culture since time immemorial; and

WHEREAS, Juneau Pride Month is an opportunity to unite individuals, organizations, businesses, and community leaders in support of equality for LGBTQ individuals including freedom from discrimination based on sexual orientation and gender identity; and

WHEREAS, Juneau Pride Month promotes dignity, equality, and self-affirmation for LGBTQ Alaskans, thus supporting all Juneau residents' efforts to participate fully in the social and economic life of our city; and

WHEREAS, Juneau Pride Month will share its celebration by inviting the entire Juneau community to participate in a week of cultural events, beginning Saturday June 17<sup>th</sup> and highlighted by the annual Pride Picnic, held at Sandy Beach on Sunday, June 26<sup>th</sup> from 12:00 p.m. to 4:00 p.m.; and

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NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

**Section 1.** That the Juneau Assembly recognizes June 2022 as “**Juneau Pride Month**” and encourages the Juneau community to join in celebrating Alaska’s diversity.

**Section 2. Effective Date.** This resolution shall be effective immediately after its adoption.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_

Beth A. Weldon, Mayor

Attest:

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Elizabeth J. McEwen, Municipal Clerk

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Presented by: Gladziszewski  
Presented: 06/13/2022  
Drafted by: R. Palmer III

**RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA**

**Serial No. 2989**

**A Resolution Encouraging the Prompt and Full Closure and Cleanup of the  
Tulsequah Chief Mine and Urging the B.C. Government to Oppose any Extension  
of the Receivership Process.**

WHEREAS, the Taku River is usually Southeast Alaska’s largest overall salmon producer, with Southeast’s largest run of coho and king salmon. The Taku produces up to 100,000 Chinook, 300,000 coho, 400,000 sockeye, 50,000 chum, and 1,000,000 pink salmon, as well as significant populations of steelhead trout, cutthroat trout, Dolly Varden char, and eulachon. The Taku River is of tremendous and unique ecological value for use by customary and traditional ("subsistence"), cultural, commercial, and recreational fisheries; and

WHEREAS, Juneau commercial fishermen and commercial salmon processors have historically fished for and processed salmon returning to the Taku River; and

WHEREAS, the Tulsequah Chief Mine has been discharging toxic acidic wastewater into the Taku watershed since it was abandoned in 1957. The ongoing pollution is detrimental to maximum salmon production and is in violation of the Canadian Fisheries Act, British Columbia (B.C.) mine permits and water quality standards, and an agreement with the Taku River Tlingit First Nation. Despite numerous calls for cleanup, the pollution continues; and

WHEREAS, Alaska legislators, fishing and tourism groups, businesses, and other Alaskans have made cleanup of the Tulsequah Chief Mine a main goal in discussions with B.C. Provincial and Canadian federal officials for many years. This concerted pressure is finally showing results; and

WHEREAS, the Taku is the traditional territory of Tlingit people on both sides of the border. The Douglas Indian Association, the federally recognized tribe in Alaska, and the Taku River Tlingit First Nation, based in Atlin, B.C., have both called for the cleanup and closure of the Tulsequah Chief Mine; and

WHEREAS, after decades of international controversy and two failed attempts to re-open this mine that have resulted in bankruptcies, it is clear the Tulsequah Chief Mine is not a viable mine; and

42 WHEREAS, Chieftain Metals, the current owner of the Tulsequah Chief Mine, is in a  
43 court-ordered bankruptcy receivership process that is scheduled to end this August. This  
44 process has hindered cleanup efforts; and  
45

46 WHEREAS, there is concern that a creditor of Chieftain Metals could petition the court to  
47 extend the receivership process, which could significantly delay or prevent mine closure and  
48 cleanup; and  
49

50 WHEREAS, the government of British Columbia has made commitments to close and  
51 cleanup the Tulsequah Chief Mine and issued a draft reclamation plan in 2020. However,  
52 the acid mine drainage still continues, partly due to the receivership process restricting  
53 what actions B.C. can take; and  
54

55 WHEREAS, continued pressure and attention from Alaska will be critical to ensuring B.C.  
56 opposes any extension of the receivership process and moves aggressively to take over the  
57 mine, clean it up and close it down.  
58

59 NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF  
60 JUNEAU, ALASKA:  
61

62 **Section 1. Tulsequah Chief Mine Closure and Remediation.** The City and  
63 Borough of Juneau Assembly strongly urges the State of Alaska and United States federal  
64 government to make it clear to the British Columbia and Canadian federal governments  
65 that the receivership process must end as scheduled this August and that British Columbia  
66 should then move aggressively to take over the abandoned mine, close it down, and  
67 permanently stop the acid mine drainage.  
68

69 **Section 2. Effective Date.** This resolution shall be effective immediately after  
70 its adoption.  
71

72 Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.  
73

74 \_\_\_\_\_  
75 Beth A. Weldon, Mayor

76 Attest:  
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79 \_\_\_\_\_  
80 Elizabeth J. McEwen, Municipal Clerk

# MEMORANDUM

DOCKS AND HARBORS  
CITY/BOROUGH OF JUNEAU  
155 SOUTH SEWARD STREET, JUNEAU, ALASKA 99801

## EMAILED MEMORANDUM

TO: Bidders Date: June 8, 2022

FROM: *Carl J. Uchytel*  
Carl Uchytel  
Port Director

SUBJ: POSTING NOTICE OF BIDS  
Marine Park Deckover  
Contract No. BE21-203

This memo is to post a notice of the results of the bid opening on June 8, 2022, for the subject project. The bidders and their total bids are as follows:

BIDDERS	TOTAL BID
Trucano Construction Company, Inc	\$2,504,284.00
<i>Engineers Estimate</i>	\$1,800,000.00

The apparent low bidder is Trucano Construction Company, Inc. The CBJ intends to award the Total Bid in the amount of \$2,504,284.00, pending approval by the Docks and Harbors Board and the CBJ Assembly. Award will be forwarded to the June 8, 2022, Docks and Harbors Board meeting for approval, and if approved, recommendation to award will be forwarded to the CBJ Assembly for approval at the Regular Assembly Meeting on June 13, 2022.

This notice begins the protest period per Purchasing Code 53.50.062. Protests will be executed in accordance with CBJ Ordinance 53.50.062 "Protests", and 53.50.080 "Administration of Protest." The CBJ Purchasing Code is available online at: <http://www.juneau.org/lawdepartment> or from the CBJ Purchasing Division at (907) 586-5215.

The apparent low bidder has until **4:30 p.m. on June 15, 2022**, to submit the Subcontractor Report, Section 00360 to the Engineering Department Contracts Office. The Subcontractor Report must be submitted even if there are no subcontractors planned for the job.

c. Erich Schall, Port Engineer



# MEMORANDUM

CITY/BOROUGH OF JUNEAU  
 155 SOUTH SEWARD STREET, JUNEAU ALASKA 99801

DATE: 6/1/2022  
 TO: Duncan Rorie Watt  
 City Manager  
 FROM: Renee Loree *Renee Loree*  
 Purchasing Officer

SUBJECT: **Recommendation to Award Bid No. 23-007 Term Contract for Processing and Disposal of Abandon Vehicles**

Bids were opened on the subject project on June 1, 2022. The following bids were received:

Bidder	Total Bid
Channel Construction, Inc.	\$146,150.00

Buyer: Shelly Klawonn, Senior Buyer  
 Funding Source: 209221701-5390- Contractual Services  
 Commitment: \$146,150.00

With the concurrence of Ed Mercer, JPD Police Chief, the Purchasing Division recommends award to Channel Construction Inc. on the basis of having the lowest responsive and responsible bid price in the amount of \$146,150.00 based on Total Bid.

Approved: \_\_\_\_\_  
 Duncan Rorie Watt, City Manager

Date of Assembly Approval: \_\_\_\_\_



# MEMORANDUM

CITY/BOROUGH OF JUNEAU  
 155 SOUTH SEWARD STREET, JUNEAU, ALASKA 99801

TO: Rorie Watt  
 City and Borough Manager

DATE: June 8, 2022

FROM: Caleb Comas *CC*  
 Contract Administrator

FILE: 2131

SUBJ: BID RESULTS:  
 Harris Street Reconstruction  
 Contract No. BE22-195

Bids were opened for the subject project on May 18, 2022. The bid protest period expired at 4:30 p.m. on May 23, 2022. Results of the bid opening are as follows:

RESPONSIVE BIDDERS	TOTAL BID
<b><i>Coogan Construction Co.</i></b>	<b><i>\$1,727,081.00</i></b>
Admiralty Construction, Inc.	\$1,771,715.00
North40 Construction Corp.	\$1,816,645.00
<i>Engineer's Estimate</i>	<i>\$1,686,615.00</i>

Project Manager: Michael Eich

This project includes reconstruction of Harris Street and Seventh Street from the intersection of Harris and Fourth Street to the intersection of Seventh and Gold Street. Work generally includes clearing and grubbing, excavation, 2" minus shot rock with D-1 base course, storm drain improvements, replacement of existing water main, new water services, new fire hydrants, new sanitary sewer manholes, replacement of existing sewer main, new sewer services, asphalt pavement, concrete sidewalks, mailboxes, and traffic control signs.

Funding Source: Sales Tax, Water Fund, & Wastewater Fund  
 Total Project Funds: \$2,080,731.22  
 CIP No. R72-156  
 Construction Encumbrance: \$1,727,081  
 Construction Contingency: \$25,000\*  
 Consultant Design: \$166,652  
 Consultant Contract Administration/Inspection: \$138,000  
 CBJ Administrative costs: \$20,000

\*Due to unprecedented construction cost escalation and higher than expected bids, the Construction Contingency amount was reduced from the traditional 10%. Should additional funding be necessary for unforeseen work, a fund transfer will be requested.

Staff recommends award of this project to Coogan Construction Co. for the total amount bid of \$1,727,081.

Approved: \_\_\_\_\_  
 Duncan Rorie Watt  
 City & Borough Manager

Date of Assembly Approval: \_\_\_\_\_





THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

April 27, 2022

City and Borough of Juneau

ViaEmail: [beth.mcewen@juneau.org](mailto:beth.mcewen@juneau.org); [city.clerk@juneau.org](mailto:city.clerk@juneau.org); [di.cathcart@juneau.org](mailto:di.cathcart@juneau.org)

**Re: Notice of 2022/2023 Liquor License Renewal Application**

<b>License Type:</b>	Beverage Dispensary	<b>License</b>	673
<b>Licensee:</b>	Juneau’s Waterfront Restaurants LLC		
<b>Doing Business As:</b>	Pier 49 Seafood Station		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Acting Director  
Alcohol and Marijuana Control Office (AMCO)

[amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov)



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

May 3, 2022

Via Email: City and Borough of Juneau

**Re: Notice of 2022/2023 Liquor License Renewal Application**

<b>License Type:</b>	Beverage Dispensary		4842
<b>Licensee:</b>	Up the Creek Inc		
<b>Doing Business As:</b>	Twisted Fish Company		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Acting Director  
Alcohol and Marijuana Control Office (AMCO)



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

May 11, 2022

City and Borough of Juneau

Via Email:

**Re: Notice of 2022/2023 Liquor License Renewal Application**

<b>License Type:</b>	Restaurant/Eating Place		1416
<b>Licensee:</b>	Taku Glacier Lodge Inc		
<b>Doing Business As:</b>	Taku Glacier Flightseeing and Salmon Bake		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Joan Wilson, Director  
Alcohol and Marijuana Control Office (AMCO)



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

May 3, 2022

Via Email: City and Borough of Juneau

**Re: Notice of 2022/2023 Liquor License Renewal Application**

<b>License Type:</b>	Beverage Dispensary	4797	4788	3755
<b>Licensee:</b>	Tailwind Inc			
<b>Doing Business As:</b>	Hangar on the Wharf, Hangar on the Wharf Ballroom, Roma Bistro			

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Acting Director  
Alcohol and Marijuana Control Office (AMCO)



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

May 3, 2022

Via Email: City and Borough of Juneau

**Re: Notice of 2022/2023 Liquor License Renewal Application**

<b>License Type:</b>	Beverage Dispensary	4797	4788	3755
<b>Licensee:</b>	Tailwind Inc			
<b>Doing Business As:</b>	Hangar on the Wharf, Hangar on the Wharf Ballroom, Roma Bistro			

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Sincerely,

Acting Director  
Alcohol and Marijuana Control Office (AMCO)



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

May 3, 2022

Via Email: City and Borough of Juneau

**Re: Notice of 2022/2023 Liquor License Renewal Application**

<b>License Type:</b>	Beverage Dispensary	4797	4788	3755
<b>Licensee:</b>	Tailwind Inc			
<b>Doing Business As:</b>	Hangar on the Wharf, Hangar on the Wharf Ballroom, Roma Bistro			

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Acting Director  
Alcohol and Marijuana Control Office (AMCO)



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

May 5, 2022

City and Borough of Juneau

Via Email: [beth.mcewen@juneau.org](mailto:beth.mcewen@juneau.org); [city.clerk@juneau.org](mailto:city.clerk@juneau.org);  
[di.cathcart@juneau.org](mailto:di.cathcart@juneau.org)

**Re: Notice of 2022/2023 Liquor License Renewal Application**

<b>License Type:</b>	Beverage Dispensary – Tourism	5631	5649
<b>Licensee:</b>	Tailwind JNU LLC		
<b>Doing Business As:</b>	Tailwind Concessions		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Acting Director  
Alcohol and Marijuana Control Office (AMCO)





THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

May 5, 2022

City and Borough of Juneau

Via Email: [beth.mcewen@juneau.org](mailto:beth.mcewen@juneau.org); [city.clerk@juneau.org](mailto:city.clerk@juneau.org);  
[di.cathcart@juneau.org](mailto:di.cathcart@juneau.org)

**Re: Notice of 2022/2023 Liquor License Renewal Application**

<b>License Type:</b>	Beverage Dispensary – Tourism	5631	5649
<b>Licensee:</b>	Tailwind JNU LLC		
<b>Doing Business As:</b>	Tailwind Concessions		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Acting Director  
Alcohol and Marijuana Control Office (AMCO)



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

May 6, 2022

City and Borough of Juneau

Via Email: [beth.mcewen@juneau.org](mailto:beth.mcewen@juneau.org); [city.clerk@juneau.org](mailto:city.clerk@juneau.org);

[di.cathcart@juneau.org](mailto:di.cathcart@juneau.org)

**Re: Notice of 2022/2023 Liquor License Renewal Application**

<b>License Type:</b>	Package Store		2066
<b>Licensee:</b>	Fred Meyer Stores Inc		
<b>Doing Business As:</b>	Fred Meyer #158		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Acting Director  
Alcohol and Marijuana Control Office (AMCO)



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

May 3, 2022

Via Email: City and Borough of Juneau

**Re: Notice of 2022/2023 Liquor License Renewal Application**

<b>License Type:</b>	Restaurant Eating Place		3733
<b>Licensee:</b>	Catapult Inc		
<b>Doing Business As:</b>	Flight Deck		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

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To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Acting Director  
Alcohol and Marijuana Control Office (AMCO)



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

April 28, 2022

Juneau, City and Borough

Via Email: [beth.mcewen@juneau.org](mailto:beth.mcewen@juneau.org); [city.clerk@juneau.org](mailto:city.clerk@juneau.org);  
[di.cathcart@juneau.org](mailto:di.cathcart@juneau.org)

**Re: Notice of 2022/2023 Liquor License Renewal Application**

<b>License Type:</b>	Brewery	<b>License</b>	5905
<b>Licensee:</b>	Alaskan Brewing LLC		
<b>Doing Business As:</b>	Alaskan Distilling Co		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Acting Director  
Alcohol and Marijuana Control Office (AMCO)

[amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov)



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

April 28, 2022

Juneau, City and Borough

Via Email: [beth.mcewen@juneau.org](mailto:beth.mcewen@juneau.org); [city.clerk@juneau.org](mailto:city.clerk@juneau.org);  
[di.cathcart@juneau.org](mailto:di.cathcart@juneau.org)

**Re: Notice of 2022/2023 Liquor License Renewal Application**

<b>License Type:</b>	Brewery	<b>License</b>	5901
<b>Licensee:</b>	Alaskan Brewing LLC		
<b>Doing Business As:</b>	Alaskan Distilling Co		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

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THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,  
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ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

April 28, 2022

Juneau, City and Borough

Via Email: [beth.mcewen@juneau.org](mailto:beth.mcewen@juneau.org); [city.clerk@juneau.org](mailto:city.clerk@juneau.org);  
[di.cathcart@juneau.org](mailto:di.cathcart@juneau.org)

**Re: Notice of 2022/2023 Liquor License Renewal Application**

<b>License Type:</b>	Brewery	<b>License</b>	2534
<b>Licensee:</b>	Alaskan Brewing LLC		
<b>Doing Business As:</b>	Alaskan Brewing Co		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Acting Director  
Alcohol and Marijuana Control Office (AMCO)

[amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov)

Presented by: The Manager  
Introduced: April 4, 2022  
Drafted by: Finance

**ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA**

**Serial No. 2021-08(b)(am)(AG)**

**An Ordinance Appropriating \$1,500,000 to the Manager for the Information Technology Infrastructure Upgrades Capital Improvement Project; Funding Provided by General Funds.**

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

**Section 1. Classification.** This ordinance is a noncode ordinance.

**Section 2. Appropriation.** There is appropriated to the Manager the sum of \$1,500,000 for the Information Technology Infrastructure Upgrades Capital Improvement Project (M15-003).

**Section 3. Source of Funds**

General Funds	\$1,500,000
---------------	-------------

**Section 4. Effective Date.** This ordinance shall become effective upon adoption.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Beth A. Weldon, Mayor

Attest:

\_\_\_\_\_  
Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager  
Introduced: April 4, 2022  
Drafted by: Finance

**ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA**

**Serial No. 2021-08(b)(am)(AJ)**

**An Ordinance Appropriating \$6,300,000 to the Manager for the New City Hall Capital Improvement Project; Funding Provided by General Funds.**

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

**Section 1. Classification.** This ordinance is a noncode ordinance.

**Section 2. Appropriation.** There is appropriated to the Manager the sum of \$6,300,000 for the New City Hall Capital Improvement Project (D12-102).

**Section 3. Source of Funds**

General Funds	\$ 6,300,000
---------------	--------------

**Section 4. Effective Date.** This ordinance shall become effective upon adoption.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Beth A. Weldon, Mayor

Attest:

\_\_\_\_\_  
Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager  
 Introduced: April 4, 2022  
 Drafted by: Finance

Ordinance of the City and Borough of Juneau

Serial No. 2022-06(b)

**An Ordinance Appropriating Funds from the Treasury  
 for FY23 City and Borough Operations**

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Estimated Funding Sources. The following amounts are the estimated funding sources for the City and Borough of Juneau, excluding the Juneau School District, for the fiscal year beginning July 1, 2022, and ending June 30, 2023. It is anticipated that these estimated funding sources will meet the appropriations set forth in Section 3 of this ordinance.

<b>ESTIMATED REVENUE:</b>	
State Support	\$ 21,317,500
Federal Support	5,903,200
Taxes	122,382,500
Charges for Services	174,726,600
Licenses, Permits, Fees	8,339,000
Fines and Forfeitures	303,400
Rentals and Leases	4,817,200
Investment & Interest Income	2,976,700
Sales	529,700
Other Revenue	3,007,100
<b>Total Revenue</b>	<b>344,302,900</b>
General Governmental Fund Balance Decrease	10,277,000
All Other Funds Fund Balance Decrease	2,940,700
Support From Other Funds	82,085,600
<b>Total Estimated Funding Sources</b>	<b>\$ 439,606,200</b>

Section 3. Appropriation. The following amounts are hereby appropriated for the fiscal year beginning July 1, 2022, and ending June 30, 2023.

<b>General Governmental Funds:</b>	
Mayor and Assembly	\$ 7,506,400
Administration:	
City Manager	3,020,200
City Clerk	779,200
Information Technology	3,364,500
Fire/Emergency Medical Services	13,077,700
Community Development	3,666,000
Finance	6,488,200
Human Resources	722,900
Law	2,224,700
Libraries	3,876,700
Parks and Recreation:	
Parks and Landscape	2,962,200
Administration and Recreation	4,509,300
Aquatics	2,690,100
Centennial Hall (Visitor Services)	639,100
Police	18,679,200
Public Works & Engineering:	
General Engineering	349,100
RecycleWorks	2,184,000
Streets	6,408,300
Transit	7,337,500
Support to Other Funds:	
School District	30,766,200
All Other Funds	1,030,000
Interdepartmental Charges	(4,913,500)
Capital Projects Indirect Cost Allocation	(700,000)
<b>Total</b>	<b><u>116,668,000</u></b>
 <b>Special Revenue Funds:</b>	
Sales Tax	1,191,000
Hotel Tax	37,000
Tobacco Excise Tax	76,400
Pandemic Response	43,500
Affordable Housing	892,200
Downtown Parking	765,500
Eaglecrest	3,398,900
Lands	1,023,600
Marine Passenger Fee	7,500
Port Development	7,600
Support to Other Funds	67,803,400
<b>Total</b>	<b><u>75,246,600</u></b>

<b>Debt Service Funds</b>	<b>10,867,500</b>
<b>Special Assessment Funds:</b>	
Special Assessment	413,000
Support To Other Funds	10,500
<b>Total</b>	<b><u>423,500</u></b>
<b>Jensen-Olson Arboretum</b>	<b>113,200</b>
<b>Enterprise:</b>	
Juneau International Airport	11,553,200
Bartlett Regional Hospital	140,598,800
Harbors	4,699,800
Docks	2,282,500
Water	3,862,500
Wastewater	13,151,200
Support to Other Funds	13,128,300
Interdepartmental Charges	(15,100)
<b>Total</b>	<b><u>189,261,200</u></b>
<b>Internal Service Funds:</b>	
Facilities Maintenance	3,016,200
Fleet and Equipment Reserve	11,325,900
Public Works Fleet Maintenance	2,452,300
Risk Management	32,158,400
Interdepartmental Charges	(41,314,600)
<b>Total</b>	<b><u>7,638,200</u></b>
<b>Capital Projects:</b>	
Capital Projects	36,592,300
CIP Engineering	2,795,700
<b>Total</b>	<b><u>39,388,000</u></b>
<b>Total Appropriation</b>	<b><u>S 439,606,200</u></b>

Section 4. Effective Date. This ordinance shall be effective immediately upon adoption.

Adopted this \_\_ day of \_\_\_\_\_, 2022.

---

Beth A. Weldon, Mayor

Attest:

---

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager  
 Introduced: April 4, 2022  
 Drafted by: Finance

Ordinance of the City and Borough of Juneau

Serial No. 2022-08(b)

**An Ordinance Establishing the Rate of Levy for Property Taxes  
 for Calendar Year 2022 Based Upon the Proposed Budget for Fiscal Year 2023.**

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Rates of Levy. The following are the rates of levy on taxable property within the City and Borough of Juneau for the Calendar Year beginning January 1, 2022, based upon the proposed budget for Fiscal Year 2023 beginning July 1, 2022.

<u>Operation Mill Rate by Service Area</u>	<u>Millage</u>
Roaded Service Area	2.45
Fire Service Area	0.31
Areawide	6.60
<b>Operating Total</b>	<b>9.36</b>
<b>Debt Service</b>	<b>1.20</b>
<b>Total</b>	<b>10.56</b>

Section 3. Effective Date. This ordinance shall be effective immediately upon adoption.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
 Beth A. Weldon, Mayor

Attest:

\_\_\_\_\_  
 Elizabeth J. McEwen, Municipal Clerk

Presented by: The City Manager  
 Introduced: April 4, 2022  
 Drafted by: Engineering & Public Works Department

**RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA**

**Serial No. 2975(b)**

**A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2023 through 2028, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2023.**

WHEREAS, the CBJ Capital Improvement Program is a plan for capital improvement projects proposed for the next six fiscal years; and

WHEREAS, the Assembly has reviewed the Capital Improvement Program for Fiscal Year 2023 through Fiscal Year 2028, and has determined the capital improvement project priorities for Fiscal Year 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

**Section 1. Capital Improvement Program.**

(a) Attachment A, entitled "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2023-2028," dated **June 1, 2022**, is adopted as the Capital Improvement Program for the City and Borough.

(b) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2023 - 2028," are pending capital improvement projects to be undertaken in FY23:

<b>FISCAL YEAR 2023 GENERAL SALES TAX IMPROVEMENTS</b>		
<b>DEPARTMENT</b>	<b>PROJECT</b>	<b>FY23 BUDGET</b>
Eaglecrest	Deferred Maintenance /Mountain Operations Improvements	\$ 275,000
Manager's Office	JPD and CCFR - Radio System Replacement - seed money	150,000
Parks & Recreation	Deferred Building Maintenance	725,000
Parks & Recreation	Park & Playground Deferred Maintenance and Repairs	100,000
Parks & Recreation	Sports Field Resurfacing & Repairs	100,000
Parks & Recreation	Trail Maintenance	350,000
Parks & Recreation	Jackie Renninger Park Planning and Design	75,000
Parks & Recreation	Sigoowu Ye Park Lighting	300,000
<b>General Sales Tax Improvements Total</b>		<b><u>\$ 2,075,000</u></b>

**FISCAL YEAR 2023  
AREAWIDE STREET SALES TAX PRIORITIES**

<b>DEPARTMENT</b>	<b>PROJECT</b>	<b>FY23 BUDGET</b>
Street Maintenance	Pavement Management	\$ 800,000
Street Maintenance	Sidewalk & Stairway Repairs	750,000
Street Maintenance	Areawide Drainage Improvements	200,000
Street Maintenance	Teal St (supplemental increase from FY22)	992,000
Street Maintenance	Cedar Lane - Mend to Columbia - Surfacing and Utility Rehabilitation	360,000
Street Maintenance	Calhoun Avenue Phase 2 Surfacing and Utility Rehabilitation	1,750,000
Street Maintenance	Tongass Phase 2 (supplemental increase from FY22)	540,000
Street Maintenance	Crow Hill Drive Surfacing and Utility Rehabilitation	2,973,000
Street Maintenance	7 Mile Fleet Garage Bay Canopy Addition	100,000
Street Maintenance	Gold Creek Flume rehabilitation	200,000
Capital Transit	Bus Shelters Improvements	60,000
Capital Transit	FTA Grant Match - Install Additional Elect. Bus Charger Infrastructure - Bus Barn	750,000
Capital Transit	FTA Grant Match - Install Elect. Bus Charger Infrastructure at Valley Transit Center	450,000
Managers Office	Zero Waste Program	100,000
Managers Office	Lemon Creek Multi Modal Path Scoping and Planning	150,000
Engineering	Juneau Douglas North Crossing PEL Study - CBJ Staff time for project	175,000
Engineering	Road and Utility Project Designs for FY24	100,000
Engineering	Contaminated Sites ADEC Follow up Reporting	50,000
<b>Areawide Street Sales Tax Priorities Total</b>		<b><u><u>\$ 10,500,000</u></u></b>

**FISCAL YEAR 2023  
TEMPORARY 1% SALES TAX PRIORITIES  
Voter Approved Sales Tax 10/01/18 - 09/30/23**

<b>DEPARTMENT</b>	<b>PROJECT</b>	<b>FY23 BUDGET</b>
Manager's Office	Affordable Housing Fund	\$ 400,000 *
Manager's Office	IT Upgrades	400,000
Wastewater Utility	JDTP Decant Station	2,750,000
Wastewater Utility	Facilities Planning (Infiltration and Inflow, ABTP long term study, solids digester)	300,000
Wastewater Utility	JDTP SCADA and Instrumentation Upgrades	150,000
Parks & Recreation	Deferred Building Maintenance	1,400,000
Parks & Recreation	Centennial Hall Upgrade / Deferred maintenance	2,800,000
School District	JSD Buildings Major Maintenance / Match	800,000
School District	MRCS Boiler Room Renovation	900,000
Airport	FAA Project Match	600,000
<b>Temporary 1% Sales Tax Priorities Total</b>		<b><u><u>\$ 10,500,000</u></u></b>

\* Operating Budget Funding

**FISCAL YEAR 2023  
STATE MARINE PASSENGER FEE PRIORITIES**

<b>DEPARTMENT</b>	<b>PROJECT</b>	<b>FY23 BUDGET</b>
Managers Office	Cirulator Plan	\$ 100,000
Docks	Real Time Weather Monitoring Station	55,000
Docks	Dock Electrification	2,640,000
Managers Office	Seawalk Expansion	1,000,000
Parks & Recreation	Refillable Water Bottle Station	50,000
Parks & Recreation	Marine Park Improvements Planning and Design	250,000
<b>State Marine Passenger Fee Priorities Total</b>		<b><u><u>\$ 4,095,000</u></u></b>

**FISCAL YEAR 2023  
BARTLETT HOSPITAL ENTERPRISE FUND**

<b>DEPARTMENT</b>	<b>PROJECT</b>	<b>FY23 BUDGET</b>
Bartlett Hospital	Deferred Maintenance	\$ 3,000,000
<b>Bartlett Hospital Enterprise Fund Total</b>		<b><u><u>\$ 3,000,000</u></u></b>

**FISCAL YEAR 2023  
LANDS & RESOURCES FUND**

<b>DEPARTMENT</b>	<b>PROJECT</b>	<b>FY23 BUDGET</b>
Lands & Resources	Pits and Quarries Infrastructure Maintenance and Expansion	\$ 150,000
	<b>Lands &amp; Resources Fund Total</b>	<b>\$ 150,000</b>

**FISCAL YEAR 2023  
WASTEWATER ENTERPRISE FUND**

<b>DEPARTMENT</b>	<b>PROJECT</b>	<b>FY23 BUDGET</b>
Wastewater Utility	Biosolids Crusher	\$ 2,500,000
Wastewater Utility	MWWTP SCADA	1,500,000
Wastewater Utility	Outer Drive and West Juneau Pump Station Upgrades	500,000
Wastewater Utility	MWWTP Treatment Upgrades - SBR Tank Rehab/Full Floor Aeration	500,000
Wastewater Utility	MWWTP Influent Piping Reconfiguration/Valve Upgrades	500,000
Wastewater Utility	Teal St (supplemental increase from FY22)	150,000
	Cedar Lane - Mend to Columbia - Surfacing and Utility Rehabilitation	
Wastewater Utility	(supplemental increase from FY22)	45,000
Wastewater Utility	Calhoun Avenue Phase 2 Surfacing and Utility Rehabilitation	35,000
Wastewater Utility	Tongass Phase 2 (supplemental increase from FY22)	60,000
Wastewater Utility	Collection System Lift Station Upgrades	250,000
Wastewater Utility	Crow Hill Drive	50,000
Wastewater Utility	Dudley Street (Loop Rd to End)	50,000
Wastewater Utility	Lower D and 1st Street (Douglas) -- Sewer Replacement	50,000
Wastewater Utility	Stairway Sewer Improvements	250,000
Wastewater Utility	Areawide Collection System Improvements	150,000
Wastewater Utility	Road and Utility Project Designs for FY24	50,000
Wastewater Utility	Pavement Management Program-Utility Adjustments (frames &lids)	25,000
	<b>Wastewater Enterprise Fund Total</b>	<b>\$ 6,665,000</b>

**FISCAL YEAR 2023  
WATER ENTERPRISE FUND**

<b>DEPARTMENT</b>	<b>PROJECT</b>	<b>FY23 BUDGET</b>
Water Utility	Glacier Highway (Lena Loop) Water System Condition Scoping	\$ 150,000
Water Utility	Cope Park Pump Station Upgrades, New Pumps, Motors, Communications	1,000,000
Water Utility	Water Pipeline Assessment	200,000
Water Utility	Crow Hill Drive (Douglas Hwy to End)	520,000
Water Utility	Lower D and 1st Street Douglas Water System Replacement	225,000
Water Utility	Teal St (supplemental increase from FY22)	70,000
	Cedar Lane - Mend to Columbia - Surfacing and Utility Rehabilitation	
Water Utility	(supplemental increase from FY22)	45,000
Water Utility	Calhoun Avenue Phase 2 Surfacing and Utility Rehabilitation	230,000
Water Utility	Tongass Phase 2 (supplemental increase from FY22)	105,000
Water Utility	PRV Station Improvements / Upgrades, Crow Hill, 5th St Douglas, W Jnu	100,000
Water Utility	Areawide Water System Repairs	100,000
Water Utility	Road and Utility Project Designs for FY24	50,000
Water Utility	Pavement Management Water Utility Adjustments	8,000
	<b>Water Enterprise Fund Total</b>	<b>\$ 2,803,000</b>

**ORDINANCE 2022-06(b) CAPITAL PROJECTS FUNDING TOTAL**

**\$ 39,388,000**

**ORDINANCE 2022-06(b) OPERATING BUDGET FUNDING TOTAL**

**\$ 400,000 \***

*\* Operating Budget Funding*

(c) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2023-2028," are capital improvement projects identified as priorities proposed to be undertaken beginning in FY23, but are dependent on other unsecured funding sources. As the sources are secured, the funds will be appropriated:

**FISCAL YEAR 2023  
AIRPORT UNSCHEDULED FUNDING**

<b>DEPARTMENT</b>	<b>PROJECT</b>	
Airport	Construct Terminal Area (121/135) Apron Rehab & North ramp lighting & fencing	\$ 7,400,000
Airport	26 MALSR (FAA F&E Project)	3,900,000
Airport	Channel Flying Property Acquisition (FAA compliance)	1,500,000
Airport	Taxilane Improvement (East) non-FAA eligible portions	225,000
	<b>Airport Unscheduled Funding Total</b>	<b><u>\$ 13,025,000</u></b>

**FISCAL YEAR 2023  
UNSCHEDULED FUNDING**

<b>DEPARTMENT</b>	<b>PROJECT</b>	
Capital Transit	FTA Grant - Install additional Elect. Bus Charger Infrastructure	\$ 3,200,000
Capital Transit	FTA Grant Match - Instal Elect. Bus Charger Infrastructure at Valley Transit Center	1,500,000
Parks and Recreation	Hank Harmon Public Range Hunter Safety Access Grant (unscheduled)	600,000
Parks and Recreation	Eagle Valley Center Heat Pump and Energy Efficiency (unscheduled)	300,000
Harbors	UAS Downtown Property Purchase	3,000,000
Harbors	Cost Share w/ ACOE - Statter Breakwater Feasibility Study	500,000
Street Maintenance	Calhoun Avenue Pedestrian Bridge Rehabilitation -Replacement - FED Hwys Bridge Rehabilitation Grant	350,000
Managers Office	JPD and CCFR - Radio System replacement	12,000,000
	<b>Unscheduled Funding Total</b>	<b><u>\$ 21,450,000</u></b>

Section 2. Fiscal Year 2023 Budget. It is the intent of the Assembly that the capital improvement project budget allocations as set forth in the FY23 pending Capital Improvements List in Section 1(b), above, not already appropriated, shall become a part of the City and Borough's Fiscal Year 2023 Budget.

**Section 3. State and Federal Funding.** To the extent that a proposed CIP project, as set forth in Section 1(c), above, includes state funding, federal funding, or both, the amount of funding for that project is an estimate only, and is subject to appropriation contingent upon final funding being secured. It is the intent of the Assembly that once funding is secured, these items will be brought back to the Assembly for appropriation.

**Section 4. Effective Date.** This resolution shall be effective immediately upon adoption.

Adopted this \_\_\_\_\_ day of **June**, 2022.

\_\_\_\_\_  
Beth A. Weldon, Mayor

Attest:

\_\_\_\_\_  
Elizabeth J. McEwen, Municipal Clerk

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Presented by: The Manager  
Presented: 05/16/2022  
Drafted by: R. Palmer III

**ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA**

**Serial No. 2022-24**

**An Ordinance Amending the Elections Code for the City and Borough of Juneau Municipal Elections.**

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

**Section 1. Classification.** This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

**Section 2. Amendment of Section.** CBJC 29.07.010 is amended to read:

**29.07.010 Election times; notice.**

(a) *Time of regular elections.* Annually, on the first Tuesday of October of each year, a regular election shall be held in the City and Borough of Juneau for the election of vacant City and Borough of Juneau offices, and for the determination of other matters as may regularly be placed on the ballot.

(b) *Time of special elections.* Except as provided in CBJ Charter Section 7.10(b), the assembly, by motion, resolution, or adoption of an ordinance, may call a special election at any time. Unless the assembly has set a date for a required special election, the election official shall call a special election when required by law, charter, or ordinance, to place an initiative, referendum, recall or other question before the voters.

1  
2 (c) *Voting hours.* The polls in each voting precinct or vote center shall be open as provided in  
3 state law on all municipal election days for the purpose of voting.

4 (d) *Notice of election.* The City and Borough of Juneau Election Official shall cause to be  
5 published a notice of election during three consecutive calendar weeks, once in each week, in a  
6 newspaper of general circulation in the City and Borough of Juneau. The first such publication,  
7 and the posting, shall be accomplished at least 30 days before the election.  
8

9 (e) *Contents of election notices.* Notices of election shall state:

- 10 (1) The date of the election;  
11  
12 (2) The time of opening and closing the polling places or vote centers;  
13  
14 (3) The location of precinct polling places or vote centers;  
15  
16 (4) The qualifications of voters;  
17  
18 (5) The type of election, regular or special;  
19  
20 (6) The offices to be filled, the propositions submitted to the electors, and the full text of  
any proposed charter amendment submitted to the electors.

21 **Section 3. Amendment of Section.** CBJC 29.07.020 is amended to read:

22 **29.07.020 Election officials.**

23 (a) The City and Borough of Juneau Municipal Clerk is the City and Borough of Juneau  
24 Election Official. Any properly authorized assistant to the City and Borough of Juneau  
25 Municipal Clerk or other person designated by the manager shall be an assistant City and

1  
2 Borough of Juneau Election Official and may perform any functions set out in this chapter as a  
3 function of the City and Borough of Juneau Election Official.

4  
5 (b) Before each election, the election official shall appoint a minimum of two ~~three~~ election  
6 workers in each precinct or vote center to constitute the election board for that precinct or vote  
7 center. One member of the election board in each precinct or vote center shall be designated  
8 chair by the election official and shall be primarily responsible for administrating the election  
9 in that ~~precinct~~ location. The election official may assign additional election workers at any  
10 polling place or vote center as necessary to conduct an orderly election or to relieve the election  
11 board serving of undue hardship.

12  
13 (c) If any election board member fails or refuses to attend and serve, the election official  
14 ~~remaining members~~ shall appoint a person eligible under this section to serve in the absentee's  
15 place.

16 (d) Each election worker must be a qualified voter of the City and Borough of Juneau. ~~and~~  
17 ~~where in the judgment of the election official reasonably practicable, a resident of the precinct~~  
18 ~~for which appointed.~~

19  
20 (e) Before beginning their duties, all election workers shall take and subscribe the following  
21 oath:

22 I \_\_\_\_\_ do solemnly swear (or affirm) that I will support the constitutions of the United  
23 States and State of Alaska, and the laws of the City and Borough of Juneau, and the State of  
24 Alaska, and that I will faithfully, honestly and promptly perform the duties of the office of  
25 \_\_\_\_\_.

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**Section 4. Amendment of Section.** CBJC 29.07.030 is amended to read:

**29.07.030 Voting precincts.**

- (a) Voting precincts in the City and Borough of Juneau shall be the same as for state elections.
- (b) The polling places or vote centers shall be specified by the City and Borough of Juneau Election Official.

**Section 5. Amendment of Section.** CBJC 29.07.050 is amended to read:

**29.07.050 Candidates; nomination; write-in.**

- (a) Nominations for elective officers shall be made only by petition accompanied by a signed acceptance. Each voter signing a petition shall state on the petition the voter's place of residence, by street and number, lot and block, or other sufficient means.

- (b) Nominating petitions shall meet the following requirements:

- (1) Petitions must include a certification providing:

We the undersigned qualified voters of the City and Borough of Juneau, in the State of Alaska, hereby nominate and sponsor \_\_\_\_\_, whose residence is \_\_\_\_\_ for the office of \_\_\_\_\_, to be voted for at the election to be held on the \_\_\_\_\_ day of \_\_\_\_\_.

We individually certify that we are qualified to vote for a candidate for the office this candidate seeks, and that we have not signed other nominating petitions for this (district) (office) exceeding in number the vacancies in this (district) (office) to be filled in this election.

1  
 2 (2) Qualified voters signing the petition shall provide their printed name, signature,  
 3 residence address, one identifier - which can be either the last four digits of the voter's  
 4 registration identification number, the last four digits of the voter's driver's license or state  
 5 identification number, the last four digits of the social security number, or the year of birth  
 6 - and the date of signing the petition.  
 7

8 (3) Nominating petitions shall have a minimum of 25 signatures of registered voters  
 9 from within the City and Borough.

10 (4) The nominating petition shall contain a signed ~~statement~~ declaration of candidacy  
 11 by the candidate of the candidate's qualification for the office, acceptance of nomination,  
 12 and agreement to serve if elected.  
 13

14 (5) Upon receipt of the nominating petition, the election official shall indicate on the  
 15 petition the date and hour of filing, the name and address of the person filing the petition,  
 16 and place the signature of the person receiving the petition on the document.

17 (c) Nominating petitions must be completed and filed with the election official, accompanied  
 18 by any required state financial disclosure forms, not earlier than 60 days, nor later than 4:30  
 19 p.m. on the 50th day, before the election. The election official shall record on the petition the  
 20 name and address of the person by whom each nominating petition is filed. All petitions in  
 21 proper form with sufficient signatures, and all deficient petitions which are not withdrawn by  
 22 the persons filing them, shall be preserved by the election official and destroyed with the ballots  
 23 cast in the election in which the candidate ran.  
 24

25 (d) Within four days after the filing of a nominating petition, the City and Borough of Juneau  
 Election Official shall notify the candidate named in the petition and the person who filed the

1  
 2 petition whether or not it is in proper form and signed by 25 qualified voters. If not, the City  
 3 and Borough of Juneau Election Official immediately shall return it, with a statement  
 4 certifying wherein the petition is deficient, to the person who filed it. A petition correcting the  
 5 deficiencies for the same candidate may be filed within the time for filing petitions.

6  
 7 (e) Any candidate nominated may withdraw his or her nomination not later than 4:30 p.m. of  
 8 the 46th day before the election.

9 (f) A write-in candidate shall, not later than 4:30 p.m. of the fifth day before the election, file  
 10 with the election official a letter of intent or declaration of candidacy form stating:

- 11 (1) The full name of the candidate;
- 12
- 13 (2) The full residence address of the candidate and the date on which residency at that  
 14 address began;
- 15 (3) The full mailing address of the candidate;
- 16
- 17 (4) The office that the candidate seeks;
- 18 (5) The date of the election at which the candidate seeks election;
- 19
- 20 (6) The length of residency in the City and Borough;
- 21 (7) The name of the candidate as the candidate wishes it to be written on the ballot by  
 22 the voter;
- 23 (8) That the candidate will meet the specific age requirements of the office for which  
 24 the person is a candidate by the time that the candidate, if elected, is sworn into office;
- 25 (9) That the candidate is a qualified voter as required by law; and

1  
2 (10) That the candidate is not a candidate for any other office to be voted on at the  
3 election and that the candidate is not a candidate for this office under any other  
4 nominating petition or declaration of candidacy.

5  
6 (11) The letter of intent or declaration of candidacy form submitted by a write-in  
7 candidate must be accompanied by any required state financial disclosure forms.

8  
9 **Section 6. Amendment of Section.** CBJC 29.07.060 is amended to read:

10 **29.07.060 Ballots; form.**

11  
12 (a) The names of all offices and candidates to be voted upon shall be printed on the ballot. The  
13 title of each office to be filled shall be followed by the printed names of the candidates for such  
14 office, below which shall be blank lines equal in number to the candidates to be elected to such  
15 office, upon which the voter may write the names of persons not listed on the ballot. The words  
16 "Vote for not more than \_\_\_\_\_" with the appropriate number replacing the blank shall be  
17 placed before the list of candidates for each office. The names of candidates shall be printed as  
18 they appear upon the petitions filed with the City and Borough of Juneau Election Official  
19 except that any honorary or assumed title or prefix shall be omitted.

20  
21 (b) Ballot placement of candidates shall be determined according to the following procedures:

22 (1) The order for placement on the ballot will be established by random drawings of the  
23 letters of the alphabet by the election official. A drawing will be held for each race. The  
24 results of each drawing will be recorded and preserved by the election official.  
25

1  
2 (2) The names of candidates in each race will be placed on the ballot based on the  
3 alphabetical order drawn for that district.

4  
5 (3) If two or more candidates have family names starting with the same letter, they  
6 will be placed relative to each other on the ballot according to the second letter of the  
7 family names, if the second letters are the same, then according to the third letter, and so  
8 on. If two or more candidates have the same family name they shall be placed relative to  
9 each other on the ballot according to their first given names, and if those start with the  
10 same letter, then as specified for family names, and if those are the same, according to  
11 subsequent given names.

12 (c) Following the names of the offices and candidates, there shall be placed on the ballot all  
13 propositions and questions to be voted upon. The words "Yes" and "No" or "For" and "Against,"  
14 as appropriate, shall be placed below the statement of each proposition and question. The form  
15 of statement and title of the proposition or question shall be as determined by the election  
16 official except as may be otherwise required by the assembly or applicable law. When directed  
17 by the assembly, there shall be placed on the ballot as part of a proposition or question a brief,  
18 neutral, and succinct explanation of the proposition or question. Such explanations must be  
19 approved as to content by the assembly or the attorney.  
20

21 (d) The ballot shall be printed on plain white paper through which printing and writing  
22 cannot be read. The ballots shall be numbered in series, a number being placed on one corner of  
23 each ballot within an area set off by perforations which may conveniently be removed from the  
24 remainder of the ballot.  
25

1  
2 (e) On the ballot, placed so as to be clearly visible, shall appear the words "Official Ballot" in  
3 large print and the date of the election.

4 (f) The layout and form of ballots may be modified by the election official to accommodate the  
5 voting system used for the election, including but not limited to electronic ballots, provided a  
6 paper version of the ballot can be printed and used for tabulation and ballot accountability.  
7

8  
9 **Section 7. Amendment of Section.** CBJC 29.07.080 is amended to read:

10 **29.07.080 Election materials; preparation and distribution.**

11  
12 (a) The election official shall equip each precinct polling places or vote centers with sufficient  
13 materials and supplies needed for the election, including those required by this section, before  
14 the opening of the polls.

15 (b) The election official shall publish instructions explaining to voters how ~~to obtain~~ ballots  
16 are issued, how to correctly mark a ballot ~~them~~, how to obtain information from election  
17 workers judges and clerk, and how to obtain new ballots to replace those destroyed or spoiled.  
18 These instructions shall be printed on cards in large, clear type and prominently displayed. The  
19 election official shall have sample ballots, identical in form to the ballots to be used in the  
20 election, printed in a manner that is clearly distinguishable from the official ballot and may  
21 include as a part of a proposition or question a brief, neutral, and succinct explanation of the  
22 proposition or question, approved as to content by the assembly or attorney. The election official  
23 shall provide booths at each polling place or vote center, with appropriate supplies and  
24 conveniences to enable each voter to mark the voter's ballot screened from observation. Ballot  
25

1  
2 boxes shall be placed outside the voting booths within plain view of the election workers, clerks,  
3 voters, and other persons at the polling places.

4  
5 (c) Ballot drop boxes will be located in locations identified by the election official where voters  
6 may deposit fully voted by mail ballots up to the close of polls on election day. The opening of  
7 each ballot drop box shall be unlocked and open to accept ballots 24 hours a day beginning no  
8 later than 10 a.m. on the 15th day before election day and closed at time designated for the  
9 close of the polls on election day.

10  
11 **Section 8. Amendment of Section.** CBJC 29.07.090 is amended to read:

12  
13 **29.07.090 Absentee voting; eligible persons; permanent absentee voters.**

14 (a) At any election, a qualified voter may vote an absentee ballot for any reason.

15  
16 (b) The election official may designate a person as a permanent absentee voter if the person is  
17 a qualified voter, and if the voter is registered with the State of Alaska Division of Elections as  
18 a permanent absentee voter within the City and Borough.

19 (c) A person designated as a permanent absentee voter under subsection (b) of this section will  
20 be sent an application for an absentee, by mail ballot, at the permanent mailing address stated  
21 on the voter's current registration record on the following schedule:

- 22  
23 (1) In January each year;  
24 (2) At least 45 days before a special election;  
25

1  
 2 (3) At a time specified by the election official before any election, to voters defined in  
 3 subsection (a) of this section who registered to vote after the last mailing of absentee by  
 4 mail ballot applications.

5  
 6 (d) The voter may submit the application and vote by mail. However, nothing in this section  
 7 limits the voter's eligibility to vote in person at a precinct, polling place or vote center, in person  
 8 before an ~~absentee voting~~ election official, or absentee through a personal representative.

9  
 10 **Section 9. Amendment of Section.** CBJC 29.07.120 is amended to read:

11  
 12 **29.07.120 Voting procedure.**

13 (a) Before ~~receiving~~ processing any ballots, the election board must, in the presence of any  
 14 persons assembled at the polling place or vote center, open and exhibit the ballot box to be used  
 15 at that location on that day. the polling place. Thereafter the box shall be sealed with the  
 16 security seal provided and not be opened again until the polls finally close at the end of each  
 17 day the polling place or vote center is open. and shall not be removed from the polling place, nor  
 18 in the presence of persons assembled at the polling place, until all ballots have been processed  
 19 At the end of each day, ballot envelopes containing fully voted ballots will be counted and sealed  
 20 with the security seals that will be recorded on the daily transmission log and prepared for  
 21 transport to election central or the ballot processing center as required by written directive of  
 22 the election official for transportation from the polling place.

23  
 24 (b) A voter shall give the election worker the voter's name, and place the voter's signature by  
 25 the voter's name in the registration book unless the qualifications of the voter are questioned.

1  
2 (c) Every election worker shall question, and every watcher and any other person qualified to  
3 vote in the precinct or vote center, may question a person attempting to vote if the questioner  
4 has good reason to suspect that the questioned person is not qualified to vote. All questions  
5 regarding a person's qualifications to vote shall be made in writing setting out the reason the  
6 person has been questioned. A questioned person, before voting, shall subscribe to a declaration  
7 in a form provided by the election official attesting to the fact that, in each particular, the  
8 person meets all the qualifications of a voter, that the person is not disqualified, that the person  
9 has not voted at the same election, and certifying that the person understands that a false  
10 statement on the declaration may subject the person to prosecution for a misdemeanor under  
11 this title, under state law, or both. The election official shall provide a registration book for  
12 questioned voters to sign. If the questioned person refuses to execute the declaration, the person  
13 may not vote.  
14

15 (d) A voter who casts a questioned ballot shall vote the ballot in the same manner as  
16 prescribed for other voters. The voter shall insert the ballot into a secrecy sleeve and then put  
17 the secrecy sleeve into an envelope on which the statement the voter previously signed is  
18 located. The envelope shall be sealed and deposited in the ballot box. When the ballot box is  
19 opened, the envelopes shall be segregated, counted, compared to the voting list, and delivered to  
20 the official or body supervising the election. The merits of the question shall be determined by  
21 this official or body in accordance with election policies.  
22

23 (e) If the voter is not questioned, the voter shall be given one ballot and shall retire to a voting  
24 booth. There the voter, without undue delay, shall mark the ballot. A voter may write in the  
25 name of a candidate or candidates of the voter's choice; provided, however, that a voter who  
writes in a candidate's name must also mark the ballot in the area provided for that purpose

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2 opposite the name of such candidate in order for the voter's indication to be counted as a vote  
3 for such candidate. Upon the voter's determination that the voter has satisfactorily marked the  
4 ballot, the voter shall place the ballot within the secrecy sleeve provided, and deposit the ballot  
5 in the ballot box.

6  
7 (f) A voter who by accident or mistake mutilates or spoils the voter's ballot shall, upon  
8 returning the same to the election workers, be given another ballot, to a maximum of three  
9 ballots. The worker shall record the number of ballots spoiled. The voter or election worker  
10 shall immediately destroy the spoiled ballot without examining it.

11 (g) The voter may choose to use an electronic alternative ballot marking device as provided at  
12 a vote center or polling place in accordance with instructions provided by the election officials.  
13 Alternatively, a A voter who cannot read, mark the ballot, or sign the voter's name, may shall  
14 be assisted in doing so by an election worker, or not more than two willing persons of the voter's  
15 choice if the voter requests such assistance. If any person other than an election worker assists  
16 the voter in reading or marking the ballot, such person shall state upon oath before the election  
17 worker that such person will not reveal the vote cast by the assisted voter.  
18

19 (h) Fifteen minutes before the closing of the polls, an election worker shall proclaim to any  
20 persons present the time remaining before the polls close. When the polls are closed, that fact  
21 shall be similarly proclaimed, and thereafter no ballots shall be received except those of  
22 qualified voters already present at the polls and waiting to vote when the polls are closed.  
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**Section 10. Amendment of Section.** CBJC 29.07.150 is amended to read:

**29.07.150 General procedures for ballot count.**

(a) The election official may issue, amend, and rescind election policies prescribing the manner in which the precinct or vote center ballot count is accomplished so as to ensure accuracy in the count and to expedite the process.

(b) The election board shall account for all ballots by completing a ballot statement containing:

(1) The number of official ballots received;

(2) The number of official ballots voted;

(3) The number of official ballots spoiled;

(4) The number of official ballots unused; and

(5) The board shall count the number of questioned ballots and shall compare that number to the number of questioned voters in the register. Discrepancies shall be noted and the numbers included in the ballot statement.

(6) The election board shall separately record the number of ballots, including personal representative and other by mail ballots, that were received at that polling place or vote center but not issued by that polling place or vote center.

(c) Ballot envelopes and ballots may be reviewed and prepared for counting at the ballot processing center to determine eligibility for counting but will not be counted before 8:00 p.m. on the day of the election. ~~Ballots may not be counted before 8:00 p.m. on the day of the election.~~

1  
 2 (d) Write-in votes shall not be counted unless the candidate has filed a letter of intent as  
 3 required by subsection 29.07.050(f). If the total number of ballots containing write-in votes in  
 4 the general election are at least the second highest in number in a race with two or more  
 5 candidates, the write-in votes will be counted individually, which may be done using an  
 6 electronic adjudication process when available. In races where a candidate is unopposed, write-  
 7 ins will be counted individually if they are within 100 votes or less. Write-in votes will be  
 8 counted after the date of the election, but before the certification of the election in which the  
 9 write-ins occurred. Write-in vote totals that do not fall within either of these two categories will  
 10 not be individually counted.  
 11

12  
 13 **Section 11. Amendment of Section.** CBJC 29.07.160 is amended to read:  
 14

15 **29.07.160 Delivery of ballots and other election material.**

16 Upon completion of the counting of ballots at the ballot processing center, the election  
 17 workers shall secure the counted ballots as directed by the election official in the election  
 18 policies. ~~The chair shall then deliver the ballots to the~~ The election official, ~~who~~ shall preserve  
 19 them for 90 days unless the election is contested. Ballots and all numbered stubs, registers,  
 20 tally sheets and other records of the election shall be similarly returned to the election official  
 21 as directed in election policies.  
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**Section 12. Amendment of Section.** CBJC 29.07.210 is amended to read:

**29.07.210 Boards.**

The election official shall appoint workers to serve as an a receiving election board in accordance with 29.07.020, a voting system control board, an absentee and questioned ballot review board and a canvass review board. The election official shall appoint a chair of each board and administer the oath prescribed for election workers to chairs and the members of each of the boards.

**Section 13. Amendment of Section.** CBJC 29.07.240 is amended to read:

**29.07.240 Voting system; demonstration.**

Voters shall be informed at the polling place or vote center that they may request a demonstration of the proper way to mark a ballot with either a paper ballot or an electronic ballot marking device.

**Section 14. Amendment of Section.** CBJC 29.07.250 is amended to read:

**29.07.250 Processing ballots at the polling place.**

The election official shall establish election policies for processing and counting ballots at the polling place or vote center, the ballot processing center, or election central, ~~or both~~, so as to expedite the process and to guarantee the integrity of the election.

1  
2           **Section 15.           Amendment of Section.** CBJC 29.07.280 is amended to read:

3  
4           **29.07.280   Review of election returns.**

5           (a) Beginning on the first Friday after each election, ~~absentee~~ absentee ballots not previously counted  
6 and questioned ballots, which the ballot review board and election official determines should be  
7 counted, shall be counted. For by-mail elections, the election official will continue to process  
8 ballots until the review of the election returns by the canvass review board. The election official  
9 and such assistants as may be appointed by the election official shall count such ballots in  
10 accordance with the voting systems determined for use in an election.

11  
12           (b) By the second Tuesday after each election, unless the second Tuesday falls on a holiday, in  
13 which case by the second Wednesday after each election, the election official shall conduct the  
14 review of all election returns with the canvass review board. The review may be postponed for  
15 cause from day to day, but there shall be no more than three such postponements. The canvass  
16 review board, in full view of those present, shall review any additional absentee or by-mail  
17 ballots that were postmarked by election day and received in the mail as well as any ballots  
18 challenged by the ballot review board and determine whether they will be rejected or counted.  
19 The canvass review board will then add those ballots eligible to be counted to the preliminary  
20 results the election returns and compile the total number of votes cast for each candidate and  
21 for and against each proposition and question to determine the final results to be certified by  
22 the election official. The election official will then certify the election in accordance to CBJ  
23 29.07.290.

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25           (c) Reserved.

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**Section 16. Amendment of Section.** CBJC 29.07.340 is amended to read:

**29.07.340 Expenses.**

The City and Borough shall pay all necessary election expenses, including those of securing places for polls or vote centers and providing ballot boxes, ballots, voting booths, screens, voting equipment, computer services, national and state flags and other supplies, and any compensation due election workers. Compensation for the election workers shall be set by the election official.

**Section 17. Amendment of Section.** CBJC 29.07.350 is amended to read:

**29.07.350 Definitions.**

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

...

*Poll-based elections* means those elections conducted primarily using precinct polling places or vote centers for in-person voting on election day.

...

**Section 18. Amendment of Section.** CBJC 29.07.360 is amended to read:

**29.07.360 Elections by mail.**

(a) At the direction of the assembly by motion, the election official may conduct an election by mail.

(b) The notice of election shall state that the election is to be conducted by mail and that in-person voting will take place at vote centers but not there will be no at precinct polling places place open for regular in-person voting on election day. For each election conducted by mail, the notice of election published pursuant to CBJ 29.07.010(d) shall include:

- (1) The date and type of the election, regular or special;
- (2) An explanation that the election will be conducted by mail and that in person voting will take place at vote centers but not at precinct polling places open for regular in-person voting on election day; no precinct polling place will be available for regular in-person voting on election day;
- (3) Qualifications of voters;
- (4) The offices to be filled, the propositions submitted to the electors, and the full text of any proposed charter amendment;
- (5) The date by which ballots will be mailed to voters;
- (6) Instructions to voters who will not be at their current mailing addresses when the ballots are to be mailed or who do not receive their ballot through the mail;
- (7) A listing of vote center locations and hours; and
- (8) An explanation of by-mail voting deadlines;

1  
2 (c) When the election official conducts an election by mail, the election official ~~he or she~~ shall  
3 mail a ballot to each person whose name appears on the voter registration list prepared under  
4 AS 15.07.125 for that election. The ballot shall be sent to the address stated on the official  
5 registration list unless the voter has notified the election official in writing of a different  
6 address to which the ballot should be sent. The election official is not required to mail a ballot to  
7 any voter who does not have a valid residence address, or is in the condition of purge notice  
8 (PN), undeliverable (UN), or list maintenance undeliverable (LU), as described in AS 15.07.130.  
9 Any qualified voter not mailed a ballot will not later be refused a ballot when requested, but  
10 may be required to vote a questioned ballot. The election official shall send ballots by first class,  
11 nonforwardable, mail, on or before the 21st day before the election.  
12

13 (d) The election official shall enclose a privacy envelope and a return envelope to each ~~by mail~~  
14 voter eligible under section (c) above. The return envelope shall have printed upon it a  
15 certification by which the voter shall declare the voter's qualifications to vote, that the voter has  
16 not voted in any other manner in this election, and a space for the voter to include at least one  
17 personal identifier. The return envelope shall include a place for recording the date the  
18 envelope was sealed and shall conceal the voter's signature and personal identifier once the  
19 voter has signed and sealed the envelope. Specific instructions for voting a by-mail ballot and a  
20 list of the vote center(s) and hours shall be included with the ballot.  
21

22 (e) In a by-mail election, regardless of whether or not a voter has received a ballot by mail, a  
23 voter may cast a ballot:  
24

- 25
- (1) By mail as provided in the instructions from the election official;
  - (2) In person at the election official's office or at a vote center; or

1  
2 (3) Under the following absentee voting procedures; ~~set forth in CBJ 29.07.100.~~

3 (A) At any election, a qualified voter may vote a ballot from a temporary address  
4 for any reason.

5  
6 (B) The election official may designate a person as a permanent absentee voter if  
7 the person is a qualified voter, and if the voter is registered with the State of Alaska  
8 Division of Elections as a permanent absentee voter within the City and Borough.

9 (C) A person designated as a permanent absentee voter under subsection (b) of  
10 this section will be sent a ballot by mail at the permanent mailing address stated on  
11 the voter's current registration record unless the voter submits an application for a  
12 ballot to be mailed to a temporary address or submits an application for an  
13 electronic transmission ballot.

14  
15 (D) The voter may submit the application and vote from a temporary address.  
16 However, nothing in this section limits the voter's eligibility to vote in person at a  
17 polling place or vote center, in person before an election official, or absentee through  
18 a personal representative.

19  
20 (E) The election official shall provide ballots for use as absentee ballots at least  
21 15 days prior to the election. The election official shall issue rules and instructions  
22 to absentee voters to aid them in casting their ballots. The election official shall  
23 prescribe the form of and prepare the voter's certificate, envelopes, and other  
24 materials used in absentee voting. The election official shall enclose a privacy  
25 envelope and a return envelope to each absentee voter. The return envelope shall  
have printed upon it a certification by which the voter shall place the voter's

1  
2 signature declaring that the voter is a qualified voter, that the voter has not voted  
3 in any other manner in this election, and a space for the voter to include at least  
4 one personal identifier. The return envelope shall include a place for recording the  
5 date the envelope was sealed and be manufactured in such a way that the voter's  
6 signature and personal identifiers are concealed once the voter has signed and  
7 sealed the envelope.

8  
9 (F) The application for an absentee ballot shall show the applicant's place of  
10 residence, clearly indicate the applicant's right to an absentee ballot, and be signed  
11 by the applicant.

12 (i) Absentee application for voting from a temporary address. Beginning  
13 on January 1 of each election year, a qualified voter may in person, by mail,  
14 by facsimile machine, or by electronic transmission, file a written application  
15 for an absentee ballot at a temporary address with the election official. A  
16 complete application for a ballot to be mailed to a temporary address must  
17 be received in the office of the election official not less than seven days before  
18 election day.

19 (ii) Absentee application for voting by fax or electronic transmission. A  
20 qualified voter who has submitted an application to receive an absentee  
21 ballot by fax or electronic transmission will be issued an electronic ballot  
22 package beginning the day the ballots are available from the election official  
23 and through the close of the polls on election day. The voter must submit a  
24 written and complete application for a fax or electronic transmission ballot  
25

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2 to the election official's office no later than 5:00 p.m. the day before election  
3 day in order for the absentee ballot to be counted. An absentee ballot that is  
4 completed and returned by the voter by fax or electronic transmission must  
5 contain the following statement: "I understand that by using fax or  
6 electronic transmission to return my marked ballot, I am voluntarily  
7 waiving a portion of my right to a secret ballot to the extent necessary to  
8 process my ballot, but expect that my vote will be held as confidential as  
9 possible."  
10

11 (iii) Absentee voting by personal representative. A qualified voter who is  
12 unable to go to the polling place or vote center on election day due to age,  
13 illness or disability, may appoint a personal representative to obtain a ballot  
14 for the voter on or after the 15th day before an election, up to and including  
15 election day.  
16

17 (f) In a by-mail election, ballots must be received by the election official, placed in a ballot  
18 drop box, or received at a vote center all ~~by before~~ 8:00 p.m. on election day, or be postmarked  
19 by the post office on or before election day. Any ballots cast by a voter present in line awaiting  
20 the opportunity to vote at a vote center or to drop a ballot into one of the secure ballot drop  
21 boxes at 8:00 p.m. on election day will be considered as having been voted in a timely manner.  
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23 (g) The election official shall review and count ballots voted under this section under election  
24 policies established for the review and counting of by-mail and absentee-ballots.  
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**Section 19. Amendment of Section.** CBJC 29.07.370 is amended to read:

**29.07.370 Alteration of election procedures for elections by mail.**

Procedures for the conduct of by-mail elections shall be as provided for regular and/or special elections as appropriate, or in election policies issued pursuant to CBJ 29.07.350, except as follows:

(a) *Election officials.* In addition to the requirements of CBJ 29.07.020, the following provisions apply to by-mail elections:

(1) The election official may contract, without obtaining competitive bids, any portions of the election process with the State of Alaska Division of Elections or other governmental entity or agency to ensure the timely and secure conduct of a particular election called for by the assembly under this section.

(2) For the purposes of by-mail elections, each election worker must be a qualified voter of Alaska.

(b) *Candidates; nomination; write-in.* The following time requirements of CBJ 29.07.050 are modified when conducting a by-mail election:

(1) Nominating petitions must be completed and filed with the election official, accompanied by any required state financial disclosure forms, not earlier than 81 days, nor later than 4:30 p.m. of the 71st day, before the election.

(2) Any candidate nominated may withdraw his or her nomination not later than 4:30 p.m. of the 67th day before the election.

(3) A write-in candidate filing a letter of intent with the election official shall do so not earlier than 67 days, nor later than 4:30 p.m. of the seventh day, before the election.

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2 (c) *Official candidate statement.* The following time requirements of CBJ 29.07.055 are  
3 modified when conducting a by-mail election:

4 (1) Online publication on the municipal website of candidate statements will take place  
5 at least 30 days prior to the election and will not include write-in candidates.

6 (2) A candidate providing an official candidate statement under CBJ 29.07.055(b) must  
7 provide all information to the election official no later than 46 days prior to the election.  
8

9 (d) *Boards.* In addition to the requirements of CBJ 29.07.210, the election official shall appoint  
10 workers to serve as a ballot review board when conducting a by-mail election.

11 (e) *Ballot review procedure.* The ballot review board shall examine each ballot envelope and  
12 shall determine whether the voter is a qualified voter as required under CBJ Charter Section  
13 6.3 and whether the ballot has been properly cast under election policies established for the  
14 review, tabulation, and counting of by-mail ballots. The ballot review board may begin  
15 reviewing and processing by-mail ballots prior to election day as part of the election review  
16 process to prepare them for counting. The counting or tabulation of ballots that would generate  
17 any election results will not begin until after 8:00 p.m. on election day. The following standards  
18 shall guide the election policies:  
19

20 (1) A by-mail ballot shall not be counted if:

21 (A) The voter failed to properly execute the certification on the envelope with a  
22 valid signature and personal identifier or the voter's signature and personal  
23 identifier cannot be validated in accordance with the process set out in section (3)  
24 below; or  
25

(B) Reserved.

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(~~C iii~~) The ballot return envelope, if mailed, is received after election day, has no postmark, and USPS cannot verify the ballot return envelope was mailed on or before election day; or

(~~D iv~~) The ballot return envelope is not received before the beginning of the canvass review board review process; or

(~~E v~~) The voter has already voted in the election.

(2) A by-mail ballot shall be counted if:

(~~A i~~) The voter properly executed the certification on the envelope with a valid signature and personal identifier as verified in accordance with the process set out in section (3) below; and

(~~B ii~~) Reserved.

(~~C iii~~) The ballot return envelope was received at a voter center or deposited in a ballot drop box no later than 8:00 p.m. on election day; or

(~~D iv~~) The ballot return envelope, if mailed, was postmarked or the USPS can verify that the ballot return envelope was mailed on or before election day; and

(~~E v~~) The ballot return envelope was received before the beginning of the canvass review board review process.

(3) Signature verification process:

(~~A i~~) The voter's signature and personal identifier on the ballot certification must be compared with the signature(s) and personal identifiers in the voter's voter registration file(s) using the standards established in the election policies developed under CBJ 29.07.350.

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2 (B ii) The election official may designate, in writing, election workers to perform  
3 this function. All personnel assigned to the duty of signature verification shall  
4 subscribe to an oath administered by the election official regarding the discharge of  
5 their duties. Personnel shall be trained in the signature verification process prior to  
6 actually comparing any signatures.

7  
8 (C iii) Missing or invalid signature or personal identifier. If a voter's signature or  
9 personal identifier is missing or determined to be invalid, the election official shall,  
10 within three days of initial processing of the envelope, send a letter to the voter  
11 explaining the lack of a valid signature and/or personal identifier.

12 (i A) The letter shall be sent to the address to which the ballot was mailed.

13 (ii B) The voter may:

14 (a) I. Fill out the form included with the letter and return the form  
15 to the address specified on the form; or

16  
17 (b) II. Come to the location identified in the letter and present valid  
18 identification to an election official and sign a form provided by the  
19 election official authenticating the envelope.

20 (iii C) If the authentication is still determined to be invalid, the voter  
21 shall be notified in writing that their ballot is rejected.

22 (4) The ballot review board may begin reviewing and processing by-mail ballots prior to  
23 election day as part of the election review process to prepare them for counting. The  
24 ~~counting~~ tabulation of ballots will not begin until after 8:00 p.m. on election day.

25 (f) *Multiple and replacement ballots.* In accordance with CBJ 29.07.120(f) and the election policies developed under CBJ 29.07.350, if the voter is issued a replacement ballot, the first

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 2 valid ballot received and reviewed at the ballot processing center is counted. Subsequently  
 3 received ballots from the same voter are not counted. Subsequent ballot envelopes received from  
 4 a voter who has already voted shall be marked "rejected," segregated from approved ballot  
 5 envelopes, remain unopened, and forwarded to the canvass review board for final adjudication.  
 6 The voter shall be notified by letter mailed to their mailing address and, if applicable,  
 7 temporary mailing address.  
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 10 **Section 20. Amendment of Chapter.** Chapter CBJC 29.07 Election Procedures  
 11 is amended by adding a new section as follows:

12 **29.07.380 Observers.**

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 14 (a) All observers must be registered with the election official, in accordance with election  
 15 policies, in advance of showing up to observe at a polling place, vote center, and/or ballot  
 16 processing center.

17  
 18 (b) An observer must be designated by a candidate on the ballot in the election, or by an  
 19 organization or organized group that sponsors or opposes an initiative, referendum, or recall  
 20 measure on the ballot in the election. A candidate may be an observer. A candidate or an  
 21 organization may have no more than one observer at each vote center or polling location.

22 (c) A write-in candidate may register observers if, at the time of registering observers, the  
 23 write-in candidate has met the requirements in 29.07.050(f).

24 (d) Due to limited space at the ballot processing center, one registered observer for each  
 25 candidate or group will be allowed at the ballot processing center unless the number of  
registered observers exceeds capacity at the ballot processing center and the election official

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2 provides reasonable alternative means of observation. The election official may permit  
3 additional observers on a space available basis provided each candidate and group is allocated  
4 an opportunity for an equal share of the total number of observers permitted. Candidates and  
5 groups may share an observer.

6  
7 (e) Observer registration. Each candidate or organization shall register by submitting the  
8 following forms to the election official and in accordance with election policies as follows:

9 (1) An observer registration form; and

10 (2) A signed confidentiality agreement; and

11 (3) A training and tour agreement; and

12 (4) A certificate of training.

13  
14 Once the above forms are submitted, the election official shall provide credentials available for  
15 pick-up within 72 hours, in the form of an observer identification badge stating the observer's  
16 name, who they represent, and the date. The badge must be signed by the candidate, campaign  
17 manager, or the chairperson of the group before the observer may begin to observe at an  
18 election location.

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22 **Section 21. Amendment of Section.** CBJC 29.10.030 is amended to read:

23 **29.10.030 Petition format.**

24 (a) The petition form prepared by the election official for issuance to the petitioners'  
25 committee shall be in substantial compliance with this section.

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 2 (b) The front of the cover page of the petition shall provide a space for the name of the person  
 3 who is circulating the petition and shall contain a statement in bold type identifying the  
 4 petition as a referendum or initiative petition as appropriate, the initiative or referendum  
 5 request, a space for an impartial summary of the ordinance to be initiated or referred, a  
 6 statement in bold type that a notice to petition signers is on the back of the cover sheet and that  
 7 the ordinance to be initiated or referred is inside the first page of the petition, and a petition  
 8 booklet number. On the back of the cover sheet, the election official shall cause to have printed  
 9 a notice to the petition signers that signatures must be in ink, the residence address, mailing  
 10 address, and printed name must be legible, that the signer must be a registered voter and have  
 11 been a resident of the City and Borough for the immediately preceding 30 days, and the  
 12 acceptable and unacceptable forms of residence address which appear in subsections  
 13 29.10.090(b) and (c).

14  
 15 (c) The second and such subsequent pages as are necessary shall contain a space for the full  
 16 text of the ordinance to be initiated or referred.  
 17

18 (d) Following the full text of the ordinance shall be not less than five nor more than ten  
 19 signature pages. ~~Each signature page shall be ruled in lines and shall contain eight columns~~  
 20 ~~which shall be titled as follows: Voter Registration No., Birthdate or Social Security~~  
 21 No., Qualified voters signing the petition shall provide their printed name, signature, residence  
 22 address, and one personal identifier—which can be the last four digits of the voter's registration  
 23 identification number, the last four digits of the voter's driver's license or state identification  
 24 number, the last four digits of the voter's social security number, or the voter's year of birth,  
 25 Signature, Printed Name, Residence Address, Mailing Address and Zip Code, Length of  
Residence in City and Borough, and Date Signed. The election official shall number each

1  
 2 signature page serially in a sequence of numbers which shall be continuous through all booklets  
 3 issued. Above the column titles shall be the petition request which shall make reference to the  
 4 ordinance or measure to be initiated or referred and its location in the booklet. At the bottom of  
 5 each signature page shall be a statement that to be valid, the signature must be in ink, the  
 6 name as printed and signed must be in the same form as the name appears on the state voter  
 7 registration rolls, the printed name, personal identifier, and residence address must be legible  
 8 and the signer must indicate his or her length of address in the City and Borough immediately  
 9 preceding signing the petition.  
 10

11 (e) The signature page shall contain the affidavit of the circulator as required by section 7.5 of  
 12 the Charter.

13 (f) Each booklet shall be assembled by the election official and all pages within each booklet  
 14 shall be stapled or otherwise fastened together.  
 15

16  
 17 **Section 22. Amendment of Section.** CBJC 29.10.040 is amended to read:

18  
 19 **29.10.040 Instructions to petitioners.**

20 The election official shall issue written instructions to the petitioners' committee setting  
 21 forth the requirement that to be valid the signature line must contain the signature in ink, the  
 22 legible printed name, the legible residence address of the municipal voter signing the petition,  
 23 one personal identifier, and the length of residence in the City and Borough. The instructions  
 24 shall also include the types of addresses which are and are not acceptable as residence  
 25 addresses.

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**Section 23. Amendment of Section.** CBJC 29.10.060 is amended to read:

**29.10.060 Submission and receipt of petitions.**

(a) The petitioners' committee shall file the petitions as a single instrument. After the filing, no additional petition booklets may be received by the election official for validation whether such additional booklets are submitted before or after the expiration of the petition period. Such late booklets shall be received only for the purpose of preservation for the record.

(b) Filing shall be done during municipal business hours. If the last day of the period falls on a Saturday which is not a City and Borough holiday, the election official shall make arrangements with the petitioners' committee to receive the petitions at the election official's office at or before 4:30 p.m. on that Saturday. If the last day of the period falls on a Sunday or other City and Borough holiday, the petitioners' committee may file the petition not later than 9:00 a.m. on the first weekday which is not a holiday.

(c) Immediately upon receipt of the petition, and in the presence of the person submitting the petition, the election official shall check each booklet and shall mark as rejected on its face, and the reason for rejection, any petition booklet which:

- (1) Shows evidence of having been disassembled and reassembled;
- (2) Does not contain all pages of the ordinance to be initiated or referred;
- (3) Does not contain the fully completed, signed and notarized affidavit of the circulator

(d) All petition booklets shall be surrendered to the Election Official within 60 days of issuance of the petition booklets to the petitioners' committee regardless if a sufficient number of signatures are collected or not by the petitioner committee.

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**Section 24. Amendment of Section.** CBJC 29.10.080 is amended to read:

**29.10.080 Validation of signatures.**

(a) The election official shall reject the signature of any person whose name does not appear on the voter registration list available from the state elections office and who is determined by the state elections office to be a person who is not registered on the day the election official requests state verification of the voter status of the person.

(b) The election official shall reject the signature of any person whose signed and printed name are so illegible that the election official cannot identify the name; provided, however, the election official may accept an otherwise illegible name if the voter has provided ~~a voter registration number~~ adequate personal identifying information and the legible address information given by the person corresponds to voter registration information of the person registered to the ~~voter registration number~~ personally identifying information given.

(c) The election official shall reject all but one signature of any person who has signed his or her name two or more times to petition booklets.

(d) The election official shall reject the signature of any person whose signature is not executed in ink.

(e) The election official shall reject the signature of any person who had not been a resident of Juneau for the 30 days immediately preceding the date the person signed the petition.

(f) The election official shall reject the signature of any person who fails to provide a legible and adequate residence address as provided in section 29.10.090.

(g) The election official shall reject the signature of any person whose petition signature and printed name are not the form in which the person is registered to vote unless the election official is able to determine from the voter's personal identifying information ~~registration number~~ or the address information from the state elections office that the signature is that of a registered voter.

**Section 25. Effective Date.** This ordinance shall be effective 30 days after its adoption.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Beth A. Weldon, Mayor

Attest:

\_\_\_\_\_  
Elizabeth J. McEwen, Municipal Clerk

1 **Ord 2022-24 Amendment \_\_\_\_\_ (via Manager Watt)**

2 **Ballot Drop Boxes.** I recommend the Assembly amend Ordinance 2022-24 as  
 3 follows, which would clarify ballot drop box procedures:

4  
 5 Amend Section 7, CBJC 29.07.080(c), lines 5-9 of page 10 of the  
 6 ordinance as follows [amendments are in brackets]:  
 7 “(c) Ballot drop boxes will be located in locations identified by the  
 8 election official where voters may deposit [fully] voted by mail ballots up  
 9 to the close of polls on election day. The [drop slot] opening of each  
 10 ballot drop box shall be [available ~~unlocked and open~~] to accept ballots  
 11 24 hours a day beginning no later than 10 a.m. on the 15th day before  
 12 election day and closed at time designated for the close of the polls on  
 13 election day.”

14 **Ord 2022-24 Amendment \_\_\_\_\_ (via Manager Watt)**

15 **Voting Procedure.** I recommend the Assembly amend Ordinance 2022-24 as  
 16 follows, which would clarify voting procedures for counting ballot:

17  
 18 Amend Section 9, CBJC 29.07.120(a), line 20 of page 11 of the ordinance  
 19 as follows [amendments are in brackets]:  
 20 “At the end of each day, ballot envelopes containing [fully] voted ballots  
 21 will be counted and sealed with the security seals that will be recorded  
 22 on the daily transmission log and prepared for transport to election  
 23 central or the ballot processing center...”

24 **Ord 2022-24 Amendment \_\_\_\_\_ (via Manager Watt)**

25 **Elections by mail.** I recommend the Assembly amend Ordinance 2022-24 as  
 26 follows, which would clarify who may submit applications:

27  
 28 Amend Section 18, CBJC 29.07.360(e)(3)(D), line 15 of page 21 of the  
 29 ordinance as follows [amendments are in brackets]:  
 30 “(D) \_\_\_\_\_ [A qualified ~~The~~] voter may submit the application and vote  
 31 from a temporary address.”

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**Ord 2022-24 Amendment \_\_\_\_\_ (via Manager Watt)**

**Elections by mail.** I recommend the Assembly amend Ordinance 2022-24 as follows, which would clarify who may submit applications:

Amend Section 18, CBJC 29.07.360(e)(3)(F), line 9-11 of page 22 of the ordinance as follows [amendments are in brackets]:

“(F) \_\_\_\_\_ The application for an absentee ballot shall show the [qualified voter’s applicant’s] place of residence, clearly indicate the [qualified voter’s applicant’s] right to an absentee ballot, and be signed by the [qualified voter’s applicant’s].

**Ord 2022-24 Amendment \_\_\_\_\_ (via Manager Watt)**

**Petition Booklet destruction.** I recommend the Assembly amend Ordinance 2022-24 as follows, which would require petition booklets to be returned or destroyed:

Amend Section 23, CBJC 29.10.060(d), lines 24-26 of page 32 of the ordinance by striking the proposed language and replacing it as follows:

“(d) Due to potential confidential voter information contained in petition booklets all petition booklets and copies of booklets must be surrendered to the Election Official within 60 days of issuance.

~~(d) All petition booklets shall be surrendered to the Election Official within 60 days of issuance of the petition booklets to the petitioners’ committee regardless if a sufficient number of signatures are collected or not by the petitioner committee.”~~

63 **Ord 2022-24 Amendment \_\_\_\_\_ (via Assemblymember Hale)**

64 Motion: I move to amend Ordinance 2022-24 as follows, which would strike the  
65 proposed language requiring petition booklets to be returned for destruction and  
66 continue the existing law that the petitioner’s committee is responsible for safeguarding  
67 the voter’s confidential information:

68 1. Strike the proposed new Section 23, CBJC 29.10.060(d), lines 24-26 of page 32  
69 of the ordinance.

70 ~~“(d) All petition booklets shall be surrendered to the Election Official within 60~~  
71 ~~days of issuance of the petition booklets to the petitioners’ committee~~  
72 ~~regardless if a sufficient number of signatures are collected or not by the~~  
73 ~~petitioner committee.”~~

74

75

Presented by: The Manager  
Introduced: May 16, 2022  
Drafted by: Finance

**ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA**

**Serial No. 2021-08(b)(am)(AS)**

**An Ordinance Appropriating \$2,300,000 to the Manager for the Hospital CT/MRI Replacement Capital Improvement Project; Funding Provided by Hospital Funds.**

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

**Section 1. Classification.** This ordinance is a noncode ordinance.

**Section 2. Appropriation.** There is appropriated to the Manager the sum of \$2,300,000 for the Hospital CT/MRI Replacement Capital Improvement Project (B55-084).

**Section 3. Source of Funds**

Hospital Funds \$ 2,300,000

**Section 4. Effective Date.** This ordinance shall become effective upon adoption.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Beth A. Weldon, Mayor

Attest:

\_\_\_\_\_  
Elizabeth J. McEwen, Municipal Clerk

**2022 2nd Late File List to Assembly**

Hardship List:

Name	Parcel Number	Property Address
LARRY HOOTON	3B4401000061	34201 GLACIER HWY

Late File Senior & Disabled Veteran Exemption List:

Name	Parcel Number	Property Address
WILLIAM T KRAMER	4B2801000030	11644 GLACIER HWY

To: Mary Hammond, CBJ Assessor

Date May 17, 2022

155 S Seward St

11001 Black Bear RD

Juneau AK 99801

Juneau AK 99801

From: Larry Hooton 

Received

CBJ Property Owner (Parcel 3B4401000061)

MAY 19 2022

Subject: CBJ Hardship Income Late Submittal for-2022

CBJ-Assessors Office

Ref: CBJ Code 69.10.020 (C), (i), (ii)

The purpose of this communication is to request the subject **Hardship Income Calculation for 2022** submitted late to the CBJ Assessor's Office be allowed to be processed under normal procedures per the referenced CBJ Code.

The reason for this late submittal is that the property owner was in Seattle for a medical appointment at Virginia Mason and other personal business during April and early May. Property owner returned to Juneau May 13.

With the reduction in sales tax benefits to seniors and the increased cost of living it is important that the benefits that remain allocated for **"Juneau seniors"** be continued to those seniors that are impacted.

Thank you for your prompt attention to this request and please contact me if there are any questions on this matter.

Monday, May 16, 2022

William T Kramer  
PO Box 33152  
Juneau, AK 99803

11648 Glacier Highway  
Juneau, AK 99801

Parcel ID: 4B2801000030

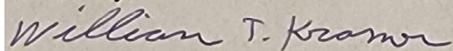
**Legal Desc. 1: USS 2391 LT I TR 2 PAR A**

Office of the Assessor  
155 S Seward Street  
Juneau, AK 99801

To Whom it may concern,

Please find my attached: CBJ Senior Citizen Real Property Exemption Application dated May 16, 2022. The reason I am only now filing this form is that I just learned today that I may be eligible for this property tax exemption.

Sincerely,



William T Kramer



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**DATE:** June 13, 2022  
**TO:** Mayor Weldon and Borough Assembly  
**THROUGH:** Rorie Watt, City Manager  
**FROM:** Katie Koester, Engineering & Public Works Director  
**SUBJECT:** LEED Certification  
Bartlett Regional Hospital Emergency Department  
Addition and Renovation

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#### Executive Summary

In accordance with CBJ Municipal Code 49.35.800 (c), staff presented a request for exemption to the LEED Certification requirement of the Bartlett Regional Hospital (BRH) Emergency Department(ED) Renovation and Addition to the Juneau Commission on Sustainability (JCOS) at their May 4, 2022 meeting. JCOS approved staff's recommendation for an exemption. Code requires that requests for exemption obtain consent from the Manager and the Assembly, upon consideration of the recommendation from JCOS. On June 6, the Public Works and Facilities Committee (PWFC) reviewed the recommendation from JCOS and recommended that the request for exemption to the LEED Certification be moved forward to the Assembly for approval.

#### Background

The CBJ Municipal Code 49.35.800 requires that renovation of existing CBJ buildings over \$5M achieve a minimum level of LEED Certification. The estimated cost of the BRH Emergency Department (ED) Renovation and Addition project is \$10 million. The exception procedure allows for a determination of economic feasibility to exempt a project from LEED Certification. The primary reason that we are requesting the exemption is that the project does not meet LEED eligibility criteria, namely due to the renovation/addition being wholly integrated with the existing ED and relatively small compared to the whole hospital building that is not LEED certified. LEED Certification for additions is achievable when the addition is a distinctly separate space, otherwise the entire facility is required to be LEED certified. Moreover, the USGBC has notified the design team that this project is not eligible to register for any current LEED rating system due to many constraints. Please see the April 29, 2022 memo to JCOS. The exemption request meets the criteria of not being economically feasible, as we do not have the funds to undertake a whole building renovation at this time. In addition, it is not economically feasible to separate the BRH ED mechanical systems from the rest of the hospital building.

#### Action

Approve LEED Certification exemption request.

Attachments: Recommendation Memo from JCOS to PWFC May 17, 2022  
Staff Memo to JCOS April 29, 2022

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#### **49.35.800 - Sustainable building standards for construction and renovation of buildings.**

(a) *New construction and renovation of existing buildings and facilities by the City and Borough.* The City and Borough shall construct and renovate its public facilities and buildings to sustainable building standards through the use of the U.S. Green Building Council's Leadership in Energy and Environmental Design (LEED) rating system, and shall be responsible for ensuring that public facilities and buildings meet the requirements as set out in this section and are operated accordingly.

- (1) LEED shall be the quantitative measurement for how well standards are met;
- (2) All public facilities and buildings utilizing municipal funds and costing over \$5,000,000.00 (either general or bonded), including new private construction for Municipal leasing or renting, shall be designed and constructed in such a fashion as to achieve a minimum level of LEED Certified;

(A) The City and Borough Engineering Department shall determine if attainment of specific LEED credits will be required within the credits pursued for LEED Certification. These required credits shall be documented in CBJ policy and shall be reviewed and updated each time a new version of the LEED standard is issued. Such update shall occur within three months of the issuance of a new LEED standard.

(b) *Application.* The sustainable building standards for municipal buildings and facilities, including but not limited to, the Juneau School District, the Juneau International Airport, and Bartlett Regional Hospital, shall apply to facilities and buildings where the principal use is regularly occupied space, including, but not limited to, buildings occupied for office, retail, classroom, healthcare, or assembly purposes.

- (1) As used in this section, occupied means a facility or building whose primary purpose is for people to work, assemble, or intend to remain within to perform functions (other than routine maintenance) of the principal use of the building. Industrial facilities, such as maintenance, warehouse, and vehicle storage, are excluded from this section.

(c) *Exception procedure.* If the Manager, with the consent of the Assembly, after consideration of the recommendation of the Sustainability Commission, determines that it would not be economically feasible to satisfy the prerequisites for LEED Certification in the case of a specific project, that project shall be exempt from the requirement for LEED Certification.

(d) *Effective date.* This ordinance shall become effective on July 1, 2011. Existing projects with fully executed contracts for design services on the effective date shall be exempt from this ordinance.



## Juneau Commission on Sustainability

(907) 586-0715  
CDD\_Admin@juneau.org  
www.juneau.org/sustainability  
155 S. Seward Street • Juneau, AK 99801 †

Date: May 17, 2022

To: Wade Bryson, Chair, Assembly Public Works & Facilities Committee

Thru: Katie Koester, Director, Engineering & Public Works

From: Gretchen Keiser, Chair, Juneau Commission on Sustainability *GKeiser*

Subject: LEED Certification and Potential Exemption under CBJ Code 49.35.800  
BRH Emergency Dept Addition & Renovation

In accordance with CBJ Municipal Code 49.35.800 (c), the CBJ Chief Architect approached the Juneau Commission on Sustainability (JCOS) with a request that JCOS recommend to you that the Assembly exempt the Bartlett Regional Hospital Emergency Department (ED) Addition & Renovation project from the requirement for LEED Certification. See the attached 4/29/2022 memo from Ms. Jeanne Rynne for a summary of the project circumstances and LEED certification challenges.

**JCOS Recommendation:** JCOS recommends that the Assembly exempt the BRH Emergency Dept project from LEED certification. The JCOS recommendation is based on the following reasons:

1. The project's scope represents only 5% of the square footage of the whole hospital (which is not LEED certified), and to achieve LEED certification for the ED portion only would require separate management and a stand-alone HVAC. A separate ED entity and HVAC are cost-prohibitive and makes no sense when the ED is part of the fully integrated heating, electrical, and air distribution utility systems at BRH.
2. The CBJ Architect has conducted due diligence with a LEED consultant who confirmed the challenges summarized above and in Ms. Rynne's memo. In fact, **the US Green Building Council informed the project design team that this ED project is not eligible to register for the LEED certification process.**
3. As enumerated in Ms. Rynne's memo, the BRH Emergency Dept project will incorporate a number of current green building features that address energy efficiency, air quality, sustainable building materials, and demolition/construction waste reduction.

Attachment

4/29/22 Memo. Ms. Rynne to Ms. Keiser, *LEED Certification. BRH Emergency Department Addition & Renovation.*

cc: Jeanne Rynne, CBJ Chief Architect



DATE: April 29, 2022  
TO: Gretchen Kaiser, Chair  
Juneau Commission on Sustainability  
FROM: Jeanne Rynne, Chief Architect  
SUBJECT: LEED Certification  
BRH Emergency Department Addition & Renovation

### Executive Summary

CBJ Engineering is proceeding with a \$10M renovation and addition of the BRH Emergency Department(ED). Municipal Code 49.35.800 requires that renovation of existing CBJ buildings costing over \$5M achieve a minimum level of LEED Certification. The only allowable exception to this requirement is outlined in 49.35.800(c) and is predicated on the economic feasibility of achieving LEED Certification. The BRH ED Addition & Renovation is challenged to meet LEED Certification, as the hospital is not a LEED certified building and the scope of the renovations does not include enough of the building to achieve certification for the whole building. Moreover, it is economically impracticable to meet LEED eligibility criteria for just the addition or ED department. Still, CBJ is striving to incorporate sustainable features in the project to the extent possible. The purpose of this memo is to inform the Commission of this challenge, to demonstrate our efforts toward achieving sustainable elements in the project scope and to request the commission recommend the Assembly exempt the BRH ED Addition and Renovation project from achieving LEED Certification.

### Background

The project is comprised of a 4000 SF addition and 6000 SF renovation of the Emergency Department. This project will replace many temporary renovations required in the BRH ED due to the pandemic. This project will create five negative pressure exam rooms, a negative pressure Resuscitation room and a true Airborne Infection Isolation (AII) room. Moreover, this project will also provide a 360-degree view from the main nurse station and an additional behavioral health room that will improve patient and staff safety and patient outcomes.

### Challenges to eligibility for LEED Certification

In analyzing the project's ability to achieve LEED certification, the design team hired a LEED consultant whom confirmed the challenges we outline below.

- When LEED Certification is applied to a portion of a building, the portion is designed as a distinctly separate space, usually owned or managed by a different entity than the base building with the space having separate HVAC.
- The ED, by square footage, is 5% of the whole hospital building which is not LEED certified.
- We are not replacing the HVAC for the whole hospital and the ED HVAC's system will continue to be part of the whole building HVAC system. It is cost prohibitive to separate the ED HVAC system.
- The project area cannot be separately metered for air distributions systems, heat, electricity and water as each of these systems is fully integrated into the hospital system.
- LEED standardly uses Regional Power Grid to estimate the environmental attributes of electricity consumed. Due to this, Juneau's hydropower is not easily accounted for or given credit. This makes it challenging to achieve some of the greenhouse gas reduction points.
- Due to the above constraints, the USGBC has notified the design team that this project is not eligible to register for any current LEED rating system.

Sustainable Elements Included in the Project

Despite the eligibility challenges for LEED Certification, we are incorporating sustainable building practices to the extent possible. These strategies include:

- HVAC:
  - The design team will incorporate sustainable practices including variable volume ventilation systems and motors with variable speed drives to reduce electrical consumption during periods of low use.
  - New HVAC equipment will be designed to meet or exceed energy performance values prescribed in ASHRAE 90.1 - 2016 chapter 6 (Heating, Ventilating, and Air Conditioning). (Note: ASHRAE 90.1-2016 produce almost 40% energy savings from the 2004 version.)
  - Ventilation will be provided to meet or exceed ASHRAE 170-2021 and ASHRAE 62.1-2016 requirements.
  - Outside air volume and space CO2 monitoring will be incorporated.
  - Filtration in the ventilation equipment will be a minimum MERV 13 to meet ASHRAE 170-2021 requirements.
  - Outdoor air ventilation rates will be increased 15% above the minimum required per ASHRAE 62.1-2016.0
- The new addition will be designed to meet many LEED credits and design features such as a tight building envelope, water efficient fixtures, air change effectiveness, CO2 sensing and ventilation control equipment and sustainable light fixtures.
- In both the addition and the renovation portion, we will specify sustainable materials including products with low to no volatile organic compounds(VOCs) to improve indoor air quality.
- We are reusing much of the existing ED space, which is more environmentally friendly than demolition and building new.
- As with all hospital projects, Infection Control Risk Assessment (ICRA) measures are required to be in place throughout construction. This plan will insure that construction practices will lead to a high level of indoor air quality for occupants.
- We will require the contractor to implement a Waste Management Plan, which will lessen the construction impact on our waste stream.

**Requested Action:** Recommend the Assembly exempt BRH Emergency Department Addition & Renovation from LEED Certification since as a renovation of a non-separated portion of the hospital building, the project scope is not eligible for LEED Certification.